



**Florence City Council
Regular Meeting Minutes
November 3, 2025**

Present:

Mayor	Ben Daniel
Mayor Pro Tem	Mary Condon
Council Members	Mary Jane Swope
	Debra Bivens

Absent: Forrest Hyde, Mike Harrell

Staff Members Present:

City Administrator	Tamela Louvier
City Secretary	Angelica Lombardi
Public Works Director	Stacey Adams
Police	Wayne Thompson

Guest(s) Present:

Cristy Daniell, Patty Bendele, Ray Standridge, Don Allman.

Opening Agenda

Mayor Ben Daniel called the meeting to order at 6:00 p.m.

Mayor Ben Daniel provided the Invocation.

Mayor Ben Daniel asked any Guests addressing the Council to speak at this time. No public comment.

Committee, Council Members, and City Staff Reports:

1. **Florence Chamber of Commerce-** Cristy Daniell said the speaker from the Gault site at the last Chamber meeting was very good. After hours event will be on November 13; location to be determined. There will be no meetings in November or December. The Chamber met with the contractor regarding the building remodel. First Friday will be November 7 with clean-up at 9:00am.
2. **Florence Planning and Zoning Committee-** No Report.
3. **Florence ISD Afterschool Centers on Education-ACE-** No Report.
4. **Florence Community Park Garden Project-** No Report.
5. **Eula Hunt Beck Florence Public Library-** See Report. Patty Bendele said the Volunteer appreciation brunch was small, and had eight volunteers attend. On Thursday, they will have a speaker from the Gault site come. The library will host photos with Santa after the Christmas parade.
6. **Mayor/Council Report-** The Mayor reminded the group of the State of the City event on November 14,

2025 from 6-7:00 pm.

- 7. **City Treasurer**- See Report.
- 8. **Chief of Police**- See Report.
- 9. **Public Works Director**- See Report.
- 10. **Municipal Court**- See Report.
- 11. **City Administrator**- See Report.

Consent Agenda

- 12. Mary Condon made the motion to approve the minutes from the October 14, 2025, meeting, as presented. Mary Jane Swope seconded the motion. None opposed. Motion carried.
- 13. Mary Jane Swope made the motion to pay the expenditures, as presented. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.

Regular Agenda

- 14. Mary Jane Swope made the motion to charge the Florence Cemetery for garbage collection and begin charging them sales tax until they can provide proof they are tax-exempt. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.
- 15. Mary Condon made the motion to table the discussion regarding the request from Ray Standridge to remove garbage collection from the utility bill for the Masonic Lodge #338, to contact Al Clawson Disposal. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
- 16. Mary Condon made the motion to allow American Legion Florence to have its Veterans' Day event/celebration on November 11, 2025, and have all-day access to the Memorial Park from dawn to dusk to facilitate setup and teardown, and have Amy Crane Blvd. shut down to allow for pedestrians only. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
- 17. Mary Condon made the motion to table the discussion regarding installing a street light near Well #2 for cost information. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
- 18. No action was taken regarding renting the water tower to a local internet company instead of internet charges at the library and pool.
- 19. Debra Bivens made the motion to approve the fiscal audit ending 9/30/2024; presented by Donald Allman - CPA. Mary Condon seconded the motion. None opposed. Motion carried unanimously.
- 20. Mary Condon made the motion to reject the offer to purchase the CCN from the City of Georgetown. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.

21. Mary Condon made the motion to accept an agreement with the United States Department of Agriculture (USDA) through the Emergency Watershed Protection (EWP) program to clear and remediate portions of “Salado Creek” utilizing a Contract with Local Organization (CLO -City of Florence) using an “in-kind” donation of manpower to account for the 25% of the expected contract dollar amount of \$15,000.00, totaling \$3,750.00 that the City of Florence would be responsible for. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
22. Mary Condon made the motion to approve RESOLUTION 2025-23 to dispose of City assets. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
23. Mary Condon made the motion to amend the map in the child safety zone ordinance to include the new elementary school. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
24. Mary Condon made the motion to approve the INCODE upgrade at an annual cost of \$17,579 for the next three years, and an additional one-time fee of \$13,260 for the migration, which will be paid in the budget for fiscal year 2026-2027. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.
25. Mary Condon made the motion to table discussion regarding employee health insurance for 2026, pending more cost information. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
26. Mary Condon made the motion to approve the closing of the City Hall for lunch every day from 12 pm- 1 pm, for the next 90 days. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
27. Debra Bivens made the motion to approve spending up to \$1,500 for the holiday party. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
28. Mary Jane Swope made the motion to close the City Hall at 12:00pm on November 26, 2025 and December 23, 2025, and to close all day on December 26, 2025 and to grant employees paid administrative leave for those closures. Additionally, the Library shall close for the day on November 26, 2025 and from December 23, 2025 to January 2, 2026. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.
29. The next regular city council meeting will be December 2, 2025 at 6:00 pm.

Adjournment:

30. Mayor Daniel called the meeting adjourned at 9:06 pm.



PASSED AND APPROVED BY THE CITY COUNCIL OF CITY OF FLORENCE, TEXAS, THIS 2nd DAY OF DECEMBER, 2025.

Signed:



Ben Daniel, Mayor



Attest:



Angelica Lombardi, City
Secretary