



**Florence City Council
Special Meeting Minutes
November 19, 2025**

Present:

Mayor	Ben Daniel
Mayor Pro Tem	Mary Condon
Council Members	Forrest Hyde
	Mary Jane Swope
	Debra Bivens
	Mike Harrell

Staff Members Present:

City Administrator	Tamela Louvier
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Opening Agenda

Mayor Ben Daniel called the meeting to order at 5:00 p.m.

Mike Harrell provided the Invocation.

Mayor Ben Daniel asked any Guests addressing the Council to speak at this time.

Deliberation Agenda

1. Mary Condon made the motion to accept the audit engagement letter-single audit ending September 30, 2025 completed by Donald L. Allman CPA PC. Mary Jane Swope seconded the motion. None opposed. Motion carried.
2. Mary Jane Swope made the motion to join the Texas Health Benefits Pool and accept their quote for employee health insurance for 2026. Mary Condon seconded the motion. None opposed. Motion carried.
3. Mary Condon made the motion to allow Williamson County Emergency Services District #7 to do our fire inspection, including but not limited to: business, schools, churches, developments (streets, hydrants..) , but not the investigation portion. Process for permits and inspections, applications, and payments will stay the same for now. Mary Jane Swope seconded the motion. None opposed. Motion carried.

4. Mary Condon made the motion to allow the City Hall to be used as an early voting location for the primaries (February 17 - February 27, 2026) and for election day. Mary Jane Swope seconded the motion. None opposed. Motion carried.

5. Mary Condon made the motion to allow the City Hall to be used as an early voting location for primary runoffs (May 18 - May 22, 2026) and for election day, May 26, 2026. Mary Jane Swope seconded the motion. None opposed. Motion carried.

6. Mary Condon made the motion to allow the City Hall to be used as an early voting location for the May local election (April 20 – April 28, 2026) and for election day, May 2, 2026. Forrest Hyde seconded the motion. None opposed. Motion carried.

7. Mary Condon made the motion to table the discussion regarding adding a part-time police officer to the police department staff, with anticipated hours worked to be capped at 30 hours maximum per week. Mary Jane Swope seconded the motion. None opposed. Motion carried.

Adjournment:

Mayor Daniel called the meeting adjourned at 5:50 pm.

**PASSED AND APPROVED BY THE CITY COUNCIL OF CITY OF FLORENCE,
TEXAS, THIS 2nd DAY OF December, 2025.**

Angelica Lombardi

Signed:

Ben

Ben Daniel, Mayor



Attest:

Angelica Lombardi

Angelica Lombardi, City Secretary