



Regular City Council Meeting
Council Chambers/City Hall
851 FM 970, Florence, Texas

AGENDA

In accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, Notice is hereby given that a Regular Meeting of the City Council of the City of Florence will be held on Monday, November 3, 2025, beginning at 6:00 p.m. in the Florence City Hall Council Chambers located at 851 FM 970, Florence, Texas, for the purpose of considering the following agenda item.

Opening Agenda

Call to Order

Invocation & Pledge

Public Comment - The response of the council to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy. Any deliberation of the issue is limited to a proposal to place it on a later agenda.

Reports

- | | |
|--|------------------|
| 1. Florence Chamber of Commerce | September Report |
| 2. Florence Planning and Zoning Committee | September Report |
| 3. Florence ISD Afterschool Centers on Education – ACE | September Report |
| 4. Florence Community Park Garden Project | September Report |
| 5. Eula Hunt Beck Florence Public Library | September Report |
| 6. Mayor/Council Report | September Report |
| 7. City Treasurer Report | September Report |
| 8. Chief of Police | September Report |
| 9. Public Works Director | September Report |
| 10. Municipal Court | September Report |
| 11. City Administrator | September Report |

Deliberation Agenda

Consent Agenda

All items listed are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests one, in which event the item will be removed from the consent agenda and considered on the regular agenda.

12. Discussion, consideration, and possible action on the minutes from the October 14, 2025, meeting.

13. Discussion, consideration, and possible action on expenditures.

Public Works

14. Discussion, consideration, and possible action on dumpster fee for the Florence Cemetery.

15. Discussion, consideration, and possible action on request for garbage to be removed from the utility bill for Masonic Lodge #338 from Ray Standridge.

16. Discussion, consideration, and possible action on American Legion event at Memorial Park.

17. Discussion, consideration, and possible action on installing a street light near Well #2.

Finance

18. Discussion, consideration, and possible action on renting the water tower to a local internet company instead of internet charges at the library and pool.

19. Discussion, consideration, and possible action on approving the fiscal audit ending 9/30/2024; presented by Donald Allman - CPA.

Building and Development

20. Discussion and consideration and possible action on the transfer and purchase of the CCN from City of Georgetown.

21. Discussion, consideration, and possible action on approval to accept an agreement with the United States Department of Agriculture (USDA) through the Emergency Watershed Protection (EWP) program to clear and remediate portions of "Salado Creek" utilizing a Contract with Local Organization (CLO -City of Florence) using an "in-kind" donation of manpower to account for the 25% of the expected contract dollar amount of \$15,000.00, totaling \$3,750.00 that the City of Florence would be responsible for.

Police

22. Discussion, consideration, and possible action on RESOLUTION 2025-23 to dispose of City assets.

23. Discussion, consideration, and possible action on the child safety zone ordinance.

Municipal Court

24. Discussion, consideration, and possible action on a quote for upgraded INCODE software.

Administrative

25. Discussion, consideration, and possible action on employee health insurance for 2026.
26. Discussion, consideration, and possible action on closing the City Hall for lunch every day from 12 pm-1 pm.
27. Discussion, consideration, and possible action on the employee holiday party on December 5, 2025.
28. Discussion, consideration, and possible action on holiday closures for November, December, and January.
29. Discussion, consideration, and possible action on date and time of the next regular Council meeting and/or called meetings.
30. Adjournment.

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board outside the front door of the City Hall of the City of Florence, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: October 29, 2025 by 6:00 p.m. and remained so posted continuously for at least three business days preceding the scheduled time of said meeting.


Angelica Lombardi, City Secretary, City of Florence

Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. At any time during the meeting and in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Council reserves the right to meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gift (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during open meeting.

City of Florence Agenda Item Cover Sheet

MEETING DATE: November 3 2025 6:00 p.m.

AGENDA ITEM #: 1

INITIATED BY: Cristy Daniell

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets
- No paperwork needed. Routine action item only

City of Florence Agenda Item Cover Sheet

MEETING DATE: November 3 2025 6:00 p.m.

AGENDA ITEM #: 2

INITIATED BY: Planning and Zoning Committee

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets
- No paperwork needed. Routine action item only

City of Florence Agenda Item Cover Sheet

MEETING DATE: November 3 2025 6:00 p.m.

AGENDA ITEM #: 3

INITIATED BY: Angel Callan

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets
- No paperwork needed. Routine action item only

City of Florence Agenda Item Cover Sheet

MEETING DATE: November 3 2025 6:00 p.m.

AGENDA ITEM #: 4

INITIATED BY: _____

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets
- No paperwork needed. Routine action item only

City of Florence Agenda Item Cover Sheet

MEETING DATE: November 3 2025 6:00 p.m.

AGENDA ITEM #: 5

INITIATED BY: Leigh Gardner

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets
- No paperwork needed. Routine action item only

citysecretary@florencetex.com

From: librarydirector@florencetex.com
Sent: Thursday, October 9, 2025 3:33 PM
To: citysecretary@florencetex.com
Cc: 'Patty Bendele'
Subject: September 2025 Report

Good afternoon, below is the September library report:

Library report for September 2025 below:

Patron visits – 324

New Patrons – 7

Total circulations – 258

Computer use – 24

Classes – 2 daytime ESL classes, 4 evening ESL classes

Special events – Book Club, Friends meeting, Toddler & Story Time (8), Needlework group (4).

Hours open – 150

Volunteer hours – 57

Note: The library was without internet for 3+ days in September.

Thanks,

Leigh Gardner

Library Director

Florence Public Library

Currently reading: *The Ex-Girlfriend Murder Club* by Gloria Chao

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City of Florence Agenda Item Cover Sheet

MEETING DATE: November 3 2025 6:00 p.m.

AGENDA ITEM #: 6

INITIATED BY: Ben Daniel

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets
- No paperwork needed. Routine action item only

City of Florence Agenda Item Cover Sheet

MEETING DATE: November 3 2025 6:00 p.m.

AGENDA ITEM #: 7

INITIATED BY: David Tropea

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets
- No paperwork needed. Routine action item only

**City of Florence
Fund Balances
9/30/2025**

Account	Beginning Balance	Credits(+)	Debits(-)	Ending Balance
General Fund	585,891.90	147,961.47	203,998.84	529,854.53
Investments*	230,970.41			230,970.41
W/S Revenue	270,850.07	93,786.30	145,281.97	219,354.40
Court Security	18,480.78	2,687.21		21,167.99
Court Technology	5,895.47	5,287.87		11,183.34
Water Meter Deposit	76,325.69	750.00	74,500.00	2,575.69
2014 C of O	7,178.73	1.18		7,179.91
Water and Wastewater Contingenc	1,660.15	0.27		1,660.42
P. Dept. Training Fund	2,919.56	0.48		2,920.04
Veteran's Memorial	582.68	0.10		582.78
<i>Veteran's Memorial CD*</i>	4,424.54	28.43		4,452.97
Mun. St. Main and Repair	217,481.96	79,951.55	296,000.00	1,433.51
Florence Public Library	19,872.74	1,796.46	6,525.78	15,143.42
Juvenile Case Manager	14,666.91	4,430.64		19,097.55
<i>Public Library CD*</i>	50,000.00		50,000.00	-
Child Safety Fund	4,030.95	2,997.74		7,028.69
CDBG Grant	1,818.41	20,000.98	7,500.00	14,319.39
Time Payment Fee	772.03	2,056.47	90.00	2,738.50
2019 C of O	152.06	0.02		152.08
PD Forfeiture	29,004.94	41.83	8,533.51	20,513.26
Impact Fees	41,523.89	6.83	35,000.00	6,530.72
Jury Fund				-
Consol Court Tech and Security	-			-
Texas Class Pool				
General Fund	-	100.31		100.31
W/S Revenue	-		-	-
Water Meter Deposit	-	74,251.76		74,251.76
Mun. St. Main and Repair	-	296,902.56		296,902.56
Florence Public Library	-	50,117.24		50,117.24
Impact Fees	-	35,106.71		35,106.71
Juvenile Case Manager	-			-
				-
TOTAL	\$ 1,584,503.87	\$ 818,264.41	\$ 827,430.10	\$ 1,575,338.18

Veteran's Memorial CD*

Public Library CD*

Investments CD*

Balance as of:6/30/2025 - matures on 7/21/2026-Verabank

Balance as of:06/30/2025 - matures on 6/21/2025 - Verabank

Balance as of:8/31/2025; Matures 5/19/26 - Cetera Advisor

Sales Tax Report

	2021	2022	2023	2024	2025	Change	%
January	22,613.04	29,568.65	31,931.99	32,338.95	39,789.99	7,451.04	23.04%
February	34,580.14	40,303.62	39,221.37	35,109.18	59,582.85	24,473.67	69.71%
March	27,327.71	28,220.81	28,119.96	29,551.70	31,547.27	1,995.57	6.75%
April	19,534.21	25,264.02	31,422.50	29,867.67	31,049.03	1,181.36	3.96%
May	33,897.72	35,940.37	40,421.70	44,071.06	42,756.60	(1,314.46)	-2.98%
June	28,438.50	31,900.90	30,472.75	36,585.57	36,985.77	400.20	1.09%
July	35,927.57	31,503.71	31,121.37	28,177.81	47,367.80	19,189.99	68.10%
August	31,635.88	35,051.42	39,506.14	35,538.97	41,656.73	6,117.76	17.21%
September	31,838.29	40,220.22	32,939.55	35,654.16	46,241.16	10,587.00	29.69%
October	24,321.51	31,997.00	31,946.22	34,516.43	35,330.57	814.14	2.36%
November	34,026.99	36,779.29	39,593.50	40,857.94		(40,857.94)	-100.00%
December	29,819.80	36,444.15	34,374.19	37,870.03		(37,870.03)	-100.00%
Total	\$ 331,348.32	\$ 373,625.51	\$ 379,139.25	\$ 420,139.47			

FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
332,744.28	386,142.02	410,377.77	412,808.98	490,221.60
	13.83%	6.28%	0.59%	16.29%

Monthly numbers reported as net of service and retainage amounts

CITY OF FLORENCE

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Customer Service Fees/Reports	729.00	2,000.00	-1,271.00	36.45 %
Dedicated Funds				
Sales Tax-Reduce Property Tax	140,063.24	120,500.00	19,563.24	116.24 %
Total Dedicated Funds	140,063.24	120,500.00	19,563.24	116.24 %
Events Revenue	2,347.05	1,500.00	847.05	156.47 %
Fines	191,629.78	225,000.00	-33,370.22	85.17 %
Franchise Fees	44,124.36	45,000.00	-875.64	98.05 %
Interest Income	12,950.88	1,000.00	11,950.88	1,295.09 %
Juvenile Case Manager Salary		3,000.00	-3,000.00	
Licenses/Permits/Inspections	62,607.84	30,000.00	32,607.84	208.69 %
Pet Registration	547.00		547.00	
Total Licenses/Permits/Inspections	63,154.84	30,000.00	33,154.84	210.52 %
Misc. Income	48,909.38	200.00	48,709.38	24,454.69 %
Professional Services	6,140.00	0.00	6,140.00	
Property Tax	556,522.15	550,000.00	6,522.15	101.19 %
Rental Fees	30,666.97	30,000.00	666.97	102.22 %
Sales Tax	281,907.19	241,000.00	40,907.19	116.97 %
SRO Reimbursement	205,822.80	205,000.00	822.80	100.40 %
Staff Time Reimbursement		500.00	-500.00	
Swimming Pool Revenue	4,416.48	7,000.00	-2,583.52	63.09 %
Pool Revenue-Concessions	5,244.46	7,000.00	-1,755.54	74.92 %
Total Swimming Pool Revenue	9,660.94	14,000.00	-4,339.06	69.01 %
Total Income	\$1,594,628.58	\$1,468,700.00	\$125,928.58	108.57 %
GROSS PROFIT	\$1,594,628.58	\$1,468,700.00	\$125,928.58	108.57 %
Expenses				
Florence Library	0.00		0.00	
Library Donation	15,000.00	15,000.00	0.00	100.00 %
Total Florence Library	15,000.00	15,000.00	0.00	100.00 %
General and Administrative				
Admin Training	19,083.95	1,500.00	17,583.95	1,272.26 %
Audit Expense	8,760.00	8,500.00	260.00	103.06 %
Bank Charges	449.18	100.00	349.18	449.18 %
Building Official	15,780.92	12,000.00	3,780.92	131.51 %
Cell Phones	7,934.22	5,500.00	2,434.22	144.26 %
Codification		5,000.00	-5,000.00	
Contingency Fund	6,280.00	11,483.00	-5,203.00	54.69 %
Copier		3,600.00	-3,600.00	
Council Expense	782.18	1,000.00	-217.82	78.22 %
Dues/Memberships/Website	8,112.94	20,000.00	-11,887.06	40.56 %
Election Expenditures	10.00	2,000.00	-1,990.00	0.50 %
Electric	19,209.32	45,000.00	-25,790.68	42.69 %

CITY OF FLORENCE

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Engineer Fees	6,490.00	20,000.00	-13,510.00	32.45 %
Events	16,076.66	10,000.00	6,076.66	160.77 %
Fuel		100.00	-100.00	
Insurance TML	67,644.50	70,000.00	-2,355.50	96.64 %
Legal Fees-City	28,379.89	25,000.00	3,379.89	113.52 %
Mowing Contract	12,100.00	6,500.00	5,600.00	186.15 %
Office Expense	1,413.79		1,413.79	
Office Supplies	7,886.10	8,500.00	-613.90	92.78 %
Postage	548.68	1,500.00	-951.32	36.58 %
Postage Equipment	1,002.12	1,000.00	2.12	100.21 %
Public Notices/Publications	1,183.74	1,500.00	-316.26	78.92 %
Recording Fees	806.00	100.00	706.00	806.00 %
Subscriptions	359.67		359.67	
Uniforms	680.99	1,000.00	-319.01	68.10 %
Wm Co. App. District	3,302.00	3,500.00	-198.00	94.34 %
Total General and Administrative	234,276.85	264,383.00	-30,106.15	88.61 %
General and Administrative-Software	1,707.26		1,707.26	
General Fund Payments				
2014 C of O	721.67	12,000.00	-11,278.33	6.01 %
2020 C of O Street Improvements	55,015.00	55,015.00	0.00	100.00 %
USDA Loan	62,127.50	66,100.00	-3,972.50	93.99 %
Total General Fund Payments	117,864.17	133,115.00	-15,250.83	88.54 %
Grant Fees	10,000.00	10,000.00	0.00	100.00 %
Mileage Reimbursement	84.96		84.96	
Municipal Complex Operating				
Cleaning Services	11,600.00	10,400.00	1,200.00	111.54 %
Computer Maintenance	5,539.87	15,000.00	-9,460.13	36.93 %
Fire Inspections	911.35	300.00	611.35	303.78 %
Janitorial Supplies	357.88	250.00	107.88	143.15 %
Maintenance	7,911.66	10,000.00	-2,088.34	79.12 %
Misc. Expense	1,026.98	253.00	773.98	405.92 %
Pest Control	1,305.00	1,500.00	-195.00	87.00 %
Utilities-Water	2,670.38	2,400.00	270.38	111.27 %
VOIP System	34,489.89	25,000.00	9,489.89	137.96 %
Total Municipal Complex Operating	65,813.01	65,103.00	710.01	101.09 %
Municipal Court	175.12		175.12	
Accurint	820.00	600.00	220.00	136.67 %
Incode	7,166.64	5,500.00	1,666.64	130.30 %
Legal Fees	12,540.04	15,000.00	-2,459.96	83.60 %
Membership/Handbook	180.00	500.00	-320.00	36.00 %
Municipal Judge	11,000.04	12,000.00	-999.96	91.67 %
Omni	690.00	800.00	-110.00	86.25 %
Printing Cost	367.60	600.00	-232.40	61.27 %

CITY OF FLORENCE

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
State Fine/Dedicated Funds/Jury	96,315.24	120,000.00	-23,684.76	80.26 %
Training	2,139.82	2,400.00	-260.18	89.16 %
Total Municipal Court	131,394.50	157,400.00	-26,005.50	83.48 %
Park & Recreation Expense	72.98		72.98	
Park Maintenance	5,858.73	5,000.00	858.73	117.17 %
Total Park & Recreation Expense	5,931.71	5,000.00	931.71	118.63 %
Payroll Expenses	123.00		123.00	
Company Contributions				
Retirement	29,219.61		29,219.61	
Total Company Contributions	29,219.61		29,219.61	
FUTA	0.00		0.00	
Insurance	64,674.81	83,160.00	-18,485.19	77.77 %
Longevity		2,000.00	-2,000.00	
MCRE Employer	8,952.35	8,562.00	390.35	104.56 %
Retirement - City		28,639.00	-28,639.00	
Social Security - Employer	38,278.96	36,610.00	1,668.96	104.56 %
SUI	1,196.57	1,287.00	-90.43	92.97 %
Taxes	0.00		0.00	
Wages	637,645.88	590,491.00	47,154.88	107.99 %
Total Payroll Expenses	780,091.18	750,749.00	29,342.18	103.91 %
Police Department				
Ammunition	992.50	1,200.00	-207.50	82.71 %
Building Maintenance		0.00	0.00	
Citation Printing		250.00	-250.00	
Copier Lease	3,237.40	4,000.00	-762.60	80.94 %
County Dispatch pay		2,500.00	-2,500.00	
COUNTY IT FEES	666.67	1,500.00	-833.33	44.44 %
Dues & Membership	195.00	500.00	-305.00	39.00 %
Electronic Repair & New Equip	2,360.03	2,500.00	-139.97	94.40 %
Fuel	33,886.19	40,000.00	-6,113.81	84.72 %
K-9 Expense	1,469.68	3,000.00	-1,530.32	48.99 %
Office Supplies	8,703.69	2,000.00	6,703.69	435.18 %
Radar Certifications		500.00	-500.00	
Shared Radio Expense	6,762.96	6,000.00	762.96	112.72 %
Software and Computer Maint	1,044.83	2,000.00	-955.17	52.24 %
Training	2,257.21	3,000.00	-742.79	75.24 %
Uniforms	81.48	2,500.00	-2,418.52	3.26 %
Vehicle Maintenance	38,086.53	9,500.00	28,586.53	400.91 %
Total Police Department	99,744.17	80,950.00	18,794.17	123.22 %
Reimbursements	1,009.76		1,009.76	
Street and Drainage Expense				
Labor		20,000.00	-20,000.00	

CITY OF FLORENCE

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Road Signs		2,500.00	-2,500.00	
Street Materials/Paving	2,480.00	7,500.00	-5,020.00	33.07 %
Total Street and Drainage Expense	2,480.00	30,000.00	-27,520.00	8.27 %
Swimming Pool Expenses				
Chemicals	4,839.68	6,000.00	-1,160.32	80.66 %
Concessions	3,526.87	2,500.00	1,026.87	141.07 %
Maintenance	1,326.17	2,500.00	-1,173.83	53.05 %
Permit		250.00	-250.00	0.00 %
Supplies	877.53	2,000.00	-1,122.47	43.88 %
Training	2,182.00	2,500.00	-318.00	87.28 %
Uniforms	1,454.07	1,500.00	-45.93	96.94 %
Total Swimming Pool Expenses	14,206.32	17,250.00	-3,043.68	82.36 %
Time Payment Fee	807.68		807.68	
Total Expenses	\$1,480,411.57	\$1,528,950.00	\$ -48,538.43	96.83 %
NET OPERATING INCOME	\$114,217.01	\$ -60,250.00	\$174,467.01	-189.57 %
Other Income				
Dedicated Funds Bank Accounts				
Child Safety Fund Income	6.35		6.35	
Court Security Income	34.83		34.83	
Court Technology Income	10.52		10.52	
Juvenile Case Manager Income	22.20		22.20	
Park & Recreation Income	200.00		200.00	
Police Training Income	4.21		4.21	
Street & Maintenance Income	70,468.62	60,250.00	10,218.62	116.96 %
Time Payment Fee Income	0.55		0.55	
Tobacco Grant Income	0.61		0.61	
Total Dedicated Funds Bank Accounts	70,747.89	60,250.00	10,497.89	117.42 %
Notary, Fax, Copies	3,007.99		3,007.99	
Total Other Income	\$73,755.88	\$60,250.00	\$13,505.88	122.42 %
Other Expenses				
Dedicated Funds Bank Expense				
Time Payment Bank Expense	165.23		165.23	
Total Dedicated Funds Bank Expense	165.23		165.23	
Interest Expense	407.50		407.50	
Total Other Expenses	\$572.73	\$0.00	\$572.73	0.00%
NET OTHER INCOME	\$73,183.15	\$60,250.00	\$12,933.15	121.47 %
NET INCOME	\$187,400.16	\$0.00	\$187,400.16	0.00%

Florence - Water & Sewer

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Bulk Water	109,288.00	8,000.00	101,288.00	1,366.10 %
Credit Card Fees	136.26	5,400.00	-5,263.74	2.52 %
Disconnect Fees/Late Charges	22,758.02	16,000.00	6,758.02	142.24 %
Final Out Deposits	7,978.00	7,000.00	978.00	113.97 %
Garbage	148,945.55	144,000.00	4,945.55	103.43 %
Interest	487.10	100.00	387.10	487.10 %
Misc. Income	63,200.86	200.00	63,000.86	31,600.43 %
Street and Maintenance		20,000.00	-20,000.00	
Taps (Water & Sewer)		10,000.00	-10,000.00	
Transfers In		12,000.00	-12,000.00	
Wastewater	202,148.12	200,000.00	2,148.12	101.07 %
Water	613,667.64	650,000.00	-36,332.36	94.41 %
Total Income	\$1,168,609.55	\$1,072,700.00	\$95,909.55	108.94 %
GROSS PROFIT	\$1,168,609.55	\$1,072,700.00	\$95,909.55	108.94 %
Expenses				
Communications	3,481.20	3,000.00	481.20	116.04 %
Equipment Maintenance	2,486.13		2,486.13	
Backhoe	-1,102.13		-1,102.13	
Maintenance	2,308.03	1,400.00	908.03	164.86 %
Total Backhoe	1,205.90	1,400.00	-194.10	86.14 %
Case Utility Tractor				
Maintenance	7,442.89	800.00	6,642.89	930.36 %
Total Case Utility Tractor	7,442.89	800.00	6,642.89	930.36 %
Chain Saws	82.15		82.15	
Jet Machine				
Maintenance	12,386.25	2,000.00	10,386.25	619.31 %
Total Jet Machine	12,386.25	2,000.00	10,386.25	619.31 %
Lawn Mowers	107.25		107.25	
Pumps		1,000.00	-1,000.00	
Skid Loader				
Maintenance	146.63	500.00	-353.37	29.33 %
Total Skid Loader	146.63	500.00	-353.37	29.33 %
Small Equipment	920.55	1,000.00	-79.45	92.06 %
Trucks				
2011 Ford F-150	43.41		43.41	
2018 Chevrolet	22.50		22.50	
Chevy (18)				
Maintenance	174.03	700.00	-525.97	24.86 %
Total Chevy (18)	174.03	700.00	-525.97	24.86 %
Chevy 2500 (21) 99200				
Maintenance	530.59	800.00	-269.41	66.32 %

Florence - Water & Sewer

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Chevy 2500 (21) 99200	530.59	800.00	-269.41	66.32 %
Chevy 2500 (21) 99434	12.25		12.25	
Maintenance	1,344.50	800.00	544.50	168.06 %
Total Chevy 2500 (21) 99434	1,356.75	800.00	556.75	169.59 %
F650 (99)				
Maintenance		1,000.00	-1,000.00	
Total F650 (99)		1,000.00	-1,000.00	
Utility ATV		300.00	-300.00	
Total Trucks	2,127.28	3,600.00	-1,472.72	59.09 %
Weed Eaters	44.50		44.50	
Total Equipment Maintenance	26,949.53	10,300.00	16,649.53	261.65 %
Equipment Purchase	263.70		263.70	
Safety Equipment	268.73	300.00	-31.27	89.58 %
Tools	1,462.28	2,200.00	-737.72	66.47 %
Total Equipment Purchase	1,994.71	2,500.00	-505.29	79.79 %
Equipment Repairs/Purchase/Main (deleted)				
General Maintenance	3,319.97		3,319.97	
Total Equipment Repairs/Purchase/Main (deleted)	3,319.97		3,319.97	
Garbage Expense	141,089.78	133,000.00	8,089.78	106.08 %
General and Administrative				
Audit		8,500.00	-8,500.00	
Computer	505.98	1,200.00	-694.02	42.17 %
Computer Maintenance	15,217.46	500.00	14,717.46	3,043.49 %
Contingency Fund		1,965.00	-1,965.00	
Credit Card Fees	3,638.70		3,638.70	
Electricity	137.58		137.58	
Fire & Safety	253.65	300.00	-46.35	84.55 %
Fuel	6,141.54	10,000.00	-3,858.46	61.42 %
Misc.	0.00		0.00	
Office/Shop Supplies	2,540.34	3,600.00	-1,059.66	70.57 %
Postage	5,161.89	4,500.00	661.89	114.71 %
Professional Fees	11,962.50	20,000.00	-8,037.50	59.81 %
Public Works Building	724.78		724.78	
Electricity	4,133.36	6,000.00	-1,866.64	68.89 %
Maintenance	1,098.92	1,500.00	-401.08	73.26 %
Phone	741.72	3,000.00	-2,258.28	24.72 %
Total Public Works Building	6,698.78	10,500.00	-3,801.22	63.80 %
Publications	105.00	300.00	-195.00	35.00 %
Software Fees	2,218.85	13,000.00	-10,781.15	17.07 %
Software Maintenance	1,474.56	3,200.00	-1,725.44	46.08 %
Training	238.75		238.75	
Total General and Administrative	56,295.58	77,565.00	-21,269.42	72.58 %

Florence - Water & Sewer

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Payments				
2014 C of O	54,428.00	59,000.00	-4,572.00	92.25 %
2019 C of O	37,808.25	40,617.00	-2,808.75	93.08 %
Gov Capital New Equipment	28,983.65	13,466.00	15,517.65	215.24 %
Grants		0.00	0.00	
Heavy Equipment		15,519.00	-15,519.00	
SIB Loan	7,935.95	7,936.00	-0.05	100.00 %
Total Payments	129,155.85	136,538.00	-7,382.15	94.59 %
Payroll				
FUTA	0.00		0.00	
Insurance	29,867.81	32,400.00	-2,532.19	92.18 %
License Raises		2,080.00	-2,080.00	
Longevity		170.00	-170.00	
Medicare	3,383.89	3,382.00	1.89	100.06 %
Retirement Company	11,676.94	11,312.00	364.94	103.23 %
Social Security FICA	14,469.07	14,460.00	9.07	100.06 %
SUI	609.37	702.00	-92.63	86.80 %
Wages	254,723.40	233,227.00	21,496.40	109.22 %
Total Payroll	314,730.48	297,733.00	16,997.48	105.71 %
Payroll Expenses				
Company Contributions				
Retirement	0.00		0.00	
Total Company Contributions	0.00		0.00	
Taxes	767.68		767.68	
Total Payroll Expenses	767.68		767.68	
Personnel				
Membership Fees		800.00	-800.00	
Safety	683.93	400.00	283.93	170.98 %
Training	1,049.97	2,000.00	-950.03	52.50 %
Uniforms	1,462.11	1,400.00	62.11	104.44 %
Total Personnel	3,196.01	4,600.00	-1,403.99	69.48 %
Reimbursements	652.04		652.04	
SCADA	1,842.00	7,500.00	-5,658.00	24.56 %
Surface Water	-12,868.96		-12,868.96	
Committed Water Charge	35,095.68	18,750.00	16,345.68	187.18 %
Minimum Monthly Charge	28,407.40	15,600.00	12,807.40	182.10 %
Rerserved Water Charge	31,547.16	19,162.00	12,385.16	164.63 %
Volume Charges per 1,000 Gallon	117,139.49	150,000.00	-32,860.51	78.09 %
Total Surface Water	199,320.77	203,512.00	-4,191.23	97.94 %
Wastewater Collection System				
Sewerline Maintenance	27,912.67	25,000.00	2,912.67	111.65 %
Total Wastewater Collection System	27,912.67	25,000.00	2,912.67	111.65 %

Florence - Water & Sewer

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Wastewater Treatment Plant	5,579.18		5,579.18	
Disinfection				
Disinfection Chemicals	618.85	4,000.00	-3,381.15	15.47 %
Disinfection Maintenance-		1,000.00	-1,000.00	
Total Disinfection	618.85	5,000.00	-4,381.15	12.38 %
Electricity	15,750.01	24,000.00	-8,249.99	65.63 %
Grounds/Building Maintenance	5,749.44	500.00	5,249.44	1,149.89 %
Lab	11,119.00	9,000.00	2,119.00	123.54 %
Maintenance	53,203.38	25,000.00	28,203.38	212.81 %
Sludge	919.37	2,000.00	-1,080.63	45.97 %
Supplies	1,889.69	1,000.00	889.69	188.97 %
TCEQ Permit	2,710.50	1,452.00	1,258.50	186.67 %
Total Wastewater Treatment Plant	97,539.42	67,952.00	29,587.42	143.54 %
Water Distribution	36.88		36.88	
Waterline Maintenance	41,706.72	40,000.00	1,706.72	104.27 %
Total Water Distribution	41,743.60	40,000.00	1,743.60	104.36 %
Water Production				
Disinfection				
Disinfection Chemicals	13,486.92	12,000.00	1,486.92	112.39 %
Disinfection Maintenance		3,000.00	-3,000.00	
Total Disinfection	13,486.92	15,000.00	-1,513.08	89.91 %
Electricity	23,875.20	25,000.00	-1,124.80	95.50 %
Maintenance-Wells	13,146.21	15,000.00	-1,853.79	87.64 %
Service Pump	420.00	2,000.00	-1,580.00	21.00 %
Tank		0.00	0.00	
Tank Inspections		1,000.00	-1,000.00	
WaterTesting				
Bac-T	950.00	1,000.00	-50.00	95.00 %
TCEQ Permit	51.38	1,500.00	-1,448.62	3.43 %
TCEQ Testing	3,800.01	3,000.00	800.01	126.67 %
Total WaterTesting	4,801.39	5,500.00	-698.61	87.30 %
Total Water Production	55,729.72	63,500.00	-7,770.28	87.76 %
Total Expenses	\$1,105,721.01	\$1,072,700.00	\$33,021.01	103.08 %
NET OPERATING INCOME	\$62,888.54	\$0.00	\$62,888.54	0.00%
Other Income				
2019 C of O Income	7.50		7.50	
CDBG Grant Income	51,756.92		51,756.92	
Impact Fee Income	11,496.76		11,496.76	
Series 2014 C of O Income	7.05	0.00	7.05	
Water & Wastewater Cont Income	3.29		3.29	
Total Other Income	\$63,271.52	\$0.00	\$63,271.52	0.00%
Other Expenses				

Florence - Water & Sewer

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - September 2025

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
CDBG Grant Expense	156,297.70		156,297.70	
Legal Review and Consultation	223.50		223.50	
Total Other Expenses	\$156,521.20	\$0.00	\$156,521.20	0.00%
NET OTHER INCOME	\$ -93,249.68	\$0.00	\$ -93,249.68	0.00%
NET INCOME	\$ -30,361.14	\$0.00	\$ -30,361.14	0.00%

Florence Public Library

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Direct Public Support				
City of Florence	15,000.00	15,000.00	0.00	100.00 %
Friends of the Library	1,461.46	0.00	1,461.46	
Individ, Business Contributions	1,250.00	23,760.00	-22,510.00	5.26 %
Total Direct Public Support	17,711.46	38,760.00	-21,048.54	45.70 %
Donations	378.96	0.00	378.96	
Investments				
Interest-Savings, Short-term CD	919.84	13,040.00	-12,120.16	7.05 %
Total Investments	919.84	13,040.00	-12,120.16	7.05 %
Services	1,045.75		1,045.75	
Total Income	\$20,056.01	\$51,800.00	\$ -31,743.99	38.72 %
Expenses				
Bank Service Fees				
	32.00		32.00	
Building Maintenance				
	1,862.47		1,862.47	
Business Expenses				
Business Registration Fees	58.00		58.00	
Total Business Expenses	58.00		58.00	
Computers				
	1,769.56	5,000.00	-3,230.44	35.39 %
Events				
	1,045.00	2,000.00	-955.00	52.25 %
Facilities and Equipment				
Rent, Parking, Utilities	13.95		13.95	
Total Facilities and Equipment	403.86		403.86	
Janitorial Services				
	1,100.00	1,800.00	-700.00	61.11 %
Operations				
Books, Subscriptions, Reference	3,353.85	4,000.00	-646.15	83.85 %
Postage, Mailing Service	26.32		26.32	
Software Maintenance	2,682.50	2,000.00	682.50	134.13 %
Supplies	1,822.98	1,500.00	322.98	121.53 %
Telephone, Telecommunications	3,580.99	2,400.00	1,180.99	149.21 %
Total Operations	11,466.64	9,900.00	1,566.64	115.82 %
Payroll Expenses				
Company Contributions				
Retirement	6.71		6.71	
Total Company Contributions	6.71		6.71	
Medicare Employer		443.00	-443.00	
Social Security Employer	164.68	1,893.00	-1,728.32	8.70 %
SUI		234.00	-234.00	
Taxes	2,394.48		2,394.48	
Wages	28,733.87	30,530.00	-1,796.13	94.12 %
Total Payroll Expenses	31,299.74	33,100.00	-1,800.26	94.56 %
Reimbursements				
	7.00		7.00	

Florence Public Library

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - September 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Summer Reading Program Supplies	198.58		198.58	
Total Expenses	\$49,242.85	\$51,800.00	\$ -2,557.15	95.06 %
NET OPERATING INCOME	\$ -29,186.84	\$0.00	\$ -29,186.84	0.00%
Other Expenses				
Reconciliation Discrepancies	5,190.89		5,190.89	
Total Other Expenses	\$5,190.89	\$0.00	\$5,190.89	0.00%
NET OTHER INCOME	\$ -5,190.89	\$0.00	\$ -5,190.89	0.00%
NET INCOME	\$ -34,377.73	\$0.00	\$ -34,377.73	0.00%

Profit and Loss

Florence Police Department Forfeitures & Seizures

October 1, 2024-September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Cost of Goods Sold	
Gross Profit	
<hr/>	
Expenses	
2024 Tahoe Upfit	6,136.00
2024 Tahoe Vehicle Delivery	2,400.00
Advertising and Promotion	2,071.50
Ammunition	1,085.45
Automobile Expense	79.50
Body Armor/Protection	244.55
Cameras	28,706.60
Computer and Internet Expenses	367.77
Dues and Subscriptions	431.73
K-9	0.00
Office Supplies	9,566.72
Rent Expense	28,466.97
Tasers	1,356.97
Training	11,026.72
Travel Expense	276.96
Uniform Equipment	27,722.82
Vehicle Repair	20,128.63
Total for Expenses	\$140,068.89
Net Operating Income	-\$140,068.89
<hr/>	
Other Income	
Interest	2,284.09
Proceeds of Capital Assets	13,700.00
Total for Other Income	\$15,984.09
<hr/>	
Other Expenses	
Net Other Income	\$15,984.09
<hr/>	
Net Income	-\$124,084.80

Transaction Detail by Account
CITY OF FLORENCE
 September 1-30, 2025

Transaction date	Transaction type	Num	Name	Memo/Description	Amount
09/06/2025	Transfer			FY 25 Allocation from Fines Deposited to GF per City Sec-AL	2,897.00
09/09/2025	Deposit			Interest Earned	0.74
					<u>\$2,897.74</u>
09/02/2025	Expense	EFT	Renaissance Systems, INC (Folkerson)	Invoice #144134	-739.47
09/02/2025	Bill Payment (Check)	EFT	Renaissance Systems, INC (Folkerson)		-1,056.00
09/02/2025	Deposit		Cash1	Deposit	428.00
09/04/2025	Deposit		Cash1	Deposit	34.00
09/04/2025	Deposit		Laura M'lope		10.00
09/05/2025	Expense			Fleet cards were not authorizing purchases on 6/28/25-7/2/25	-750.00
09/05/2025	Bill Payment (Check)	ACH			-700.00
09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-2,537.52
09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-1,375.95
09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-1,803.60
09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-1,781.16
09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-1,287.27
09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-2,118.38
09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-1,640.52
09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-2,357.96
09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-2,132.48
09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-1,588.18
09/05/2025	Tax Payment		IRS	Tax Payment for Period: 09/03/2025-09/05/2025 paid online	-4,081.73
09/05/2025	Expense		Office of the Attorney General		-230.77
09/05/2025	Bill Payment (Check)	ACH	Kellin Thompson		-52.19
09/05/2025	Transfer			Fund Transfer for the period of 10/1/2024 thru 5/28/2025 per City Secretary	-2,216.00
09/06/2025	Bill Payment (Check)	27001	Cash		-25.00
09/08/2025	Deposit		Cash1		34.00
09/08/2025	Deposit		M Martinez		125.00
09/08/2025	Payment		Secondary ACE		215.00
09/08/2025	Payment	54908	Florence ISD		10,000.00
09/10/2025	Deposit		Eula Beck Public Library		1,020.00
09/10/2025	Check	27002	Williamson County Clerk	Manual Check to AL, Receipt 10960	-170.00
09/11/2025	Deposit		Cash1	Deposit	378.00
09/11/2025	Deposit		Paystar	Deposit	144.00
09/12/2025	Journal Entry	AJE0825-02R			
09/12/2025	Bill Payment (Check)	27003	SAFEbuilt LLC	PR ACH Clears 9/12/2025	-30.59
09/12/2025	Bill Payment (Check)	27004	LeadsNets Risk Data Management, Inc	CU-1000136	-1,326.00
09/12/2025	Bill Payment (Check)	27005	T-Mobile		-100.00
09/12/2025	Bill Payment (Check)	27006	AT & T Mobility		-232.40
09/12/2025	Bill Payment (Check)	27007	Reliant, an NRC company	6-000-211-385-4	-519.73
09/12/2025	Bill Payment (Check)	27008	Associated Time On Demand		-2,449.20
09/12/2025	Bill Payment (Check)	27009	Texas Fleet Fuel		-74.50
09/12/2025	Bill Payment (Check)	27010	USA Bluebook		-1,298.42
09/12/2025	Bill Payment (Check)	27011	Club Car Wash Operating, LLC		-284.99
09/12/2025	Bill Payment (Check)	27012	Tyler Technologies, Inc		-330.00
09/12/2025	Bill Payment (Check)	27012			-1,637.27

Child Safety Fund

Total for Child Safety Fund
 General Fund Account

Transaction Detail by Account
CITY OF FLORENCE
 September 1-30, 2025

Transaction date	Transaction type	Num	Name	Memo/Description	Amount
09/12/2025	Bill Payment (Check)	27013	Florence Chamber of Commerce		-100.00
09/12/2025	Bill Payment (Check)	27014	Bojorquez Law Firm, PC		-97.50
09/12/2025	Bill Payment (Check)	27015	AA Custom Mowing & Shredding		-3,800.00
09/12/2025	Bill Payment (Check)	27016	Parley Boxes/Postage		-400.00
09/12/2025	Bill Payment (Check)	27017	O'Reilly Automotive, INC		-89.94
09/12/2025	Bill Payment (Check)	27018	Parley Boxes Inc.(Supplies)	0012417539	-201.08
09/12/2025	Bill Payment (Check)	27019	Amazon Capital Services		-1,054.77
09/12/2025	Deposit		State Compaciller	Deposit	46,241.16
09/12/2025	Deposit		Paystar	Deposit	871.00
09/12/2025	Expense		David W Scott, P.C.		-916.87
09/16/2025	Journal Entry	AJE0025-04		Reimb GF for TX SUJ 4/1/2025-06/30/2025	-84.32
09/17/2025	Deposit				84.30
09/17/2025	Deposit		Water & Sewer Fund		432.12
09/17/2025	Deposit		Paystar	Deposit	1,284.10
09/18/2025	Expense		Office of the Attorney General		-230.77
09/19/2025	Bill Payment (Check)	ACH	Mariela Suarez Chavez		-400.00
09/19/2025	Bill Payment (Check)	27020	Danek Hardware & Lumber Inc		-13.65
09/19/2025	Bill Payment (Check)	27021	Williamson County Sun		-545.50
09/19/2025	Bill Payment (Check)	27022	Texas Fleet Fuel		-1,332.65
09/19/2025	Bill Payment (Check)	27023	Reliant, an NRG company	8-000-211-385-4	-7.08
09/19/2025	Bill Payment (Check)	27024	City of Georgetown-3288		-212.05
09/19/2025	Bill Payment (Check)	27025	Brightstep		-326.28
09/19/2025	Bill Payment (Check)	27026	UBEO LLC		-245.64
09/19/2025	Bill Payment (Check)	27027	Amazon Capital Services		-326.24
09/19/2025	Payroll Check			Pay Period: 08/30/2025-09/12/2025	-1,640.51
09/19/2025	Payroll Check			Pay Period: 08/30/2025-09/12/2025	-2,132.48
09/19/2025	Payroll Check			Pay Period: 08/30/2025-09/12/2025	-1,761.17
09/19/2025	Payroll Check			Pay Period: 08/30/2025-09/12/2025	-2,118.40
09/19/2025	Payroll Check			Pay Period: 08/30/2025-09/12/2025	-1,527.76
09/19/2025	Payroll Check			Pay Period: 08/30/2025-09/12/2025	-1,267.28
09/19/2025	Payroll Check			Pay Period: 08/30/2025-09/12/2025	-1,803.60
09/19/2025	Payroll Check			Pay Period: 08/30/2025-09/12/2025	-1,375.97
09/19/2025	Payroll Check			Pay Period: 08/30/2025-09/12/2025	-2,357.86
09/19/2025	Payroll Check			Pay Period: 08/30/2025-09/12/2025	-1,596.18
09/19/2025	Tax Payment		IRS	Tax Payment for Period: 09/17/2025-09/19/2025 paid online	-4,061.65
09/19/2025	Check	27028	Citybank		-4,546.39
09/19/2025	Check	27030	Home Depot Credit Services		-246.09
09/19/2025	Bill Payment (Check)	27031	House of Dents		-5,329.80
09/19/2025	Payment	54962	Florence ISD		22,869.20
09/19/2025	Deposit		Paystar	Deposit	10.00
09/19/2025	Deposit		Water & Sewer Fund		7,486.65
09/19/2025	Deposit		Water & Sewer Fund		3,640.00
09/19/2025	Deposit		Water & Sewer Fund		25,299.59
09/22/2025	Bill Payment (Check)	EFT	Scott & White Health Plan		-18,211.96
09/22/2025	Expense	150124590522	Primo Brands		-65.40
09/22/2025	Check	Transfer	Versa Bank		-45.00

Transaction Detail by Account
CITY OF FLORENCE
 September 1-30, 2025

Transaction date	Transaction type	Num	Name	Memo/Description	Amount
09/26/2025	Transfer			FY '25 Allocation from Fines Deposited to GF per City Sec-AL	2,884.10
09/30/2025	Deposit	INTEREST		Interest Earned	3.11
					<u>\$2,887.21</u>
09/05/2025	Transfer			Fund Transfer for the period of 10/1/2024 thru 5/28/2025 per City Secretary	2,216.00
09/26/2025	Transfer			FY '25 Allocation from Fines Deposited to GF per City Sec-AL	3,070.50
09/30/2025	Deposit	INTEREST		Interest Earned	1.37
					<u>\$5,287.87</u>
09/30/2025	Deposit	INTEREST		Interest Earned	0.48
					<u>\$0.48</u>
09/30/2025	Journal Entry	AJE0825-10		Reversal of 2022-2023 JE balance accounts	-1,028.98
					<u>-\$1,028.98</u>
09/30/2025	Deposit	INTEREST		Interest Earned	0.10
					<u>\$0.10</u>

Total for Union State Bank-C, Secu-1224
 Union State Bank-C, Tech-1242

Total for Union State Bank-C, Tech-1242
 Union State Bank - PD Trng 3510

Total for Union State Bank - PD Trng 3510
 Union State Bank - Vet - 8958 (deleted)

Total for Union State Bank - Vet - 8958 (deleted)
 Vera Bank-Veterans Memorial-8956

Total for Vera Bank-Veterans Memorial-8956

Transaction Detail by Account
Florence - Water & Sewer
September 1-30, 2025

Transaction date	type	Num	Name	Memo/Description	Amount
08/30/2025	Deposit			Interest Earned	0.02
					<u>\$9.02</u>
08/28/2025	(Check)	151	Langford Community Management Services		-7,500.00
08/28/2025	(Check)	152	Hejt, Lee & Associates, Inc		-12,905.00
08/28/2025	Deposit		TX Agriculture		20,000.00
08/30/2025	Deposit			Interest Earned	0.88
					<u>-\$404.02</u>
08/30/2025	Deposit			Interest Earned	6.53
					<u>\$8.83</u>
08/30/2025	Deposit			Interest Earned	1.18
					<u>\$1.18</u>
08/28/2025	Transfer				74,000.00
					<u>\$74,000.00</u>
08/05/2025	Deposit			Deposit	250.00
08/11/2025	Journal Entry			Return Check # Acct ##### William Hernandez	-250.00
08/23/2025	Deposit			Deposit	500.00
08/28/2025	Transfer				-74,000.00
					<u>-\$73,600.00</u>
08/01/2025	Check		Paystar	Merchant Fees for December 2023	-69.95
08/01/2025	Deposit			Interest Earned	47.02
08/04/2025	Deposit		Customers	Deposit	3,779.00
08/04/2025	Deposit		Customers	Deposit	936.95
08/04/2025	Deposit		Customers	Deposit	92.00
08/04/2025	Deposit		Customers	Deposit	3,365.54
08/05/2025	Tax Payment		IRS	Tax Payment for Period: 08/05/2025-08/05/2025 paid online	-2,795.23
08/05/2025	Payroll Check			Pay Period: 08/16/2025-08/28/2025	-474.78
08/05/2025	Payroll Check			Pay Period: 08/16/2025-08/28/2025	-1,242.31
08/05/2025	Payroll Check			Pay Period: 08/16/2025-08/28/2025	-1,940.73
08/05/2025	Payroll Check			Pay Period: 08/16/2025-08/28/2025	-1,627.08
08/05/2025	Payroll Check			Pay Period: 08/16/2025-08/28/2025	-1,297.58
08/05/2025	Deposit		Customers	Deposit	1,342.53

2019 Certificate of Obligations

Total for 2019 Certificate of Obligations
CDBG Grant

Total for CDBG Grant
City of Florence Impact Fees

Total for City of Florence Impact Fees
Series 2014 Certificate of O

Total for Series 2014 Certificate of O
Texas Class - Water Meter Deposits

Total for Texas Class - Water Meter Deposits
Union State Bank - W.M.Dep 6918

Total for Union State Bank - W.M.Dep 6918
Union State W&S Revenue 1609

09/05/2025	Check	EFT	Office of Attorney General			-385.38
09/05/2025	Payroll Check		Mitchell L. Martin		Pay Period: 08/16/2025-08/29/2025	-4,043.98
09/08/2025	Deposit		Customers		Deposit	3,461.43
09/09/2025	Deposit		Customers		Deposit	22,171.50
09/10/2025	Deposit		Customers		Deposit	1,389.30
09/11/2025	Deposit				Deposit	1,739.45
09/12/2025	(Check)	22034	Texas Fleet Fuel due to General Fund			-270.93
09/12/2025	(Check)	22035	SPL, Inc.			-751.00
09/12/2025	(Check)	22036	Lone Star Blower and Compressor			-24,397.28
09/12/2025	(Check)	22037	O'Reilly Auto Parts			-101.04
09/12/2025	(Check)	22038	DNA Chem Inc			-1,188.00
09/12/2025	(Check)	22039	Danek Hardware & Lumber, Inc			-51.45
09/12/2025	(Check)	22040	Resiant, an NRG Company		8000211285-4	-3,102.52
09/12/2025	(Check)	22041	AT & T Mobility			-246.18
09/12/2025	(Check)	22042	City of Georgetown			-14,365.68
09/12/2025	(Check)	22043	Bojorquez Law Firm, PC			-223.50
09/12/2025	Deposit		Comptroller of Public Accounts		Deposit	2,985.24
09/15/2025	Check	EFT			December Sales Tax payment	-1,136.34
09/15/2025	Deposit				Deposit	1,839.60
09/16/2025	Deposit				Deposit	3,157.53
09/17/2025	Check	Transfer	General Fund		99-860418-3	-39.47
09/17/2025	Check	ACH	General Fund		99-860418-3	-432.12
09/17/2025	Deposit		Williamson County Sun		Deposit	2,452.20
09/18/2025	(Check)				Deposit	2,027.90
09/19/2025	Check	EFT	Office of Attorney General			-385.38
09/19/2025	(Check)	22044	Texas Fleet Fuel due to General Fund			-690.91
09/19/2025	(Check)	22045	City of Round Rock Environmental Services			-50.00
09/19/2025	(Check)	22046	T. Morales Company			-1,333.00
09/19/2025	(Check)	22047	Brenntag Southwest, Inc.			-2,744.28
09/19/2025	(Check)	22048	City of Georgetown Utilities			-10,058.79
09/19/2025	(Check)	22049	Amazon Capital Services			-41.80
09/19/2025	(Check)	22051	First Financial Bank			-13,465.39
09/19/2025	Payroll Check				Pay Period: 08/30/2025-09/12/2025	-243.27
09/19/2025	Payroll Check				Pay Period: 09/30/2025-09/12/2025	-2,059.17
09/19/2025	Payroll Check				Pay Period: 09/30/2025-09/12/2025	-1,074.15
09/19/2025	Payroll Check				Pay Period: 08/30/2025-09/12/2025	-1,039.53
09/19/2025	Payroll Check				Pay Period: 08/30/2025-09/12/2025	-1,707.28
09/19/2025	Tax Payment		IRS		Tax Payment for Period: 09/17/2025-09/19/2025 paid online	-2,192.25
09/19/2025	Check	22053	Citibank, N.A.			-675.43
09/19/2025	(Check)	ACH	Aisc due to General Fund			-404.94
09/19/2025	(Check)	ACH	General Fund			-3,840.00
09/19/2025	Deposit				Deposit	18,453.32

Date	Description	Amount
08/19/2025	Payroll Check	-2,481.28
08/22/2025	Check	-14,831.12
08/22/2025	(Check)	-10,462.47
08/22/2025	(Check)	-7,488.65
08/22/2025	Deposit	9,629.44
08/22/2025	Payment	756.00
08/23/2025	Deposit	92.00
08/23/2025	Deposit	2,060.64
08/25/2025	Deposit	137.13
08/28/2025	(Check)	-14,365.68
08/28/2025	Deposit	3,740.43
08/30/2025	Deposit	6,718.15
08/30/2025	Tax Payment	0.00
Tax Payment for Period: 07/01/2025-09/30/2025		-881,717.58
Interest Earned		0.27
		<u>\$0.27</u>

Mitchell L. Martin
 General Fund
 General Fund
 General Fund
 Joe's General Contractors, LLC
 Customers
 City of Georgetown
 Customers
 Customers
 IRS

ACH
 ACH
 ACH
 Payment
 Deposit
 Deposit
 Deposit
 (Check)
 Deposit
 Deposit
 Tax Payment

08/19/2025
 08/22/2025
 08/22/2025
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 08/22/2025
 08/23/2025
 08/23/2025
 08/25/2025
 08/28/2025
 08/28/2025
 08/30/2025
 08/30/2025

Total for Union State W&S Revenue 1609
 Water & Wastewater Savings Cont
 Total for Water & Wastewater Savings Cont

Accrual Basis Tuesday, October 28, 2025 04:52 PM GMTZ

Transaction Detail by Account
Florence - Water & Sewer
September 1-30, 2025

	Transaction date	type	Num	Name	Memo/Description	Amount
2019 Certificate of Obligations						
Total for 2019 Certificate of Obligations						
CD8G Grant	09/30/2025	Deposit	INTEREST		Interest Earned	0.02
						<u>\$0.02</u>
	09/29/2025	(Check)	151	Langford Community Management Services		-7,500.00
	09/28/2025	(Check)	152	Hej, Lee & Associates, Inc		-12,905.00
	09/28/2025	Deposit		TX Agriculture		20,000.00
	09/30/2025	Deposit	INTEREST		Interest Earned	0.98
						<u>-\$404.02</u>
Total for CD8G Grant						
City of Florence Impact Fees						
Total for City of Florence Impact Fees	09/30/2025	Deposit	INTEREST		Interest Earned	6.83
						<u>\$6.83</u>
Series 2014 Certificate of O						
Total for Series 2014 Certificate of O	09/30/2025	Deposit	INTEREST		Interest Earned	1.18
						<u>\$1.18</u>
Texas Class - Water Meter Deposits						
Total for Texas Class - Water Meter Deposits	09/28/2025	Transfer				74,000.00
						<u>\$74,000.00</u>
Union State Bank - W.M.Dep 6918						
Total for Union State Bank - W.M.Dep 6918	09/05/2025	Deposit			Deposit	250.00
	09/11/2025	Journal Entry			Return Check # Acct #####, William Hamadez	-250.00
	09/23/2025	Deposit			Deposit	500.00
	09/28/2025	Transfer				-74,000.00
						<u>-\$73,600.00</u>
Union State W&S Revenue 1609						
Total for Union State W&S Revenue 1609	09/01/2025	Check	Online	Paystar	Merchant Fees for December 2023	-89.95
	09/01/2025	Deposit	INTEREST		Interest Earned	47.02
	09/04/2025	Deposit		Customers	Deposit	3,779.00
	09/04/2025	Deposit		Customers	Deposit	836.95
	09/04/2025	Deposit		Customers	Deposit	92.00
	09/04/2025	Deposit		Customers	Deposit	3,365.84
	09/05/2025	Tax Payment		IRS	Tax Payment for Period: 06/03/2025-09/05/2025 paid online	-2,795.23
	09/05/2025	Payroll Check			Pay Period: 08/18/2025-08/29/2025	-474.78
	09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-1,242.31
	09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-1,940.73
	09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-1,627.08
	09/05/2025	Payroll Check			Pay Period: 08/16/2025-08/29/2025	-1,297.58
	09/05/2025	Deposit		Customers	Deposit	1,342.53

09/05/2025	Check	EFT	Office of Attorney General			-385.38
09/05/2025	Payroll Check		Mitchell L. Martin		Pay Period: 08/16/2025-08/28/2025	-4,043.98
09/08/2025	Deposit		Customers		Deposit	3,481.43
09/09/2025	Deposit		Customers		Deposit	22,171.50
09/10/2025	Deposit		Customers		Deposit	1,389.30
09/11/2025	Deposit				Deposit	1,739.45
09/12/2025	(Check)	22034	Texas Fleet Fuel due to General Fund			-270.83
09/12/2025	(Check)	22035	SPL, Inc.			-751.00
09/12/2025	(Check)	22036	Lone Star Blower and Compressor			-24,387.26
09/12/2025	(Check)	22037	O'Reilly Auto Parts			-101.04
09/12/2025	(Check)	22038	DNA Chem Inc			-1,188.00
09/12/2025	(Check)	22039	Danek Hardware & Lumber, Inc			-51.45
09/12/2025	(Check)	22040	Reliant, an NRG Company		8000211285-4	-3,102.52
09/12/2025	(Check)	22041	AT & T Mobility			-246.18
09/12/2025	(Check)	22042	City of Georgetown			-14,365.88
09/12/2025	(Check)	22043	Bojorquez Law Firm, PC			-223.50
09/12/2025	Deposit		Comptroller of Public Accounts		Deposit	2,985.24
09/15/2025	Check	EFT			December Sales Tax payment	-1,136.34
09/15/2025	Deposit				Deposit	1,839.80
09/16/2025	Deposit	Transfer	General Fund		99-860418-3	3,157.53
09/17/2025	Check	ACH	General Fund		99-860418-3	-39.47
09/17/2025	Deposit		Williamson County Sun		Deposit	-432.12
09/18/2025	(Check)	22052				2,452.20
09/18/2025	Deposit		Office of Attorney General		Deposit	-254.70
09/19/2025	Check	EFT	Texas Fleet Fuel due to General Fund			2,027.90
09/19/2025	(Check)	22044	City of Round Rock Environmental Services			-895.38
09/19/2025	(Check)	22045	T. Morales Company			-690.91
09/19/2025	(Check)	22046	Brenntag Southwest, Inc.			-50.00
09/19/2025	(Check)	22047	City of Georgetown Utilities			-1,333.00
09/19/2025	(Check)	22048	Amazon Capital Services			-2,744.28
09/19/2025	(Check)	22049	First Financial Bank			-10,058.78
09/19/2025	(Check)	22051				-41.80
09/19/2025	Payroll Check				Pay Period: 08/30/2025-09/12/2025	-13,465.39
09/19/2025	Payroll Check				Pay Period: 08/30/2025-09/12/2025	-243.27
09/19/2025	Payroll Check				Pay Period: 08/30/2025-09/12/2025	-2,059.17
09/19/2025	Payroll Check				Pay Period: 08/30/2025-09/12/2025	-1,074.15
09/19/2025	Payroll Check				Pay Period: 08/30/2025-09/12/2025	-1,038.53
09/19/2025	Payroll Check				Pay Period: 08/30/2025-09/12/2025	-1,707.28
09/19/2025	Tax Payment		IRS		Tax Payment for Period: 08/17/2025-08/19/2025 paid online	-2,192.25
09/19/2025	Check	22053	Citibank, N.A.			-875.43
09/19/2025	(Check)	ACH	Aflac due to General Fund			-404.94
09/19/2025	(Check)	ACH	General Fund			-3,840.00
09/19/2025	Deposit				Deposit	16,453.32

	09/19/2025	Payroll Check		Mitchell L. Martin	Pay Period: 08/30/2025-09/12/2025	-2,481.26
	09/22/2025	Check	ACH	General Fund		-14,831.12
	09/22/2025	(Check)	ACH	General Fund		-10,462.47
	09/22/2025	(Check)	ACH	General Fund		-7,488.65
	09/22/2025	Deposit			Deposit	9,629.44
	09/22/2025	Payment		Joeris General Contractors, LLC		756.00
	09/23/2025	Deposit		Customers	Deposit	92.00
	09/23/2025	Deposit			Deposit	2,060.64
	09/25/2025	Deposit			Deposit	137.13
	09/26/2025	(Check)	22055	City of Georgetown		-14,365.66
	09/26/2025	Deposit		Customers	Deposit	3,740.43
	09/30/2025	Deposit		Customers	Deposit	6,718.15
	09/30/2025	Tax Payment		IRS	Tax Payment for Period: 07/01/2025-09/30/2025	0.00
Total for Union State W&S Revenue 1609						-81,717.66
Water & Wastewater Savings Cont						
	09/30/2025	Deposit	INTEREST		Interest Earned	0.27
Total for Water & Wastewater Savings Cont						50.27

Accrual Basis Tuesday, October 28, 2025 04:52 PM GMTZ

Transaction Detail by Account
Florence Public Library
October 1-28, 2025

Florence Public Library 3389

Transaction date	Transaction type	Num	Name	Memo/Description	Amount
10/01/2025	Tax Payment		IRS	Tax Payment for Period: 10/01/2025-10/03/2025 paid online	-199.16
10/03/2025	Payroll Check		[REDACTED]	Pay Period: 09/13/2025-09/28/2025	-842.68
10/03/2025	Payroll Check		[REDACTED]	Pay Period: 09/13/2025-09/28/2025	-359.56
10/07/2025	Transfer			CD Investment closed per the Investment Committee	50,547.23
10/07/2025	Transfer			Transfer of CD Investment	-50,000.00
10/10/2025	Bill Payment (Check)	2139	Baker & Taylor		-47.97
10/10/2025	Bill Payment (Check)	2140	Texas State Library		-92.00
10/10/2025	Bill Payment (Check)	2141	Amazon Capital Services, Inc.		-181.24
10/17/2025	Payroll Check		[REDACTED]	Pay Period: 09/27/2025-10/10/2025	-872.05
10/17/2025	Payroll Check		[REDACTED]	Pay Period: 09/27/2025-10/10/2025	-299.63
10/17/2025	Tax Payment		IRS	Tax Payment for Period: 10/15/2025-10/17/2025 Online	-194.12
10/17/2025	Bill Payment (Check)	2142	Amazon Capital Services, Inc.		-80.27
10/17/2025	Bill Payment (Check)	2143	Reliant, an NRG Company		-194.50
10/24/2025	Bill Payment (Check)	2144	Citicorp Credit Services, Inc		-723.84
10/24/2025	Bill Payment (Check)	2145	Brightspeed		-326.75
10/24/2025	Bill Payment (Check)	2146	Biblionix		-750.00
10/27/2025	Deposit		Friends of the Public Library		1,152.50
Total for Florence Public Library 3389					-3,464.02

Total for Florence Public Library 3389

Transaction Detail by Account
Florence Police Department Forfeitures & Seizures
September 1-30, 2025

	Transaction date	Transaction type	Num	Name	Memo/Description	Amount
PD Forfeitures/Seizures						
	09/12/2025	Bill Payment (Check)	1326	T-Mobile		-610.05
	09/12/2025	Bill Payment (Check)	1327	Galls		-463.34
	09/19/2025	Bill Payment (Check)	1328	Amazon Capital Services		-275.65
	09/19/2025	Bill Payment (Check)	1329	Galls		-290.20
	09/19/2025	Check	1330	Citibank		-1,267.82
	09/24/2025	Expense		General Fund		-3,500.00
	09/30/2025	Deposit	INTEREST		Interest Earned	41.83
Total for PD Forfeitures/Seizures						<u>-6,365.23</u>

Accrual Basis Tuesday, October 28, 2025 04:36 PM GMTZ

Transaction List

Sorted by Location No
From 09/01/2025 through 09/30/2025

Account No	Location No	Customer Name	Trans. Date	Trans. Type	Reason	Batch	Amount
0160	0160	HOWELL, JERRY	09/29/2025	Adjustment DEE	DEE		
						WATER	-17.91
						GARBAGE	17.91
							0.00
0161	0161	CHURCH OF CHRIST.	09/29/2025	Adjustment RFE	RFE		
						WATER Penalty	-10.00
							-10.00
2397	0207	HALVERSON.	09/30/2025	Adjustment RFE	RFE		
						WATER Penalty	-10.00
							-10.00
0285	0285	LUNA, JOSIE	09/26/2025	Adjustment BER	BER		
						WATER	-59.96
						SEWER	-28.82
						GARBAGE	-17.91
						WATER Penalty	-10.00
							-116.69
0344	0344	LIBRARY, D/B/A	09/26/2025	Adjustment CIT	CIT		
						WATER	-120.95
							-120.95
2050	0450	SHEROUSE, BETTY	09/15/2025	Adjustment OFF BILL	OFF		
						WATER	-40.00
							-40.00
2529	0534	MONAHAN, SUMMER	09/29/2025	Adjustment RFE	RFE		
						WATER Penalty	-10.00
							-10.00
							-10.00
1845	0555	MENDOZA, JOSE	09/29/2025	Adjustment RFE	RFE		
						WATER Penalty	-10.00
							-10.00
1006	1006	SIKES, JASON	09/02/2025	Adjustment BER BILL	BER		
						GARBAGE	-17.91
							-17.91
2133	1203	NEAVES, RAFAEL C	09/19/2025	Adjustment DEE	DEE		
						WATER Redist	111.64
							111.64
1329	1329	FLORENCE CITY	09/26/2025	Adjustment CIT	CIT		
						WATER	-645.39
							-645.39
2522	1350	VENCES, ANTONIA	09/29/2025	Adjustment RFE	RFE		
						WATER Penalty	-10.00
							-10.00
1543	1543	VETERAN'S	09/26/2025	Adjustment CIT	CIT		
						WATER	-161.66
							-161.66

Paid on time

Paid on time

Clawson charges this customer -

Mistake - was Re-entered.

Account No	Location No	Customer Name	Trans. Date	Trans. Type	Reason	Batch	Amount
2085	1749	FLORENCE	09/26/2025	Adjustment	CIT		
						WATER	-211.76
							<u>-211.76</u>

Grand Totals

Adjustment		
	WATER	-1257.63
	SEWER	-28.82
	GARBAGE	-17.91
	WATER Penalty	-60.00
	WATER Redist	111.64
		<u>-1252.72</u>

City of Florence Agenda Item Cover Sheet

MEETING DATE: November 3 2025 6:00 p.m.

AGENDA ITEM #: 8

INITIATED BY: Wayne Thompson

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets
- No paperwork needed. Routine action item only



Florence Police Department
851 FM 970
Florence Texas. 76527
Chief Wayne Thompson

Memorandum for Record

Subject: Florence Police Department Report for SEP 2025 (NOV 2025 Council Mtg)

Purpose: Provide the Mayor and City Council Departmental Statistics for 1-30 SEP 2025.

1. The Florence Police Department conducted a total of 126 contacts.
2. 110 Calls for Service within the Florence City Limits.
3. Conducted a total of 16 traffic stops consisting of 12 Citations and 4 Warnings.
4. Vehicle Maintenance Report is attached.

Attended monthly "Crosscheck Meeting" with other law enforcement agencies.

Attended monthly Juvenile Updates and Standardized Training (J.U.S.T).

Attended monthly Florence Chamber of Commerce Meeting.

Attended monthly WCCAC Case review(s).

Attended monthly Regional CID meeting in Killeen.

Attended Wilco OEM Emergency Partners meeting.

Attended monthly department head meeting.

Attended TDEM weather and situational awareness reports zoom meeting(s).

Attended Wilco OEM situational awareness calls.

Participated in monthly Multi-Disciplinary Team (MDT) meeting and case reviews.

Attended Wilco Emergency Communications dispatch steering committee meeting.

Serviced several vehicle patrol units.

Attended Wilco Law Enforcement Executive quarterly luncheon.

Attended WCCAC "Hero of Hope" purse bingo event and fundraiser.

Held several National Night Out planning sessions.

Attended Hill Country Forensics grand opening event (ME Office).

Chief and LT attended leadership seminar at CAPCOG.

Conducted IT review and assessment with Stratmont, on-site update, etc.

Conducted EWP Follow-up meeting w/ USDA and Mayor.

Conducted meeting w/ 4ATX and Mayor regarding 'fast pitch' opportunity.

Conducted Air Evac helicopter landing drill at Fisd Stampede Stadium w/ Fisd and ESD FD 7.

Attended Austin area regional Fusion center conference.

Attended TDEM SOC / Emergency Management training.

LT and CPL attended the Texas Police Chief's Association accreditation program training manager course.

Phone conference w/ TX Ranger regarding current citizen complaint.

Conducted upcoming training planning meeting regarding CPR for professional rescuers.

Executed "Pothole Friday" in conjunction w/ PW.

Facilitated City Wide Fall Clean-Up event.

CPL conducted multiple CAC interviews regarding current investigations.

Inspection by TX DPS Secure Site Audit unremarkable.

Attended HEB #3 Grand Opening in Georgetown.

Attended Wilco UAS committee meeting.

Facilitated Fisd Homecoming parade.

Significant Event – Several arrests

Point of contact for this report is the undersigned at chief@florencetxpd.com or 737-444-3299.

Wayne Thompson
Chief of Police
Florence Police Department



Citation Offense Count By Stop Type

Number of TRAFFIC Offenses (for *ALL*)	16
Number of CITATIONS	12
SPEEDING (SPEED)	8
SPEEDING IN A SCHOOL ZONE (SPEEDS)	2
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY (3049)	1
NO DRIVERS LICENSE (3103)	1
Number of WARNINGS	4
DROVE ON WRONG SIDE OF DIVIDED HIGHWAY (3088)	1
SPEEDING (SPEED)	1
DISPLAY UNCLEAN/OBSTRUCTED LICENSE PLATE (3658)	1
FOLLOWING TOO CLOSELY-TAILGATING (3017)	1

Unit Number	YEAR	MAKE	MODEL	Assigned	License Plate	VIN	Registration	Tire Size	Oil Type	Last Maintenance Mileage	Oil Change Due	Last Tire Change (Oldest Tire)	Last Brake Job	Last Unscheduled Maintenance
800	2020	CHEVY	TAHOE	Thompson,W	TX 1426406	1GNLCEC1LR282400	Jun-24	265/60R17	0W-20	86642	90000	12/12/2024	Mar-25	8/22/2023
801	2023	DODGE	CHARGER	Schreiber	TX 1568491	2C3CDXAT0PH532782	Oct-25	225/60R18	5W-20	11423	10782	NOT DUE	NOT DUE	1/4/2024
802	2023	DODGE	CHARGER	Reserve	TX 1568492	2C3CDXAT2PH532783	Oct-25	225/60R18	5W-20	11614	11614	NOT DUE	NOT DUE	7/15/2024
803	2020	CHEVY	TAHOE	Reserve	TX 142-6405	1GNLCEC1LR282087	Jun-24	265/60R17	0W-20	67146	7400	8/3/2023	2/14/2023	1/1/2025
804	2017	CHEVY	TAHOE	Reserve	TX 1370423	1GNLCEC6HR1531611	Nov-24	265/60R17	0W-20	68019	74019	12/1/2023	10/10/2023	1/24/2024
805	2021	DODGE	CHARGER	White Ejille	TX 1467926	2C3CDXAT7MH666281	Aug-24	225/60R18	5W-20	53986	57000	10/11/2024	7/1/2025	8/5/2025
806	2021	DODGE	CHARGER	Sanchez	TX 1467925	2C3CDXATXMH663987	Aug-24	225/60R18	5W-20	59151	64000	3/12/2024	NOT DUE	9/27/2024
807(R9)	2024	CHEVY	TAHOE	Thompson,K	TX 1606706	1GNSCLE08RR260045	Aug-26	265/60R17	5W-20	7199	14000	N/A	NOT DUE	N/A
808	2024	CHEVY	TAHOE	Unassigned	TX 1606708	1GNSCLE09RR259812	Aug-26	265/60R17	5W-20	N/A	7000	N/A	NOT DUE	N/A
809	2024	CHEVY	TAHOE	Jonap	TX 1606709	1GNSCLE07RR259999	Aug-26	285/60R17	5W-20	14263	21000	N/A	NOT DUE	N/A
810	2024	CHEVY	TAHOE	Guthrie	TX 1606707	1GNSCLE0XR259785	Aug-26	265/60R17	5W-20	14000	21000	N/A	NOT DUE	N/A

City of Florence Agenda Item Cover Sheet

MEETING DATE: November 3 2025 6:00 p.m.

AGENDA ITEM #: 9

INITIATED BY: Stacey Adams

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets
- No paperwork needed. Routine action item only

Monthly Overview - City of Florence - Public Works Department

September 2025

WATER

Active Accounts = 490

Total Well Production = 1.7 Million Gallons

Georgetown Usage = 2.8 Million Gallons

Water Unaccounted For= 1.4 Million Gallons

Monthly Overview

Performed Weekly O&M on facilities, Well Sites, Waste Water Treatment Plant, Pool, Parks, etc.

Total Work Orders Received – 16

Cleaned up the Yard at the EST

Participated in the Homecoming Parade was Great/ Had Great Turn Out

Fall Clean Up Event Went Extremely Well and Much Smoother at the PW Yard/Earned Money via Scrap Metal Haul

1-Aug-25

Water

Plant 2	August-25	September-25
Avg. GPM	46.6	34.4
Total Production	613,500	398,800
Total Well Hours	219.2	193
Plant 3		
Avg. GPM	16	16.46
Total Production	48,300	72,100
Total Well Hours	50.2	73
Plant 4		
Avg. GPM	97.05	88.17
Total Production	1,176,200	1,230,500
Total Well Hours	202	232.6
Totals	August-25	September-25
Total Well Production	1,838,000	1,701,400
City of Georgetown Usage	3,229,300	2,801,700
Total Water Usage	5,067,300	4,503,100
Monthly Daily Average	163,461	150,103
Minimum Daily Usage	102,900	80,700
Maximum Daily Usage	237,200	231,100
Billed Gallons	3,401,200	3,024,900
Unmetered Water Loss/Flushin	19,425	13,250
Water Loss- Leaks	3,214	
Bulk Water	2,200	20,300
Water Unaccounted For	1,641,261	1,423,050
Wastewater	August-25	September-25
Total Wastewater Treated	2,976,000	2,454,305
Max Daily Flow	192,000	108,053
Min Daily Flow	47,000	58,139
Avg. Daily Flow	96,000	81,810

WATER TREATMENT PLANT TWO

DATE LAST READ	TIME OF READ	PLANT 2 RAW WATER			WELL TOTAL GPM	WELL TOTAL LBS.	CL2 USED	PLANT 2 TREATMENT PROCESS			GT Usage	PLANT 2 DISTRIBUTION		TOTAL HOURS		
		STATIC LEVEL	WELL METER	WELL TOTAL HOUR				CL2 RES.	CL2 FEED	Meter		DISTRIBUTION METER	PUMP 1 HOURS		PUMP 2 HOURS	
31	840	794774	20300	0	1656.1	10.8	31.3	8	12	0.6	26	361807	121000	0	0	0
1	845	794905	13100	0	1662.5	6.4	34.1	145	13	1.3	26	362701	89400	0	0	0
2	850	795049	14400	0	1669.6	7.1	33.8	137	8	0.4	26	363717	101600	0	0	0
3	830	795209	16000	0	1677.3	7.7	34.6	128	9	0.9	28	364837	112000	0	0	0
4	1230	795347	13800	0	1684.2	6.9	33.3	120	8	0.8	28	365852	101500	0	0	0
5	900	795476	12900	0	1690.5	6.3	34.1	114	6	0.5	28	366744	89200	0	0	0
6	1050	795598	12200	0	1696.4	5.9	34.5	108	6	0.4	24	367605	86100	0	0	0
7	955	795709	11100	0	1701.8	5.4	34.3	102	6	0.4	24	368383	77800	0	0	0
8	905	795852	14300	0	1708.7	6.9	34.5	94	8	0.3	24	369386	100300	0	0	0
9	750	795962	11000	0	1714.1	5.4	34.0	68	26	6.3	30	370153	76700	0	0	0
10	950	796123	16100	0	1721.8	7.7	34.8	55	13	4.3	15	371260	110700	0	0	0
11	1037	796276	15300	0	1729.2	7.4	34.5	42	13	3	10	372334	107400	0	0	0
12	825	796370	9400	0	1733.7	4.5	34.8	32	10	3.9	10	372992	65800	0	0	0
13	1450	796549	17900	0	1742.3	8.6	34.7	22	10	0.52	10	374257	126500	0	0	0
14	1140	796680	13100	0	1748.6	6.3	34.7	136	10	0.5	10	375417	116000	0	0	0
15	940	796821	14100	0	1755.4	6.8	34.6	128	8	0.4	28	376124	70700	0	0	0
16	745	796929	10800	0	1760.7	5.3	34.0	120	8	0.4	34	376887	76300	0	0	0
17	750	797095	16600	0	1768.6	7.9	35.0	143	7	1.4	30	378029	114200	0	0	0
18	745	797233	13800	0	1775.3	6.7	34.3	133	10	2.3	36	379002	97300	0	0	0
19	745	797395	16200	0	1783.1	7.8	34.6	120	13	2.6	38	380134	113200	0	0	0
20	915	797531	13600	0	1789.8	6.7	33.8	109	11	2.6	38	381085	95100	0	0	0
21	900	797705	17400	0	1798.2	8.4	34.5	96	13	2.4	38	382312	122700	0	0	0
22	855	797850	14500	0	1805.3	7.1	34.0	84	12	2.9	38	383327	101500	0	0	0
23	820	797974	12400	0	1811.3	6	34.4	75	9	2.8	38	384198	87100	0	0	0
24	730	798113	13900	0	1817.9	6.6	35.1	63	12	3.1	38	385134	93600	0	0	0
25	807	798115	200	0	1818.1	0.2	16.7	63	0	1.3	38	385220	8600	0	0	0
26	830	798229	11400	0	1823.5	5.4	35.2	54	9	2.7	38	386023	80300	0	0	0
27	620	798334	10500	0	1828.9	5.4	32.4	45	9	3.1	38	386340	31700	0	0	0
28	1050	798516	18200	0	1837.2	8.3	36.5	32	13	2.3	38	388063	172300	0	0	0
29	830	798628	11200	0	1842.6	5.4	34.6	23	9	3.3	38	388857	79400	0	0	0
30	820	798762	13400	0	1849.1	6.5	34.4	13	10	2.9	38	389824	96700	0	0	0
DISTRIBUTION TOTAL		3200500			398800			TOTAL WELL PRODUCTIVE			193			TOTAL WELL HOURS		
TOTAL CHLORINE LBS. USED		-223			Georgetown Usage			2801700			AVG WELL GPM			34.4		
GALLONS PER LBS. CHLORINE		-14352			TOTAL PROCESS WATER			0			SERVICE PUMP HOURS			0		

WATER TREATMENT PLANT THREE

DATE LAST READ	TIME OF READ	PLANT 3 RAW WATER			WELL TOTAL METER	STATIC LEVEL	WELL HOUR TOTAL	WELL GPM #DIV/0!	P.H.	ALKALINITY	CL2 LBS.	PLANT 3 TREATMENT PROCESS			POLY DOSAGE #DIV/0!	DISTRIBUTION METER	PLANT 3 DISTRIBUTION		
		METER	WELL HOUR	TOTAL								CL2 USED	CL2 RES.	FEED			TOTAL	PUMP 1 HOURS	PUMP 2 HOURS
31	825	132782	0	12717.1	0	135	0	0	0	0	1	20	0	486961	0	1445.7	0	0	0
1	830	132846	6400	12723.7	6.6	130	5	3.5	20	0.00	5	20	0.00	486966	6400	1445.7	0	0	0
2	905	132879	3300	12727	3.3	128	2	5.5	20	0.00	2	20	0.00	486972	3300	1446.6	0	0	0.9
3	923	132880	100	12727	0	128	0	5.4	10	0.00	0	10	0.00	486972	100	1446.6	0	0	0
4	1316	132880	0	12727	0	128	0	5.5	10	#DIV/0!	0	10	#DIV/0!	486972	0	1446.6	0	0	0
5	944	132941	6100	12733.2	6.2	126	2	5.5	8	0.00	2	8	0.00	486977	6100	1446.9	0	0	0.3
6	1035	132941	0	12733.2	0	126	0	5.1	5	#DIV/0!	0	5	#DIV/0!	486977	0	1446.9	0	0	0
7	930	132983	4200	12737.4	4.2	125	1	4.7	5	0.00	1	5	0.00	486983	4200	1447.3	0	0	0.4
8	940	133037	5400	12742.7	5.3	124	1	4.1	5	0.00	1	5	0.00	486988	5400	1447.7	0	0	0.4
9	840	133070	3300	12746	3.3	124	0	3.6	5	0.00	0	5	0.00	486988	3300	1447.7	0	0	0
10	915	133070	0	12746	0	124	0	3.8	5	#DIV/0!	0	5	#DIV/0!	486988	0	1447.7	0	0	0
11	1027	133071	100	12746	0	124	0	3.8	5	0.00	0	5	0.00	486988	100	1447.7	0	0	0
12	900	133118	4700	12750.7	4.7	123	1	3.4	5	0.00	1	5	0.00	486993	4700	1448.1	0	0	0.4
13	1430	133118	0	12750.8	0.1	123	0	3.3	5	#DIV/0!	0	5	#DIV/0!	486993	0	1448.1	0	0	0
14	1130	133119	100	12750.8	0	123	0	2.6	5	0.00	0	5	0.00	486993	100	1448.1	0	0	0
15	945	133119	0	12750.8	0	123	0	2.4	5	#DIV/0!	0	5	#DIV/0!	486993	0	1448.1	0	0	0
16	716	133119	0	12750.9	0.1	123	0	2.8	5	#DIV/0!	0	5	#DIV/0!	486993	0	1448.1	0	0	0
17	720	133189	7000	12758.5	7.6	122	1	2.4	5	0.00	1	5	0.00	486999	7000	1448.5	0	0	0.4
18	700	133190	100	12758.7	0.2	122	0	2.2	5	0.00	0	5	0.00	486999	100	1448.5	0	0	0
19	730	133191	100	12758.7	0	122	0	2.5	8	0.00	0	8	0.00	486999	100	1448.5	0	0	0
20	900	133253	6200	12765.3	6.6	120	2	2.4	8	0.00	2	8	0.00	487005	6200	1448.5	0	0	0
21	840	133253	0	12765.3	0	120	0	2.2	8	#DIV/0!	0	8	#DIV/0!	487005	0	1448.5	0	0	0
22	840	133311	5800	12771.1	5.8	119	1	1.8	8	0.00	1	8	0.00	487010	5800	1449.3	0	0	0.8
23	750	133311	0	12771.1	0	119	0	1.7	8	#DIV/0!	0	8	#DIV/0!	487010	0	1449.3	0	0	0
24	705	133338	2700	12773.8	2.7	119	0	1.7	8	0.00	0	8	0.00	487016	2700	1449.7	0	0	0.4
25	851	133375	3700	12777.4	3.6	119	0	1.1	8	0.00	0	8	0.00	487016	3700	1449.7	0	0	0
26	810	133412	3700	12781.2	3.8	119	0	2.4	8	0.00	0	8	0.00	487021	3700	1450.1	0	0	0.4
27	640	133434	2200	12783.4	2.2	119	0	2.1	8	0.00	0	8	0.00	487021	2200	1450.1	0	0	0
28	1030	133435	100	12783.4	0	115	4	1.8	8	0.00	4	8	0.00	487021	100	1450.1	0	0	0
29	810	133497	6200	12789.5	6.1	114	1	2	8	0.00	1	8	0.00	487027	6200	1450.5	0	0	0.4
30	740	133503	600	12790.1	0.6	114	0	1	8	0.00	0	8	0.00	487027	600	1450.5	0	0	0
DISTRIBUTION TOTAL		72100			72100			TOTAL WELL PRODUCTION			72100			TOTAL WELL HOURS			73		
TOTAL CHLORINE LBS. USEI		21			TOTAL GAL. OF POLY-PHOSPHATE USED			0			AVG WELL GPM			16.46					
GALLONS PER LBS. CHLORI		3433			TOTAL PROCESS WATER			33260			SERVICE PUMP HOURS			4.8					

WATER TREATMENT PLANT FOUR

DATE LAST READ	TIME OF READ	WELL			PLANT 4 RAW WATER			WELL GPM	P.H.	ALKALINITY	CL ₂ LBS.	PLANT 4 TREATMENT PROCESS			DISTRIBUTION		PLANT 4 DISTRIBUTION	
		METER	TOTAL	STATIC LEVEL	METER	WELL HOUR	TOTAL					CL ₂ USED	CL ₂ RES.	CL ₂ FEED	METER	TOTAL	PUMP 1 HOURS	PUMP 2 HOURS
31	905	149496	34900	0	15732.7	6	90.00	0	0	109	5	2	25	0	34900	0	0	0
1	905	149913	41700	0	15739.9	7.2	96.53	0	0	103	6	1.5	25	0	41700	0	0	0
2	950	150262	34900	0	15745.8	5.9	98.59	0	0	98	5	1.5	25	0	34900	0	0	0
3	1000	150741	47900	0	15753.9	8.1	98.56	0	0	74	24	6.5	28	0	47900	0	0	0
4	1245	151199	45800	0	15761.8	7.9	96.62	0	0	70	4	3.7	14	0	45800	0	0	0
5	915	151453	25400	0	15766.1	4.3	98.45	0	0	67	3	2.2	24	0	25400	0	0	0
6	1115	151835	38200	0	15772.5	6.4	99.48	0	0	61	6	0.9	24	0	38200	0	0	0
7	1010	152144	30900	0	15777.7	5.2	99.04	0	0	56	5	1.5	28	0	30900	0	0	0
8	925	152441	29700	0	15782.7	5	99.00	0	0	51	5	1.6	30	0	29700	0	0	0
9	850	152854	41300	0	15789.6	6.9	99.76	0	0	42	9	3.3	34	0	41300	0	0	0
10	1025	153279	42500	0	15796.8	7.2	98.38	0	0	34	8	3.2	32	0	42500	0	0	0
11	1100	153642	36300	0	15803	6.2	97.58	0	0	26	8	3.5	30	0	36300	0	0	0
12	840	153998	35600	0	15809.1	6.1	97.27	0	0	20	6	3.4	30	0	35600	0	0	0
13	1515	154496	49800	0	15817.5	8.4	98.81	0	0	10	10	3.5	30	0	49800	0	0	0
14	1155	154962	46600	0	15825.6	8.1	95.88	0	0	147	7	2.4	30	0	46600	0	0	0
15	1008	155221	25900	0	15830	4.4	98.11	0	0	142	5	3.4	30	0	25900	0	0	0
16	840	155573	35200	0	15836	6	97.78	0	0	136	6	2.1	30	0	35200	0	0	0
17	800	156010	43700	0	15843.6	7.6	95.83	0	0	128	8	2.9	30	0	43700	0	0	0
18	805	156449	43900	0	15851.2	7.6	96.21	0	0	121	7	1.9	30	0	43900	0	0	0
19	810	156830	38100	0	15857.8	6.6	96.21	0	0	114	7	2.7	30	0	38100	0	0	0
20	940	157172	34200	0	15863.6	5.8	98.28	0	0	107	7	2.7	30	0	34200	0	0	0
21	920	157631	45900	0	15871.5	7.9	96.84	0	0	99	8	2.5	30	0	45900	0	0	0
22	910	157994	36300	0	15877.8	6.3	96.03	0	0	93	6	2	30	0	36300	0	0	0
23	840	158351	35700	0	15883.9	6.1	97.54	0	0	87	6	2.1	30	0	35700	0	0	0
24	750	158662	31100	0	15889.2	5.3	97.80	0	0	81	6	1.8	30	0	31100	0	0	0
25	819	159668	100600	0	15911.6	22.4	74.85	0	0	52	29	8.2	36	0	100600	0	0	0
26	900	160363	69500	0	15930.5	18.9	61.29	0	0	36	16	3.1	24	0	69500	0	0	0
27	600	160726	36300	0	15939.8	9.3	65.05	0	0	29	7	2.2	24	0	36300	0	0	0
28	1110	161131	40500	0	15949.4	9.6	70.31	0	0	21	8	6.1	24	0	40500	0	0	0
29	845	161497	36600	0	15958.2	8.8	69.32	0	0	18	3	3.4	18	0	36600	0	0	0
30	909	161801	30400	0	15965.3	7.1	71.36	0	0	16	2	2.7	10	0	30400	0	0	0

DISTRIBUTION TOTAL		1230500		TOTAL WELL PRODUCTION		1230500		TOTAL WELL HOURS		232.6	
TOTAL CHLORINE LBS. USEI		237		TOTAL PROCESS WATER		104600		AVG WELL GPM		88.17	
GALLONS PER LBS. CHLORI		5192		TOTAL PROCESS WATER		104600		SERVICE PUMP HOUR:		0	

DATE	DISTRIBUTION TOTAL	RUNNING TOTALS	RUNNING AVERAGE	SYS. RES.	CL ₂ LBS. TOTAL
31	176200	5067300	163461	1	17
1	150600	150600	150600	0.7	24
2	154200	304800	152400	0.9	15
3	176000	480800	160267	0.5	15
4	161100	641900	160475	0.5	-4
5	133600	775500	155100	0.4	-1
6	136500	912000	152000	0.7	0
7	124000	1036000	148000	0.4	0
8	149700	1185700	148213	0.7	-2
9	132300	1318000	146444	0.4	-17
10	168300	1487300	148730	3.8	-5
11	159100	1646400	149673	2.3	-5
12	115500	1761900	146825	2.1	-3
13	194200	1956100	150469	0.8	0
14	175800	2131900	152279	0.5	17
15	110700	2242600	149507	0.8	-3
16	122300	2364900	147806	0.4	-2
17	181500	2546400	149788	0.5	16
18	155100	2701500	150083	1.2	-3
19	167600	2869100	151005	1.8	-6
20	149100	3018200	150910	1.7	-2
21	186000	3204200	152581	1.2	-5
22	158100	3362300	152832	1.2	-5
23	135200	3497500	152065	0.8	-3
24	141300	3638800	151617	0.8	-6
25	113100	3751900	150076	1.4	29
26	164900	3916800	150646	0.7	7
27	80700	3997500	148056	0.8	-2
28	231100	4228600	151021	1.4	-1
29	133400	4362000	150414	2	-5
30	141100	4503100	150103	1.6	-8
DISTRIBUTION TOTAL					
MONTHLY AVERAGE					
MINIMUM DAILY USAGE					
MAXIMUM DAILY USAGE					
MIN. SYS. RES. 4503100					
MAX. SYS. RES. 150103					
TOTAL LBS. CL ₂ USED 80700					
POLYPHOSPHATE TOTAL 231100					
#REF! 35					

MONTHLY OPERATING REPORT

FOR PUBLIC WATER SYSTEMS THAT ARE USING GROUNDWATER SOURCES
OR ARE PURCHASING TREATED WATER FROM ANOTHER PUBLIC WATER SYSTEM

PUBLIC WATER SYSTEM NAME: City Of Florence PWS ID No.: 2460005

Report for the Month of: September 2025 Number of Active Service Connections this Month: 535.00

WATER PRODUCTION						
Date	Pumpage to storage and distribution X 1000 Gals					Total Daily Production
	From Wells Directly to Distr.	From Wells to Storage Tanks	Purchased Water Directly to Distr.	Purchased Water into Storage	From SWTP or GWUDI Plant	
1		61.2		89.4		150.6
2		52.6		101.6		154.2
3		64.0		112.0		176.0
4		59.6		101.5		161.1
5		44.4		89.2		133.6
6		50.4		86.1		136.5
7		46.2		77.8		124.0
8		49.4		100.3		149.7
9		55.6		76.7		132.3
10		58.6		110.7		169.3
11		51.7		107.4		159.1
12		49.7		65.8		115.5
13		67.7		126.5		194.2
14		59.8		116.0		175.8
15		40.0		70.7		110.7
16		46.0		76.3		122.3
17		67.3		114.2		181.5
18		57.8		97.3		155.1
19		54.4		113.2		167.6
20		54.0		95.1		149.1
21		63.3		122.7		186.0
22		56.6		101.5		158.1
23		48.1		87.1		135.2
24		47.7		93.6		141.3
25		104.5		8.6		113.1
26		84.6		80.3		164.9
27		49.0		31.7		80.7
28		58.8		172.3		231.1
29		54.0		79.4		133.4
30		44.4		96.7		141.1
31						-
Total		1,701.4		2,801.7		4,503.1
Avg		56.7		93.4		150.1
Max		104.5		172.3		231.1
Min		40.0		8.6		80.7

Any additional information you wish to provide: _____

I certify that I am familiar with the information contained in this report and that, to the best of my knowledge, the information is true, complete, and accurate.

Operator's Signature: A.J. Olson Date: October 7, 2025
 Certificate No. and Class: WO0007107 Class A

City of Florence Agenda Item Cover Sheet

MEETING DATE: November 3 2025 6:00 p.m.

AGENDA ITEM #: 10

INITIATED BY: Angelica Lombardi

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets
- No paperwork needed. Routine action item only

SEPTEMBER

Administrative		SEPTEMBER		Last month		Last year	
Cases on file		839		848		3282	
New cases		18		107		52	
	Traffic		16	The court caught up on sending all eligible open cases to it's collection agency and OMNI holds. All special revenue fees from court costs have been deposited into their respective bank accounts. IT has notified us it's best to get the upgraded version of INCODE that is cloud-based, off of the server. We have a quote from INCODE for the upgrade, just need to present to council. We worked with David on using Special Revenue fees to fund some expenses covered by the general fund, to make room for an INCODE upgrade.			
	City Ordinances		2				
	Other		0				
Case Actions							
Cases closed		69					
Warrants issued		0					
Courtesy letters		61					

Collection and Compliance		\$	
Fines and fees collected		\$ 17,399.73	
(to the state)		\$ 8,327.44	48%

Community service / jail credit	\$ 4,047.90
Drivers safety course completions	17
Deferred dispositions completed	0

Courtroom Activity	
Showcause Hearings	26
Arraignments	22
Pretrial Hearings	2
Trials	0
Other Motions	10
Failure to Appear for Hearing	0

our mission:
our task:
our goal:

To provide efficient and effective justice through a fair court.
The impartial interpretation and adjudication of state laws and city ordinances.
Promoting a safe and healthy environment, to meet the needs of the community

City of Florence Agenda Item Cover Sheet

MEETING DATE: November 3 2025 6:00 p.m.

AGENDA ITEM #: 11

INITIATED BY: Tamela Louvier

- Information Attached
- Bring Paperwork from Previous Meeting
- Verbal
- No Paperwork at Time of Packets
- No paperwork needed. Routine action item only

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 12	Title: Discussion, consideration, and possible action on the minutes from the October 14, 2025, meeting.
Summary: 	
Option (s):	
<input type="checkbox"/>	I move to make the motion to approve the minutes from the October 14, 2025 meeting, as presented.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____	Swope: _____ Bivens: _____
Hyde: _____	Mayor Pro Tem Condon: _____ Mayor Daniel: _____

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.



**Florence City Council
Regular Meeting Minutes
October 14, 2025**

Present:

Mayor	Ben Daniel
Mayor Pro Tem	Mary Condon
Council Members	Mike Harrell
	Mary Jane Swope
	Debra Bivens

Absent: Forrest Hyde

Staff Members Present:

City Administrator	Tamela Louvier
City Secretary	Angelica Lombardi
Public Works Director	Stacey Adams
Police	Wayne Thompson

Guest(s) Present:

Wayne and Renee Morgan

Opening Agenda

Mayor Ben Daniel called the meeting to order at 6:00 p.m.

Mike Harrell provided the Invocation.

Mayor Ben Daniel asked any Guests addressing the Council to speak at this time. Wayne and Renee Morgan spoke to address council. They asked the City install a street light near Well 2. They said there have been squatters, doors kicked in by children, the area is very dark in spite of more traffic. The Mayor asked City staff to investigate costs associated with installing a street light and to put the item on the next agenda.

Committee, Council Members, and City Staff Reports:

- 1. Florence Chamber of Commerce-** Mary Condon gave the report. She said the gala was a success and the Chamber raised money. Tim Brown from the Gault site would be the speaker at the next meeting.
- 2. Florence Planning and Zoning Committee-** No Report.
- 3. Florence ISD Afterschool Centers on Education-ACE-** No Report.
- 4. Florence Community Park Garden Project-** No Report.
- 5. Eula Hunt Beck Florence Public Library-** See Report.
- 6. Mayor/Council Report-** No Report.
- 7. City Treasurer-** See Report.

8. **Chief of Police-** See Report.
9. **Public Works Director-** See Report.
10. **Municipal Court-** See Report.
11. **City Administrator-** Tamela Louvier said new public works technician Jim Johnson just started as part-time. There are four new roof permits in the City.

Consent Agenda

12. Mary Jane Swope made the motion to approve the minutes from the September 30, 2025, meeting, as presented. Mary Condon seconded the motion. None opposed. Motion carried.
13. Mike Harrell made the motion to pay the expenditures, as presented. Mary Condon seconded the motion. None opposed. Motion carried unanimously.

Regular Agenda

14. Mary Condon made the motion to approve the second reading of 2025-20, AN ORDINANCE OF THE CITY OF FLORENCE, TEXAS AMENDING THE CITY'S COMPREHENSIVE PLAN, ZONING MAP, AND ZONING ORDINANCE, AND CHANGING THE ZONING OF CERTAIN PROPERTY AS DESCRIBED HEREIN; PROVIDING FOR SAVINGS, REPEALING AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR A PENALTY CLAUSE NOT TO EXCEED \$2000 OR THE HIGHEST PENALTY AMOUNT ALLOWED BY LAW, WHICHEVER IS LESS; AND, PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF from Forrest Hyde to rezone from Single-Family Residential District (SF-1) to Mixed Use District (MU) – WCAD Parcel R367749 also known as 102 Adams Ave., Florence, Texas 76527. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
15. Mary Condon made the motion to approve to repair police department vehicle Unit 804, in the amount of \$7,632.15, to Christian Brothers Automotive. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.

Council took a break at 6:49pm to look at the vehicle sitting outside, and began the session again at 6:55pm.

16. Mary Condon made the motion to sell the 2006 BMW X5, a vehicle awarded to the Florence Police Department resulting from a civil forfeiture, via an auction site and set the opening bid at \$500.00. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
17. Mary Jane Swope made the motion to table the discussion regarding this agenda item, for further information, to move the discussion to the next regular agenda meeting. Mary Condon seconded the motion. None opposed. Motion carried unanimously.
18. Mary Jane Swope made the motion to approve the quote from Ron Perrin for the bid for cleaning and inspection of in-service potable water storage tanks. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.

19. Mary Condon made the motion to table discussion regarding this agenda item, for more information from Dan Hejil, to move the discussion to the next regular agenda meeting. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
20. Mary Condon made the motion to table discussion regarding this agenda item, for more information regarding the number of RSVP's, and to move the discussion to the next regular agenda meeting. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
21. Mary Jane Swope made the motion to Resolution 2025-22, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FLORENCE, TEXAS, PROVIDING FOR THE DESIGNATION OF THE OFFICIAL NEWSPAPER OF RECORD FOR THE PURPOSE OF PUBLISHING EACH ORDINANCE, NOTICE, OR OTHER MATTER REQUIRED BY LAW OR ORDINANCE TO BE PUBLISHED AND PROVIDING AN EFFECTIVE DATE, naming the Williamson County Sun as the official newspaper publication. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.
22. The next regular city council meeting will be November 3, 2025 at 6:00pm.

Adjournment:

23. Mayor Daniel called the meeting adjourned at 8:03 pm.



PASSED AND APPROVED BY THE CITY COUNCIL OF CITY OF FLORENCE, TEXAS, THIS 3rd DAY OF NOVEMBER, 2025.

Signed:

Ben Daniel, Mayor

Attest:

**Angelica Lombardi, City
Secretary**

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 13	Title: Discussion, consideration, and possible action on expenditures.	
Summary: Need council approval on expenditures.		
Option (s):		
<input type="checkbox"/>	I make the motion to approve the expenditures.	
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.	
Harrell: _____	Swope: _____	Bivens: _____
Hyde: _____	Mayor Pro Tem Condon: _____	Mayor Daniel: _____

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

Unpaid Bills Report
CITY OF FLORENCE
All Dates

	<u>Date</u>	<u>Transaction type</u>	<u>Num</u>	<u>Amount</u>
Amazon Capital Services				
	10/24/2025	Bill	1JRR-PRVC-N6CC	32.37
	10/27/2025	Bill	1CXK-PDML-CD7V	68.99
	10/28/2025	Bill	1HTF-DR74-F4VH	74.31
	10/28/2025	Bill	16JP-XVG9-CLHR	36.47
Total for Amazon Capital Services				\$212.14
Cougar Lube and Wash				
	10/28/2025	Bill	81960	116.06
Total for Cougar Lube and Wash				\$116.06
Donald L Allman, CPA, PC				
	09/30/2023	Journal Entry	YE22-23 Entry	50,880.00
Total for Donald L Allman, CPA, PC				\$50,880.00
Galls				
	08/13/2025	Bill Payment (Check)	26978	-660.32
	09/30/2025	Bill	032694057	57.75
Total for Galls				-\$602.57
General Fund				
	10/01/2023	Bill		3,000.00
Total for General Fund				\$3,000.00
Marisela Suarez Chavez				
	10/28/2025	Bill	x102825	200.00
Total for Marisela Suarez Chavez				\$200.00
Scott & White Health Plan				
	10/31/2025	Bill Payment (Check)	ACH	-7,669.42
Total for Scott & White Health Plan				-\$7,669.42
Texas Fleet Fuel				
	10/20/2025	Bill	10/13/2025-10/19/2025	412.72
	10/20/2025	Bill	10/20/2025-10/26/2025	513.57
Total for Texas Fleet Fuel				\$926.29
The Reinalt-Thomas Corporation				
	10/24/2025	Bill	2317839	822.00
Total for The Reinalt-Thomas Corporation				\$822.00
	TOTAL			\$47,884.60

Accrual Basis Friday, October 31, 2025 04:38 PM GMTZ

Unpaid Bills Report
Florence - Water & Sewer
All Dates

	Date	Num	Amount
Alterman, Inc			
	05/20/2024	147907	4,465.00
Total for Alterman, Inc			\$4,465.00
Brenntag Southwest, Inc.			
	10/29/2025	BSW659333	748.44
	10/29/2025	BSW659331	1,247.40
	10/29/2025	BSW659332	249.48
	10/29/2025	BSW659334	498.96
Total for Brenntag Southwest, Inc.			\$2,744.28
Donald L Allman, CPA, PC			
	09/30/2023	FYE 22-23 JE	41,368.00
Total for Donald L Allman, CPA, PC			\$41,368.00
General Fund			
	08/31/2023	CPA62	5,000.00
	09/29/2023	CPA65	10,000.00
	03/01/2024	Misc	1,082.75
	03/11/2024	permits due to GF	8,080.07
	03/11/2024	Pool Due to GF	200.00
Total for General Fund			\$24,362.82
Hejl, Lee & Associates, Inc			
	07/22/2025	190031	30,000.00
Total for Hejl, Lee & Associates, Inc			\$30,000.00
Impact Fees			
	03/11/2024	Impact Fees Due GF	28,910.00
Total for Impact Fees			\$28,910.00
Langford Community Management Services			
	10/07/2025	6490	5,000.00
Total for Langford Community Management Services			\$5,000.00
Scott & White due to General Fund			
	10/01/2023	October	2,157.42
	11/01/2023	November	1,674.51
	12/01/2023	December	558.17
	01/01/2024	January	1,116.34
	02/01/2024	February	2,357.84
	03/01/2024	March	1,728.15
	04/01/2024	April	1,622.05
	05/01/2024	May	1,046.00
	06/01/2024	June	2,198.10
	07/01/2024	July	2,198.10

Unpaid Bills Report
Florence - Water & Sewer
All Dates

	Date	Num	Amount
	08/01/2024	August	2,198.10
	09/01/2024	September	2,198.10
	09/10/2024	October	2,198.10
	11/11/2024	December	1,823.65
	11/01/2024	November	1,775.90
	01/01/2025	January	2,786.32
	02/11/2025	March	3,169.81
	02/01/2025	February	2,786.32
	04/09/2025	May	3,456.85
	04/01/2025	April	3,505.14
	06/10/2025	1270342	3,456.85
	11/01/2025	1297333	2,738.57
	12/01/2024	December 24	-576.05
Total for Scott & White due to General Fund			\$48,174.34
Texas Fleet Fuel due to General Fund			
	10/27/2025	10/20/2025-10/26/2025	245.97
	10/28/2025	10/13/2025-10/19/2025	297.04
Total for Texas Fleet Fuel due to General Fund			\$543.01
	TOTAL		\$185,567.46

Accrual Basis Friday, October 31, 2025 04:38 PM GMTZ

Unpaid Bills Report
Florence Public Library
All Dates

	Date	Num	Amount
Amazon Capital Services, Inc.			
	10/23/2025	19FT-GTHW-JGNK	34.22
	10/30/2025	1QP3-GX1Q-6XRT	49.01
Total for Amazon Capital Services, Inc.			\$83.23
	TOTAL		\$83.23

Accrual Basis Friday, October 31, 2025 05:28 PM GMTZ

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: <div style="text-align: center; font-size: 1.2em;">14</div>	Title: Discussion, consideration, and possible action on dumpster fee for the Florence Cemetery.
Summary: The Cemetery has not paid for trash collection since 2005. It was discovered when Julie audited the accounts that she began charging the cemetery for trash collection. The Cemetery is not owned by the City. Julie is asking whether the City should still provide free collection of garbage at our expense to the Cemetery. Currently ACDI is charging the City for collection. Julie informed us that possibly in the future, ACDI would begin providing free collection to the Cemetery under a new contract, but it has not happened yet. The Cemetery is currently being charged a tax-free rate, however we do not have proof of tax-exempt status on file for them.	
Option (s):	
<input type="checkbox"/>	Council needs to discuss whether the City should be paying for the cemetery's garbage collection, and begin charging them sales tax until they can provide proof they are tax-exempt.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

City of Florence

City Council Meeting Agenda Item Request and Information Sheet

The deadline for submitting an agenda item request and supporting documentation for Council Member Agenda Packets is Wednesday 12:00 pm before the Council meeting. Requests received after that time will be scheduled for the following meeting. Please print or type all information.

Requestor: Julie Kendall Phone: _____

Date Submitted: 10/9/25 Time Submitted: 9:13 AM

Meeting Date: _____

Agenda Item Title : Acct 0426-
Cemetery Account-

Description: After I did the audit they
never paid for their garbage which
is \$2537. This is a non-profit fee.
Do we continue to charge or will
they be a city exempt?

Recommended Action: _____

Attach any supporting documents for Council Member Agenda packets.

Multiple Flat Information

Qty	Description	Amount
1.000	NON TAX COMM 1 CART	25.37000000

Quantity:

Customer Transaction Summary

Customer Information

Account No: 0426
 FLORENCE CEMETERY ASSOC.

Location Information

Location No: 0426
 300 SOUTH ST
 FLORENCE, TX 76527-

Date	Type	More Info	Reading	Usage	Prior Balance	Transaction Amount	Balance
10/30/2004	Charge	10/22/2004	0 1	0	0.00	0.00	0.00
12/03/2004	Charge				0.00	44.89	44.89
12/07/2004	Adjustment				44.89	-30.85	14.04
12/09/2004	Payment	CHECK			14.04	-14.04	0.00
01/04/2005	Payment	BANK PAYMENT			0.00	-14.04	-14.04
03/07/2005	Adjustment				-14.04	28.08	14.04
03/29/2005	Payment	BANK PAYMENT			14.04	-14.04	0.00
05/01/2005	Charge				0.00	14.04	14.04
05/12/2005	Payment	BANK PAYMENT			14.04	-14.04	0.00
05/26/2005	Charge				0.00	28.08	28.08
06/15/2005	Payment	BANK PAYMENT			28.08	-28.08	0.00
06/23/2005	Charge				0.00	14.04	14.04
07/08/2005	Payment	BANK PAYMENT			14.04	-14.04	0.00
07/25/2005	Charge				0.00	14.04	14.04
08/12/2005	Payment	BANK PAYMENT			14.04	-14.04	0.00
12/30/2024	Adjustment				0.00	-17.91	-17.91
04/30/2025	Charge				-17.91	25.37	7.46
05/15/2025	Payment	CHECK			7.46	-7.46	0.00
06/02/2025	Charge				0.00	25.37	25.37
06/09/2025	Payment	CHECK			25.37	-25.37	0.00
07/01/2025	Charge				0.00	25.37	25.37
07/14/2025	Payment	CHECK			25.37	-25.37	0.00
08/01/2025	Charge				0.00	25.37	25.37
08/08/2025	Payment	CHECK			25.37	-25.37	0.00
09/02/2025	Charge				0.00	25.37	25.37
09/15/2025	Payment	CHECK			25.37	-25.37	0.00
10/01/2025	Charge				0.00	25.37	25.37
10/09/2025	Payment	CHECK			25.37	-25.37	0.00U

Handwritten: HONE

Handwritten: OADR

Handwritten: 12/30/2024

Handwritten: GPOD

CITY OF FLORENCE

P.O. Box 430 Florence, TX 76527 (254) 793-2490

Account Number Service I.D.

0426		0426		
Prev. Read Date		Cur. Read Date		
/ /		/ /		
Service	Previous Reading	Current Reading	Consumption	Amount
Water	0	0	0	0.00
Sewer				
Garbage				25.37
Past Due Amount		Current Charges		Net Amount
0.00		25.37		25.37
Due Date		After Due Date		
10/20/2025		25.37		
300		SOUTH ST		

Notice for payment due - A \$10 late fee will automatically be added in the event on or before 3 PM on the 20th of the month. If 20th falls on a weekend or holiday due date will be next business day.

After Due Date	Net Amount
25.37	25.37
Due Date	Account Number
10/20/2025	0426

FLORENCE CEMETERY ASSOC.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 15	Title: Discussion, consideration, and possible action on request for garbage to be removed from the utility bill for Masonic Lodge #338 from Ray Standridge.
Summary: Mr. Standridge would like the fee for garbage collection to be removed from the monthly bill. He stated the can has been turned in to ACDI as they do not use the garbage collection service. Attached is the ordinance regarding solid waste fees.	
Option (s):	
<input type="checkbox"/>	Council needs to analyze our ordinance and discuss whether removing the fee for garbage collection for one customer is fair and just, if such an exception were to occur could other customers also request the fee removed and have it granted.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

City of Florence

City Council Meeting Agenda Item Request and Information Sheet

The deadline for submitting an agenda item request and supporting documentation for Council Member Agenda Packets is 14 days prior to the next City Council meeting. Requests received after that time will be scheduled for the following meeting. Please print or type all information.

Requestor: RAY STANDRIDGE Phone: _____

Date Submitted: 10-24-25 Time Submitted: 8:30 AM

Meeting Date: 11-3-25

MASONIC LODGE # 334

Agenda Item Title : Garbage charge on Waterbill

Description: _____

Recommended Action: Request for no garbage charge on waterbill - we have no garbage pickup CAN WAS TURNED IN TO CLAWSON

Attach any supporting documents for Council Member Agenda packets.

Chapter 13. Utilities

ARTICLE 13.03. SOLID WASTE

§ 13.03.001. Rates and charges.

(a) **Definitions.** For the purposes of this section, the following words shall have the meanings ascribed thereto:

Commercial. All nonresidential units, and residential units which are provided service, and are billed, collectively with one (1) or more other residential units.

Non-tax commercial. Any nonresidential units which are provided service, and are billed, that possess a non-profit status as recognized by the Internal Revenue Service.

Residential. A residential dwelling unit receiving service for which metering and billing is on an individual basis.

(b) **Rates for solid waste services.** The amended monthly rates and charges for the services rendered for solid waste collection system of the city are established, levied, fixed and prescribed as follows:

(1) **Residential.** The fee for the first month of service, which is established in subsection (c) shall be collected on the first billing cycle after application for service is made and payment of the monthly rate shall be made each month thereafter.

(2) **Commercial, industrial, non-tax commercial.** The fee for the first month of service, which is established in subsection (c) shall be collected on the first billing cycle after application for service is made and payment of the monthly rate shall be made each month thereafter. The rates for solid waste services for commercial, non-tax commercial, and industrial customers shall be determined by individual agreement based upon location, volume and frequency of service.

(3) Each service customer shall receive a 96-gallon cart provided by the solid waste collection contractor.

Description	Amount
Residential 96-gallon cart	\$17.91
Residential (2) 96-gallon cart	\$26.87
2 yard	\$70.08
2 yard x 2	\$111.84
3 yard	\$86.32
3 yard x 2	\$138.30
4 yard	\$102.06
4 yard x 2	\$164.30
6 yard	\$133.98

CITY OF FLORENCE

P.O. Box 430 Florence, TX 76527 (254) 793-2490

Account Number

Service I.D.

0055		0055	
Prev. Read Date		Cur. Read Date	
08/17/2025		09/15/2025	
Service	Previous Reading	Current Reading	Consumption Amount
Water	330	331	100 61.35
Sewer			100 29.98
Garbage			17.91
Past Due Amount		Current Charges	Net Amount
35.82		109.24	145.06
Due Date		After Due Date	
10/20/2025		155.06	
502		BREWSTER ST	

After Due Date	Net Amount
155.06	145.06
Due Date	Account Number
10/20/2025	0055

MASONIC LODGE
RAY STANDRIDGE

Notice for payment due - A \$10 late fee will automatically be added in the event on or before 3 PM on the 20th of the month. If 20th falls on a weekend or holiday due date will be next business day.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 16	Title: Discussion, consideration, and possible action on American Legion event at Memorial Park.
Summary: From Ed Riley: The Legion is planning a Veteran's day event/celebration on November 11 2025, and would like to have all day access to the Memorial Park. Event will include a Veterans Day Honor ceremony - followed by a Flag Retirement Ceremony - followed by an open invitation Chilidog luncheon available to all. (no charge) If Building 100 is completed with it's renovation, an open house will also be available. While we don't anticipate hours of use to require more than about 4 hours, we would like to have dawn to dusk access to facilitate setup and teardown.	
Option (s):	
<input type="checkbox"/>	Please consider Ed Riley's request and render a motion of what will be allowed.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 17	Title: Discussion, consideration, and possible action on installing a street light near Well #2.
Summary: Item was tabled to look at cost. Oncor is still reviewing and will let us know how much it will be. Please table this item.	
Option (s):	
<input type="checkbox"/>	
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 18	Title: Discussion, consideration, and possible action on renting the water tower to a local internet company instead of internet charges at the library and pool.
Summary: A discussion topic, a motion may or may not be needed at this time.	
Option (s):	
<input type="checkbox"/>	
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 19	Title: Discussion, consideration, and possible action on approving the fiscal audit ending 9/30/2024; presented by Donald Allman - CPA.
Summary: 	
Option (s):	
<input type="checkbox"/>	I make a motion to approve the fiscal audit ending 9/30/2024; presented by Donald Allman - CPA.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

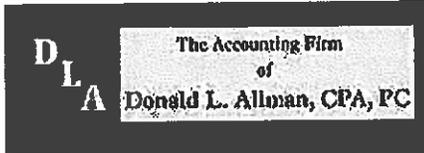
CITY OF FLORENCE, TEXAS

Audited Financial Statements
Independent Auditor's Report And
Supplemental Schedules
For the Year Ended
September 30, 2024

**CITY OF FLORENCE, TEXAS
ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED SEPTEMBER 30, 2024**

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Donald L. Allman, CPA, PC
160 Owen Pass
Liberty Hill Texas 78642
Email: dallman@donallmancpa.com

CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT AUDITOR'S REPORT

To the City Council
City of Florence, Texas

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Florence, Texas, as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the City of Florence, Texas's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Florence, Texas, as of September 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Florence, Texas and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Florence, Texas's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Florence, Texas's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Florence, Texas's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

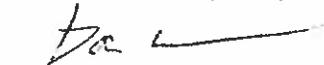
Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-9 and 37-38 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 25, 2025, on our consideration of the City of Florence, Texas internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Florence, Texas's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Florence, Texas internal control over financial reporting and compliance.

Donald L. Allman, CPA, P.C.



Georgetown, TX
October 25, 2025

MANAGEMENT'S DISCUSSION AND ANALYSIS

In this section of the Annual Financial and Compliance Report, we, the managers of the City of Florence, Texas, discuss and analyze the City's financial performance for the year ended September 30, 2024. Please read it in conjunction with the independent auditors' report and the City's Basic Financial Statements.

FINANCIAL HIGHLIGHTS

- The city's net position was \$3,295,032 for the governmental activities fund and \$2,366,615 for the business-type activities fund at September 30, 2024.
- The General Fund had a decrease in net position of \$(355,349).
- The Proprietary Fund had a decrease in net position of \$(411,522).
- The General Fund on the governmental funds basis had a decrease in net position of \$(361,373) and had an ending fund balance of \$3,668,167.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The government-wide financial statements include the Statement of Net Position and the Statement of Activities. These provide information about the activities of the City as a whole and present a longer-term view of the city's property and debt obligations and other financial matters. They reflect the flow of total economic resources in a manner similar to the financial reports of a business enterprise.

Fund financial statements report the City's operations in more detail than the government-wide statements by providing information about the city's most significant funds. For governmental activities, these statements tell how services were financed in the short term as well as what resources remain for future spending. They reflect the flow of current financial resources, and supply the basis for tax levies and the budget. The fiduciary statements provide financial information about activities for which the City acts solely as a trustee or agent for the benefit of those outside of the district.

The notes to the financial statements provide narrative explanations or additional data needed for full disclosure in the government-wide statements or the fund financial statements.

The required Supplementary Information section contains financial information and disclosures required by the Governmental Accounting Standards Board (GASB), but are not considered a part of the basic financial statements. The section labeled Other Supplementary Information contains data used by monitoring or regulatory agencies for assurance that the City is using funds supplied in compliance with the terms of grants.

REPORTING THE CITY AS A WHOLE

The Statement of Net Position and the Statement of Activities

The analysis of the City's overall financial condition and operations primary purpose is to show whether the City is better off or worse off as a result of the year's activities. The Statement of Net Position includes all the City's assets and liabilities at the end of the year while the Statement of Activities includes all the revenues and expenses generated by the City's operations during the year. These apply the accrual basis of accounting, which is the basis used by private sector companies. This means all of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid.

All of the current year's revenues are taken into account regardless of when cash is received or paid. The City's revenues are divided into those provided by outside parties who pay for the costs of some programs (such as utility funds) and grants provided by the outside parties and agencies (program revenues), and revenues provided by the taxpayers or other unrestricted sources (general revenues). All of the City's assets are reported whether they serve the current year or future years. Liabilities are considered regardless of whether they must be paid in the current or future years.

These two statements report the City's net position and changes in them. The City's net position (the difference between assets and liabilities) provide one measure of the City's financial health or financial position. Over time, increases or decreases in the City's net position are one indicator of whether its financial health is improving or deteriorating. To fully assess the overall health of the City, however, you should consider nonfinancial factors such as changes in the City's property tax base and the condition of the City's facilities.

In the Statement of Net Position and the Statement of Activities, we divide the City into three kinds of activities.

Governmental Activities-Most of the City's basic services are reported here, including the transportation, maintenance, community services, and general administration. Property taxes, fees, and state and federal grants finance most of these activities.

Business-type Activities – The City charges a fee to “customers” to help it cover all or most of the cost of services it provides in the Revenue Fund.

Business-type Activities – The City charges a fee to “customers” to help it cover all or most of the cost of services it provides in the Revenue Fund.

Component Units – The City includes two separate legal entities in its report – the Economic Development Corporation (4A) and the Infrastructure/Improvement Corporation (4B). Although legally separate, these “component units” are important because the City is financially accountable for them.

REPORTING THE CITY'S MOST SIGNIFICANT FUNDS

Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds – not the City as a whole. Laws and contracts require the City to establish some funds, such as grants received from a governmental agency. The city's administration may establish other funds to help it control and manage money for particular purposes. The City's two kinds of funds – governmental and proprietary – use different accounting approaches.

Governmental Funds – Most of the City's basic services are reported in governmental funds. These use modified accrual accounting (a method that measures the receipt and disbursement of cash and all other financial assets that can be readily converted to cash) and report balances that are available for future spending. The governmental fund statements provide a detailed short-term view of the city's general operations and the basic services it provides. We describe the differences between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in reconciliation schedules following each of the fund financial statements.

Proprietary Funds – The City reports the activities for which it charges users in proprietary funds using the same accounting method employed in the Statement of Net Position and the Statement of Activities. In fact, the City's enterprise funds (one category of proprietary funds) are the business-type activities reported in the government wide statements but containing more detail and additional information, such as cash flows.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

The City's assets exceeded liabilities by \$5,661,647 at the close of the most recent fiscal year.

Governmental activities net position decreased by \$(747,378) during the current year.

Business-type activities net position decreased by \$(19,493) during the current year.

**TABLE I
CITY OF FLORENCE, TEXAS
GOVERNMENT-WIDE STATEMENT OF NET POSITION
September 30, 2024**

	Governmental Activities		Business-type Activities		Total	
	Sep-2024	Sep-2023	Sep-2024	Sep-2023	Sep-2024	Sep-2023
Current assets	\$ 3,850,566	\$ 4,513,184	\$ 255,028	\$ 128,145	\$ 4,105,594	\$ 4,641,329
Capital assets	1,925,240	2,027,347	2,973,711	3,208,181	4,898,951	5,235,528
Total assets	<u>5,775,806</u>	<u>6,540,531</u>	<u>3,228,739</u>	<u>3,336,326</u>	<u>9,004,545</u>	<u>9,876,857</u>
Deferred Outflows of Resources	51,571	70,383	23,935	34,982	75,506	105,365
Total deferred outflows	<u>51,571</u>	<u>70,383</u>	<u>23,935</u>	<u>34,982</u>	<u>75,506</u>	<u>105,365</u>
Current liabilities	168,772	132,719	247,092	441,670	415,864	574,389
Long-term liabilities	2,253,361	2,374,768	561,868	495,324	2,815,229	2,870,092
Total liabilities	<u>2,422,133</u>	<u>2,507,487</u>	<u>808,960</u>	<u>936,994</u>	<u>3,231,093</u>	<u>3,444,481</u>
Deferred Inflows of Resources	110,212	61,017	77,099	48,206	187,311	109,223
Total deferred inflows	<u>110,212</u>	<u>61,017</u>	<u>77,099</u>	<u>48,206</u>	<u>187,311</u>	<u>109,223</u>
Net Position:						
Net Investment in Capital Assets	712,228	732,496	2,350,282	2,478,276	3,062,510	3,210,772
Restricted	1,271,610	1,170,872	107,408	126,491	1,379,018	1,297,363
Unrestricted	1,311,194	2,139,042	(91,075)	(218,659)	1,220,119	1,920,383
Total net position	<u>3,295,032</u>	<u>4,042,410</u>	<u>2,366,615</u>	<u>2,386,108</u>	<u>5,661,647</u>	<u>6,428,518</u>

TABLE II
CITY OF FLORENCE, TEXAS
GOVERNMENT-WIDE STATEMENT OF CHANGES IN NET POSITION
For the Year Ended September 30, 2024

	Governmental Activities		Business-Type Activities		Total	
	Sep-24	Sep-23	Sep-24	Sep-23	Sep-24	Sep-23
Revenues:						
Program Revenues:						
Charges for Services	404,326	364,940	898,542	949,387	1,302,868	1,314,327
Operating Grants	-	-	-	-	-	-
Capital Grants	-	-	21,500	17,000	21,500	17,000
General Revenues						
Operations Taxes	589,045	534,302	-	-	589,045	534,302
General Sales Taxes	350,601	360,803	-	-	350,601	360,803
Franchise Taxes	41,056	43,568	-	-	41,056	43,568
Gain (loss) on sale of assets	-	-	-	-	-	-
Investment Earnings	21,485	27,597	257	3,031	21,742	30,628
Miscellaneous	1,128	26,426	-	-	1,128	26,426
Total Revenues	<u>1,407,641</u>	<u>1,357,636</u>	<u>920,299</u>	<u>969,418</u>	<u>2,327,940</u>	<u>2,327,054</u>
Expenses:						
General Government	1,078,636	719,126	-	-	1,078,636	719,126
Public Safety	378,076	742,637	-	-	378,076	742,637
Public Works	53,474	175,285	-	-	53,474	175,285
Municipal Court	136,166	207,127	-	-	136,166	207,127
Parks and Recreation	63,330	81,486	-	-	63,330	81,486
Interest long-term debt	53,308	55,543	20,015	22,008	73,323	77,551
Water and Sewer	-	-	1,311,806	1,350,543	1,311,806	1,350,543
Total Expenses	<u>1,762,990</u>	<u>1,981,204</u>	<u>1,331,821</u>	<u>1,372,551</u>	<u>3,094,811</u>	<u>3,353,755</u>
Increase in Net Position						
Before Transfers in Special items	(355,349)	(623,568)	(411,522)	(403,133)	(766,871)	(1,026,701)
Transfers In	(392,029)	-	392,029	-	-	-
Transfers Out	-	-	-	-	-	-
Special Items	-	-	-	-	-	-
Change in Net Position	<u>(747,378)</u>	<u>(623,568)</u>	<u>(19,493)</u>	<u>(403,133)</u>	<u>(766,871)</u>	<u>(1,026,701)</u>
Net Position - Beginning	4,042,410	4,665,978	2,386,108	2,789,241	6,428,518	7,455,219
Net Position - End	<u>\$ 3,295,032</u>	<u>\$ 4,042,410</u>	<u>\$ 2,366,615</u>	<u>2,386,108</u>	<u>5,661,647</u>	<u>6,428,518</u>

BUDGETARY HIGHLIGHTS

General Fund Budgetary Highlights

Revenues were \$147,018 higher than budgeted mainly due to increased revenues across the board. Expenses were \$508,391 higher than anticipated mainly due to street maintenance and police expenditures from forfeitures and seizures.

Revenue Fund Budgetary Highlights

Revenues for Water & Sewer services were \$(230,858 less than anticipated. Operating expenses were \$330,929 more than anticipated.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

As of September 30, 2024, the City has \$4,898,951 invested in a broad range of capital assets, including facilities and equipment for administration and maintenance.

Capital Assets				
Net of Accumulated Depreciation				
	Governmental	Business-Type		
	Activities	Activities	Total 2024	Total 2023
Land	\$ 106,919	\$ 8,802	115,721	115,721
Machinery & Equipment	429,878	60,611	490,489	509,830
Buildings & Improvement	1,125,341		1,125,341	1,196,625
Street Improvements	263,102	-	263,102	286,290
Water System	-	2,102,939	2,102,939	2,255,961
Sewer System	-	801,359	801,359	871,101
Total	\$ 1,925,240	\$2,973,711	4,898,951	5,235,528

Debt

As of September 30, 2024, the City had loan obligations outstanding of \$2,928,361.

Outstanding Debt at Year End				
	Governmental	Business-Type		
	Activities	Activities	Total 2024	Total 2023
Notes Payable	\$ 91,714	\$ 90,733	182,447	343,315
Certificates of Obligation	2,213,218	532,696	2,745,914	2,773,361
Total	\$2,304,932	\$623,429	2,928,361	3,116,676

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

For the upcoming fiscal year ending September 30, 2024, the City's budget is fairly consistent with this year.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

The financial report is designed to provide our citizens, taxpayers, customers, investors, and creditor with a general overview of the city's finances and to show the City's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the City's business office at: City of Florence, Texas, P.O. Box 430, Florence, Texas 76527 or at (254) 793-2490.

**City of Florence, Texas
Statement of Net Position
September 30, 2024**

	Governmental Activities	Business-Type Activities	Total	Component Units
ASSETS				
Cash and equivalents	\$ 1,216,085	\$ 104,453	\$ 1,320,538	\$ 98,952
Restricted Cash	2,427,611	107,408	2,427,611	-
Net Pension Asset	26,991	6,942	33,933	-
Receivables (net allowance for uncollectibles)	170,402	36,225	206,627	-
Prepaid expenses	9,477	-	9,477	-
Total current assets	3,850,566	255,028	4,105,594	98,952
Capital assets				
Land	106,919	8,802	115,721	-
Buildings, machinery & equipment, net of depreciation	1,818,321	2,964,909	4,783,230	-
Total capital assets	1,925,240	2,973,711	4,898,951	-
Total assets	5,775,806	3,228,739	9,004,545	98,952
DEFERRED OUTFLOWS OF RESOURCES				
Deferred outflows of resources	51,571	23,935	75,506	-
LIABILITIES				
Accounts payable and accrued expenses	77,058	66,419	143,477	5,329
Customer Deposits	-	89,940	89,940	-
Long-term liabilities				
Current portion loan payable	91,714	90,733	182,447	-
Long-term loan payable	2,213,218	532,696	532,696	-
Compensated absences payable	25,663	16,290	41,953	-
Net OPEB Liability	14,480	12,882	27,362	-
Net Pension Liability (Asset)	-	-	-	-
Total liabilities	2,422,133	808,960	3,231,093	5,329
DEFERRED INFLOWS OF RESOURCES				
Deferred Inflows of Resources	110,212	77,099	187,311	-
Total deferred inflows of resources	110,212	77,099	187,311	-
NET POSITION				
Net Investment in Capital Assets	712,228	2,350,282	3,062,510	-
Restricted for:	-	-	-	-
Child and safety	3,325	-	3,325	-
Court	32,673	-	32,673	-
Debt Service	150,098	107,408	257,506	-
Parks	-	-	-	-
Police Department	863,794	-	863,794	-
Streets	217,083	-	217,083	-
Veterans Memorial	4,637	-	4,637	93,623
Library	-	-	-	-
Unrestricted	1,311,194	(91,075)	1,220,119	-
Total net position	\$ 3,295,032	\$ 2,366,615	\$ 5,661,647	\$ 93,623

City of Florence, Texas
Statement of Activities
September 30, 2024

Functions/Programs	Net (Expense) Revenue & Change in Net Position					
	Program Revenue			Primary Government		
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Component Units
Primary Government						
Governmental activities						
General government	\$ 1,078,636	\$ 302,490	-	(776,146)	-	(776,146)
Public Safety	378,076	12	-	(378,064)	-	(378,064)
Public Works	53,474	59,200	-	5,726	-	5,726
Municipal Court	136,166	34,117	-	(102,049)	-	(102,049)
Parks and recreation	63,330	8,507	-	(54,823)	-	(54,823)
Interest on long-term debt	73,323	-	-	(53,308)	(20,015)	(73,323)
Total governmental activities	1,783,005	404,326	-	(1,358,664)	(20,015)	(1,378,679)
Business-type activities						
Revenue fund	1,311,806	898,542	21,500	-	(391,764)	(391,764)
Total business-type activities	1,311,806	898,542	21,500	-	(391,764)	(391,764)
Total primary government	3,094,811	1,302,868	21,500	(1,358,664)	(411,779)	(1,770,443)
Component Units						
Component Unit - Library	\$ 51,686	\$ -	\$ 62,990	\$ -	\$ -	11,304
Total components units	\$ 51,686	\$ -	\$ 62,990	\$ -	\$ -	11,304
General revenue						
Taxes						
Property taxes, levied for general purposes				589,045	-	589,045
Franchise taxes				41,056	-	41,056
Sales tax				350,601	-	350,601
Grants and contributions				-	-	-
Unrestricted investment earnings				21,485	257	21,742
Miscellaneous				1,128	-	1,128
Transfers				(392,029)	392,029	-
Total general revenues, special items, and transfers				611,286	392,286	1,003,572
Change in net position				(747,378)	(19,493)	(766,871)
Net position - beginning				4,042,410	2,386,108	6,428,518
Net position - ending				\$ 3,295,032	\$ 2,366,615	\$ 5,661,647

City of Florence, Texas
 Balance Sheet
 Government Funds
 September 30, 2024

	General Fund	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 1,216,085	\$ -	\$ 1,216,085
Restricted Cash	2,427,611		2,427,611
Property Taxes receivable, net	68,873	-	68,873
Other receivables	101,529	-	101,529
Total assets	<u>\$ 3,814,098</u>	<u>\$ -</u>	<u>\$ 3,814,098</u>
LIABILITIES AND FUND BALANCES			
Liabilities			
Accounts payable	\$ 77,058	\$ -	\$ 77,058
Unearned revenue	68,873	-	68,873
Total liabilities	<u>145,931</u>	<u>-</u>	<u>145,931</u>
Fund balances:			
Nonspendable	-		-
Restricted	1,271,610		1,271,610
Committed	-		-
Assigned	-		-
Unassigned	2,396,557	-	2,396,557
Total fund balances	<u>3,668,167</u>	<u>-</u>	<u>3,668,167</u>
Total liabilities and fund balances	<u>\$ 3,814,098</u>	<u>\$ -</u>	<u>\$ 3,814,098</u>

City of Florence, Texas
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
September 30, 2024

Total fund balance, governmental funds	\$3,668,167
<p>Amounts reported for governmental activities in the Statement of Net Position are different because:</p>	
<p>Capital assets used in governmental activities are not current financial resources and therefore are not reported in this fund financial statement, but are reported in the governmental activities of the Statement of Net Position.</p>	1,925,240
<p>Deferred Outflows of Resources are not included in Govt Funds</p>	51,571
<p>Difference in deferred property tax revenue for governmental funds</p>	52,687
<p>Net Pension Assets not included in Governmental Funds</p>	26,991
<p>Net OPEB Liability is not included in governmental funds</p>	(14,480)
<p>Long-term liabilities are not due and payable in the current year and therefore are not reported as liabilities in governmental fund.</p>	(2,304,932)
<p>Deferred Inflows of Resources are not included in Govt. Funds</p>	<u>(110,212)</u>
<p>Net position of governmental activities in the statement of net position</p>	<u>\$3,295,032</u>

City of Florence, Texas
Statement of Revenues and Changes in Fund Balance
Governmental Funds
For the Year Ended September 30, 2024

	<u>General Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
REVENUES			
Property taxes	\$ 551,429	\$ -	\$ 551,429
Sales taxes	350,601	-	350,601
Franchise Fees	41,056	-	41,056
Fees and fines	34,117	-	34,117
Licenses and permits	302,490	-	302,490
Investment earnings	21,485	-	21,485
Charges for services	59,212	-	59,212
Grants	-	-	-
Miscellaneous	1,128	-	1,128
Total revenues	<u>1,361,518</u>	<u>-</u>	<u>1,361,518</u>
EXPENDITURES			
Current:			
General government	1,008,262	-	1,008,262
Public safety	158,396	-	158,396
Highways and roads	30,286	-	30,286
Municipal Court	135,731	-	135,731
Culture and recreation	40,246	-	40,246
Loan principal payments	81,839	-	81,839
Loan interest expense	53,308	-	53,308
Capital outlay	214,823	-	214,823
Total expenditures	<u>1,722,891</u>	<u>-</u>	<u>1,722,891</u>
Excess (deficiency) of revenues over expenditures	<u>(361,373)</u>	<u>-</u>	<u>(361,373)</u>
OTHER FINANCING SOURCES (USES)			
Loan Proceeds	-	-	-
Transfers in	(392,029)	-	(392,029)
Transfers out	-	-	-
Total other financing sources and uses	<u>(392,029)</u>	<u>-</u>	<u>(392,029)</u>
Net change in fund balances	<u>(753,402)</u>	<u>-</u>	<u>(753,402)</u>
Prior period adjustment	<u>-</u>	<u>-</u>	<u>-</u>
Fund balances - beginning	<u>4,421,569</u>	<u>-</u>	<u>4,421,569</u>
Fund balances - ending	<u>\$ 3,668,167</u>	<u>\$ -</u>	<u>\$ 3,668,167</u>

City of Florence, Texas
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of
Governmental Funds to the Statement of Activities
For the Year Ended September 30, 2024

Net change in fund balances - total governmental funds:	\$ (753,402)
Amounts reported for governmental activities in the statement of activities are different because:	
Total Pension expense is not recognized in Governmental Funds	(11,323)
Current year capital outlays and long-term debt principal payments are expenditures in the fund financial statements, but they should be shown as increase in capital assets and reductions in long-term debt in the government-wide financial statements. The net effect of including the 2020 capital outlays and debt principal payments is to increase (decrease) net position.	214,823
Difference in property tax revenue for governmental funds	37,615
Depreciation is not recognized as an expense in governmental funds since it does not require the use of current financial resources. The net effect of the current year's depreciation is to decrease net position.	(316,930)
Various other reclassifications and eliminations are necessary to convert from the modified accrual basis of accounting to accrual basis of accounting. These include recognizing deferred revenue as revenue, eliminating interfund transfers, reclassifying the proceeds of bond sales as an increase in bonds payable, and recognizing the liabilities associated with maturing long-term debt and interest. The net effect of these reclassifications and recognitions is to increase (decrease) net position.	-
Loan Principal payments not included in government wide financial statements	81,839
Change in net position of governmental activities	<u>\$ (747,378)</u>

**City of Florence, Texas
Statement of Net Position
Proprietary Funds
September 30, 2024**

		<u>Business Type Activities</u>
		<u>Revenue Fund</u>
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 104,453	
Restricted cash	107,408	
Net Pension Asset	6,942	
Accounts receivable, net	36,225	
Prepaid expenses	-	
Total current assets		<u>255,028</u>
Non-current assets:		
Capital assets:		
Land and Improvements	8,802	
Machinery and equipment, net of depreciation	2,964,909	
Total non-current assets		<u>2,973,711</u>
Other assets	-	
Total assets		<u>3,228,739</u>
Deferred Outflows of resources		23,935
LIABILITIES		
Current liabilities:		
Accounts payable and accrued expenses	66,419	
Customer deposits	89,940	
Current portion Certificates and Loans	90,733	
Total current liabilities		<u>247,092</u>
Long-term liabilities:		
Net OPEB Liability	12,882	
Compensated absences payable	16,290	
Long-term liabilities:	532,696	
Net Pension Liability	-	
Total Long-term liabilities		<u>561,868</u>
Total liabilities		<u>808,960</u>
Deferred Inflows of Resources		77,099
NET POSITION		
Net Investment in Capital Assets		2,350,282
Restricted		107,408
Unrestricted		(91,075)
Total net position		<u>\$ 2,366,615</u>

City of Florence, Texas
Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Funds
For the Year Ended September 30, 2024

	Business-Type Activities
	Revenue Fund
REVENUES	
Charges for services	898,542
Miscellaneous	-
Total operating revenues	898,542
OPERATING EXPENSES	
Personnel services	245,146
Contractual services	111,373
Utilities	23,618
Repairs and maintenance	227,266
Other supplies and expenses	470,033
Depreciation	234,370
Total operating expenses	1,311,806
Operating income (loss)	(413,264)
NON-OPERATING REVENUES (EXPENSES)	
Interest income	257
Interest expense	(20,015)
Operating grants and contributions	21,500
Transfers out	392,029
Total non-operating revenue (expenses)	393,771
Income (loss) before contributions and transfers	(19,493)
Transfers in	-
Change in net position	(19,493)
Total net position - beginning	2,386,108
Total net position - ending	\$ 2,366,615

City of Florence, Texas
Statement of Cash Flows
Proprietary Fund
For the Year Ended September 30, 2024

	Business-Type Activities
	Revenue Fund
Cash flows from operating activities	
Cash receipts from customers	\$ 875,050
Payments to employees	(245,146)
Payments to suppliers	(420,654)
Net cash provided by operating activities	209,250
Cash flows from noncapital financing activities	-
Net transfer from other funds	-
Net cash provided (used) by noncapital financing activities	-
Cash flows from capital and related financing activities	-
Acquisition and construction of capital assets	-
Debt principal payments	(106,476)
Net cash provided by capital and related financing activities	(106,476)
Net increase (decrease) in cash and cash equivalents	102,774
Cash and cash equivalents, beginning of year	109,087
Cash and cash equivalents, end of year	\$ 211,861
Reconciliation of operating income to net cash	
Provided by operating activities	
Operating income	(19,493)
Adjustments to reconcile operating income to	
Net cash provided by operating activities:	
Depreciation	234,370
Amortization	-
Change in assets and liabilities:	
(Increase) decrease in accounts receivable	(23,492)
(Increase) decrease in prepaid expenses	2,939
Increase (decrease) in accounts payable and accrued expenses	(23,835)
Increase (decrease) in customer deposits	-
(Increase) decrease in net pension asset/liability	3,556
Increase (decrease) in compensated absences	-
(Increase) decrease in Deferred Outflows	11,047
Increase (Decrease) in net OPEB liability	2,277
Increase (Decrease) in deferred inflows	21,881
Net cash provided by operating activities	\$ 209,250

City of Florence, Texas
Notes to Financial Statements
For the Year Ended September 30, 2024

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Florence, Texas is a general law city in Williamson County, incorporated in the State of Texas in 1929. The City operates under a Council form of government and provides such services as public safety, highways, streets, sanitation and water and sewer, judicial, community improvements, planning and zoning, culture-recreation, general administrative, and other services as authorized by its code of ordinances and its citizens.

The City Council, which is elected at large, consists of a Mayor and five Aldermen constituting an ongoing entity and is the level of government which has governing responsibilities over all activities related to the City. The City is not included in any other governmental reporting entity. Councilmen are elected by the public and have decision making authority, the power to designate management, the responsibility to significantly influence operations, and primary accountability for fiscal matters.

The financial statements of the City of Florence, Texas are prepared in accordance with generally accepted accounting principles (GAAP). The City's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements.

A. REPORTING ENTITY

Generally accepted accounting principles require that these financial statements present the city of Florence, Texas (the primary government) and its component units. The component unit discussed below is included in the City's reporting entity because of its financial relationship with the City and the City's ability to appoint its directors.

The component unit is presented using the discrete method. Its financial data is presented in a separate column as a government type fund because it is legally separate from the City.

Component Units

The Florence Public Library is a separate legal entity for which the primary government is financially accountable. This component unit has been discreetly presented within the financial statements of the City because it exclusively benefits the primary government and the citizens of Florence. The component unit does not maintain separate financial statements other than those included in this report.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The Statement of Net Position and the Statement of Activities are government-wide financial statements. They report information on all of the City of Florence, Texas and its component units nonfiduciary activities with most of the interfund activities removed. Governmental activities include programs supported primarily by taxes. State foundation funds, grants and other intergovernmental revenues. Business-type activities include operations that rely to a significant extent on fees and charges for support. The primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(Continued)

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)

The Statement of Activities demonstrates how other people or entities that participate in programs the City operates have shared in the payment of the direct costs. The “charges for services” column includes payments made by parties that purchase, use, or directly benefit from goods or services provided by a given function or segment of the City. The “grants and contributions” columns include amounts paid by organizations outside the City to help meet the operational or capital requirements of a given function. If a revenue is not a program revenue, it is a general revenue used to support all of the City’s functions. Taxes are always general revenues.

Interfund activities between governmental funds and proprietary funds appear as due to/due froms on the Governmental/Fund Balance Sheet and Proprietary Fund Statement of Net Position and as other resources and other uses on the governmental fund Statement of Revenues, Expenditures and Changes in Fund Balance and on the Proprietary Fund Statement of Revenues, Expenses and Changes in Fund Net Position. All interfund transactions between governmental funds are eliminated on the government-wide financial statements. Interfund activities between governmental funds and enterprise funds remain on the government-wide statements and appear on the government-wide Statement of Net Position as internal balances and on the Statement of Activities as interfund transfers. Interfund activities between governmental funds and fiduciary funds remain as due to/due from on the government-wide Statement of Activities.

The fund financial statements provide reports on the financial condition and results of operations for three fund categories—governmental, proprietary, and fiduciary. Since the resources in the fiduciary funds cannot be used for City operations, they are not included in the government-wide statements. The City considers some governmental and enterprise funds major and reports their financial condition and results of operations in a separate column.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues result from providing goods and services in connection with a proprietary fund’s principal ongoing operations; they usually come from exchange or exchange-like transactions. All other revenues are nonoperating. Operating expenses can be tied specifically to the production of the goods and services, such as materials and labor and direct overhead. Other expenses are nonoperating.

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements use the economic resources measurement focus and the accrual basis of accounting as do the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements use the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets, current liabilities and fund balances are include on the balance sheet. Operating statements of these funds present net increases and decreases in current assets (i.e., revenues and other financing sources and expenditures and other financing uses).

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The modified accrual basis of accounting recognizes revenues in the accounting period in which they become both measurable and available and it recognizes expenditures in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest and principal on long-term debt, which is recognized when due. The expenditures related to certain compensated absences and claims and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources. The City considers all revenues available if they are collectible within 60 days after year end.

Revenues from local sources consist primarily of property taxes. Property tax revenues and revenues received from the State are recognized under the “susceptible to accrual” concept, that is, when they are both measurable and available. The City considers them “available” if they will be collected within 60 days of the end of the fiscal year. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available.

Grant funds are considered to be earned to the extent of expenditures made under the provisions of the grant. Accordingly, when such funds are received, they are recorded as deferred revenues until related and authorized expenditures have been made. If balances have not been expended by the end of the project period, grantors sometimes require the City to refund to refund all or part of the unused amount.

The Proprietary Fund Types are accounted for on a flow of economic resources measurement focus and utilize the accrual basis of accounting. This basis of accounting recognizes revenues in the accounting period in which they are earned and become measurable and expenses in the accounting period in which they are incurred and become measurable. The City applies all GASB pronouncements as well as the Financial Accounting Standards Council pronouncements. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the fund Statement of Net Position. The fund equity is segregated into invested in capital assets net of related debt, restricted net position, and unrestricted net position.

D. FUND ACCOUNTING

The City reports the following major governmental funds:

General Fund – The general fund is the City’s primary operating fund. It accounts for all financial resources except those required to be accounted for in another fund.

The City reports the following major enterprise fund:

Proprietary Fund – accounts for the operating activities of the City’s water and sewer services.

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

E. NATURE AND PURPOSE OF CLASSIFICATION OF FUND EQUITY

The fund balance classifications for governmental Funds are:

Nonspendable- Includes fund balance amounts that cannot be spent because they are either not in spendable form or, for legal or contractual reasons, must be kept intact.

Restricted – Includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors, or amounts restricted due to constitutional provisions now enabling legislation.

Committed – Includes fund balance amounts that are self-imposed by the City to be used for a specific purpose.

Unassigned – Includes the residual positive fund balance within the general fund which has not been classified within the above mentioned categories.

F. GOVERNMENT-WIDE AND PROPRIETARY FUND NET POSITION

Net investment in capital assets – Consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets plus deferred outflows of resources less deferred inflows of resources related to those assets.

Restricted net position – consist of assets that are restricted by the City’s creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors (including those who have donated to the City’s parks endowment less related liabilities and deferred inflows or resources).

Unrestricted – all other net position is reported in this category.

G. OTHER ACCOUNTING POLICIES

1. For purposes of the statement of cash flows for proprietary funds, the City considers highly liquid investments to be cash equivalents if they have a maturity of three years or less when purchased.
2. The City reports purchase of supplies as expenditures. If any supplies are on hand at the end of the year, their total cost is recorded as inventory, and the expenditure is reduced. There was no inventory at year end.

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont.)

G. OTHER ACCOUNTING POLICIES (cont.)

3. In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

4. Employees of the City are entitled to vacation and sick leave based on category/class of employment. Vacation and sick leave are to be taken within the same year they are earned, and any unused days at the end of the year are forfeited. Therefore, no liability has been accrued in the accompanying general purpose financial statements.
5. Capital assets which include land buildings, furniture and equipment and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Buildings, furniture and equipment of the City are depreciated using the straight line method over the following estimated useful lives.

Assets	Years
Buildings	5-40
Building Improvements	5-20
Infrastructure	40
Machinery and Equipment	3-7
Furniture and Fixtures	3-7
Computer Equipment	3-5

6. The City provides health insurance coverage for its full-time employees through Texas Municipal League. The City pays for 100% of premium for individual coverage. Additional coverage for dependents are paid in full by employees.
7. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the Fiduciary Net Position of the Texas Municipal Retirement System (TMRS) and additions to/deductions from TMRS's Fiduciary Net Position have been determined on the same basis as they are reported by TMRS. For this purpose, plan contributions are recognized in the period that compensation is reported for the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

NOTE II – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A. EXPLANATION OF CERTAIN DIFFERENCES BETWEEN THE GOVERNMENTAL FUND BALANCE SHEET AND THE GOVERNMENT-WIDE STATEMENT OF NET POSITION

Page 11 provides the reconciliation between the fund balance for total governmental funds on the governmental fund balance sheet and the net position for governmental activities as reported in the government-wide statement of net position. One element of that reconciliation explains that capital assets are not financial resources and are therefore not reported in governmental funds. In addition, long-term liabilities, including bonds payable, are not due and payable in the current period and are not reported as liabilities in the funds.

B. EXPLANATION OF CERTAIN DIFFERENCES BETWEEN THE GOVERNMENTAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE AND THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES

Page 13 provides a reconciliation of the governmental funds balance sheet to the statement of net position. One element of that reconciliation explains that current year capital outlays and debt principal payments are expenditures in the fund financial statements, but should be shown as increases in capital assets and decreases in long-term debt in the government-wide statements. This adjustment affects both the net position balances and the change in net position.

NOTE III – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. BUDGETARY DATA

The Council adopts an “appropriated budget” for the General Fund and Revenue Fund. The City is required to present the adopted and final amended budgeted revenues and expenditures for each of these funds. The City compares the final amended budget to actual revenues and expenditures. The General Fund Budget report appears on Page 32 and the other report is on Page 33.

The following procedures are followed in establishing the budgetary data reflected in the general-purpose financial statements.

1. Prior to September 30, the City prepares a budget for the next succeeding fiscal year beginning September 1. The operating budget includes proposed expenditures and the means of financing them.
2. A meeting of the Council is then called for the purpose of adopting the proposed budget. At least ten days’ public notice of the meeting must be given.
3. Prior to September 1, the budget is legally enacted through passage of a resolution by the Council. Once a budget is approved, it can only be amended at the function and fund level by approval of a majority of the members of the Council. Amendments are presented to the Council at its regular meetings. Each amendment must have Council approval. As required by law, such amendments are made before the fact, are reflected in the official minutes of the Council, and are not made after fiscal year end. The City had no budget amendments during the year. All budget appropriations lapse at year end.

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

NOTE IV – DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS

A. DEPOSITS AND INVESTMENTS

The funds of the City must be deposited and invested under the terms of a contract, contents of which are set out in the Depository Contract Law. The depository bank places approved pledged securities for safekeeping and trust with the City's agent bank in an amount sufficient to protect City funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance. As of September 30, 2023, the City had a signed depository contract with Verabank, the City's depository bank.

At September 30, 2023, the carrying amount of the City's deposits (cash, certificates of deposits and interest-bearing savings accounts included in temporary investments) was \$4,549,590 and the bank balance was \$4,549,590. The City's cash deposits at September 30, 2023 and during the year ended September 30, 2023 were entirely covered by the FDIC Insurance or by pledged collateral held by the City's agent bank in the City's name.

The Public Funds Investment Act (Government Code Chapter 2256) contains specific provisions in the areas of investment practices management reports and establishment of appropriate policies. Among other things, it requires the City to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum quality and capabilities, (9) and bid solicitation preferences for certificates of deposit. Statutes authorize the City to invest in (1) obligations of the U.S. Treasury, certain U.S. agencies, and the State of Texas; (2) certificates of deposit, (3) certain municipal securities, (4) money market savings account, (5) repurchase agreements, (6) banker acceptances, (7) Mutual Funds, (8) Investment pools, (9) guaranteed investment contracts, (10) and common trust funds. The Act also requires the City to have independent auditors perform test procedures related to investment practices as provided by the act. The City is in substantial compliance with requirements of the Act and with local policies.

Both cash deposits and investments held at a financial institution can be categorized according to three levels of risk. These three levels of risk are:

Category 1 - Cash or investments that are insured, registered or held by the City or by its agent in the City's name.

Category 2 - Cash or Investments that are uninsured and unregistered held by the counter-party's trust department or agent in the City's name.

Category 3 – Uninsured and unregistered investments held by the counterparty, its trust department, or its agent, but not in the City's name.

Based on these three levels of risk, all of the City's investments are classified as Category 1.

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

NOTE IV – DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS (cont.)

B. PROPERTY TAXES

Property taxes are levied by October 1 on the assessed value listed as of the prior January 1 for all real and business personal property located in the City in conformity with Subtitle E, Texas Property Tax Code. Property taxes become a lien on the first day of the levy year and may be paid in two equal installments. The first installment is due on or before January 31 and the second installment, which bears interest at the State mandated rate, is due on, or before June 30. Accounts not paid as of July 1 are considered to be past due. Property tax revenues are considered available when they become due or past due and receivable within the current period.

The rate for the 2024 tax roll was 0.60333 per \$100 on 100% of market value. The assessed value was \$97,637,162. The Adjusted Original Tax Levy was \$589,045 and \$565,465 was collected year to date. Current property taxes receivable are \$32,015 and delinquent property taxes receivable are \$36,858, for a total of \$68,873.

C. DELINQUENT TAXES RECEIVABLE

Allowances for uncollectible tax receivables within the General Fund are based on historical experience in collecting property taxes. Uncollectible personal property taxes are periodically reviewed and written off, but the City is prohibited from writing off real property taxes without specific statutory authority from the Texas legislature.

D. CAPITAL ASSET ACTIVITY

Capital asset activity for the City for the year ended September 30, 2024, was as follows:

	Capital Assets, Not Depreciated		Capital Assets Depreciated		Street Improvements	Total
	Land		Buildings & Improvement	Machinery & Equipment		
Primary Government						
Governmental Activities:						
Balance September 30, 2022	\$ 106,919	\$ -	\$ 1,796,743	\$ 1,411,407	926,135	\$4,134,285
Increases	-	-	-	214,823	-	214,823
Decreases	-	-	-	-	-	-
Balance September 30, 2023	\$ 106,919	\$ -	\$ 1,796,743	\$ 1,626,230	926,135	\$4,349,108
Accumulated Depreciation						
Balance September 30, 2022	-	-	(600,118)	(973,894)	(639,845)	(2,213,857)
Increases	-	-	(71,284)	(222,458)	(23,188)	(316,930)
Decreases	-	-	-	-	-	-
Balance September 30, 2023	-	-	(671,402)	(1,196,352)	(663,033)	(2,530,787)
Governmental Activities						
Capital Assets, Net	\$ 106,919	\$ -	\$ 1,125,341	\$ 429,878	263,102	\$1,925,240

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

NOTE IV – DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS (cont.)

B. CAPITAL ASSET ACTIVITY (cont.)

	Capital Assets, Not D		Capital Assets, Depreciated			Total
	Land	Construction In Progress	Water System	Machinery & Equipment	Sewer System	
Business-type Activities:						
Balance September 30, 2022	8,802	-	4,164,251	386,660	2,144,613	6,695,524
Increases	-	-	-	-	-	-
Decreases	-	-	-	-	-	-
Balance September 30, 2023	8,802	-	4,164,251	386,660	2,144,613	6,695,524
Accumulated Depreciation						
Balance September 30, 2022	-	-	(1,908,390)	(314,343)	(1,273,512)	(3,496,245)
Increases	-	-	(152,922)	(11,706)	(69,742)	(234,370)
Decreases	-	-	-	-	-	-
Balance September 30, 2023	-	-	(2,061,312)	(326,049)	(1,343,254)	(3,730,615)
Business-type Activities						
Capital Assets Net	8,802	-	2,102,939	60,611	801,359	2,964,909

Depreciation expense was charged to governmental functions as follows:

General	50,543
Street	23,188
Police & Fire	219,680
Municipal court	435
Parks and recreation	23,084
Total Depreciation Exp	<u>316,930</u>

C. LONG-TERM LIABILITIES: CERTIFICATES OF OBLIGATION AND LOANS PAYABLE

The following is a summary of long-term debt transactions in the governmental activities fund for the year ending September 30, 2024.

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year	Due After One Year
Governmental Activities:						
20 Certificates of Obligations	\$ 577,000	\$ -	\$ 43,000	\$ 534,000	\$ 43,000	\$ 491,000
21 Certificates of Obligation	1,647,000	-	27,000	1,620,000	28,000	1,592,000
Notes Payable GCC 9649	49,731	-	11,839	37,892	12,226	25,666
Notes Payable GCC 10635	113,040	-	-	113,040	8,488	104,552
Total Bonds & Loans Payable	2,386,771	-	81,839	2,304,932	91,714	2,213,218
Net Pension Liability	33,569	-	-	33,569	-	33,569
OPEB Liability	10,604	-	-	10,604	-	10,604
Compensated Absences	25,663	-	-	25,663	-	25,663
	<u>2,456,607</u>	<u>-</u>	<u>81,839</u>	<u>2,374,768</u>	<u>91,714</u>	<u>2,283,054</u>

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

C. LONG-TERM LIABILITIES: CERTIFICATES OF OBLIGATION AND LOANS PAYABLE
(continued)

<p>Note payable to Government Capital Corporation secured by equipment payable in annual installments of \$19,441 including interest at 5.29% with final payment due November 2023. Fifty percent of this loan is serviced by the proprietary fund.</p>	113,040
<p>Note payable to Government Capital Corporation secured by vehicles payable in annual installments of \$16,607 including interest at 4.375% with final payment due May 2024.</p>	37,892
<p>Series 2020, Certificates of Obligation due in annual installments of \$40,000 beginning in August 2021 and ending in \$54,000 at August 2035 with interest at 2.35% for street repairs.</p>	534,000
<p>Series 2021, Certificates of Obligation due in annual installments of \$26,000 to \$64,000 beginning in 2021 and ending 2061 with interest at 2.375% for buildings and improvements.</p>	1,620,000
	-
	\$2,304,932

Year ending September 30	Governmental Activities-General Fund		
	Bonds Payable		
	Principal	Interest	Total
2025	91,714	58,384	150,098
2026	94,642	56,246	150,888
2027	97,616	53,002	150,618
2028	86,172	50,391	136,563
2029	87,805	47,840	135,645
2030	92,479	45,241	137,720
2031-2035	482,504	187,344	669,848
Thereafter	1,272,000	459,300	1,731,300
	2,304,932	957,748	3,262,680

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

C.LONG-TERM LIABILITIES: CERTIFICATES OF OBLIGATION AND LOANS PAYABLE (continued)

The following is a summary of long-term debt transactions in the enterprise activities fund for the year ending September 30, 2024.

<u>Business-Type Activities:</u>						
14 Certificates of Obligation	270,000		50,000	220,000	50,000	170,000
19 Certificates of Obligation	365,000		35,000	330,000	35,000	270,000
Total Bonds Payable	635,000	-	85,000	550,000	85,000	440,000
Notes Payable GCC 8222	15,910	-	15,910	-	-	-
Notes Payable SIB	78,995	-	5,566	73,429	5,733	67,696
Net Pension Liability			-	-		-
OPEB Liability	10,605	-	-	10,605		10,605
Compensated Absences	16,290	-	-	16,290	-	16,290
	756,800	-	106,476	650,324	90,733	559,591
Grand Total	\$ 3,213,407	\$ -	\$ 188,315	\$ 3,025,092	\$ 182,447	\$ 2,842,645

Note payable to the Texas Department of Transportation, payable in annual installments of \$7,936 including interest at 3% with final payment due July 35	73,429
Note payable to the Government Capital Corporation, secured by vehicle payable in annual installments of \$8,137 including interest at 5.23%, with final payment due July 2035.	-
Notes payable to Government Capital Corporation secured by equipment, payable in annual installments of \$19,441 including interest at 5.29%, with final payment due November 2023. Fifty percent of this loan is serviced by the proprietary fund.	-
Series 2019, certificates of obligations due in annual installments of \$35,000 beginning in April 2021, and ending at \$40,000 in April 2026 with interest at 2.39 percent.	220,000
Series 2014, certificates of obligation due in annual installments of \$40,000 beginning in April 2015, \$45,000 beginning in April 2020, \$50,000 beginning in April 2024, \$55,000 beginning April 2027, and \$60,000, due in April 2029, with interest at 3.28 percent	330,000
Total	623,429

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

C.LONG-TERM LIABILITIES: CERTIFICATES OF OBLIGATION AND LOANS PAYABLE (continued)

The following is a summary of long-term debt transactions in the enterprise activities fund for the year ending September 30, 2024.

Year ending September 30	Governmental Activities - Proprietary Fund		
	Bonds Payable		Total
	Principal	Interest	
2025	90,733	16,675	107,408
2026	95,905	14,027	109,932
2027	101,082	11,254	112,336
2028	101,265	8,311	109,576
2029	111,453	4,741	116,194
thereafter	122,991	17,003	139,994
	623,429	72,011	695,440

E. DEFINED BENEFIT PENSION PLANS

1. Plan Description

The City participates as one of 860 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency created by the State of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (TMRS Act) as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the System with a six-member board of Trustees. Although the Governor, with the advice and consent of the senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS's defined benefit pension plan is a tax-qualified plan under Section 401(a) of the Internal Revenue Code. TMRS issues a publicly available comprehensive annual financial report (CAFR) that can be obtained at www.tmrs.com.

All eligible employees of the City are required to participate in TMRS.

2. Benefits Provided

TMRS provides retirement disability, and death benefits. Benefit provisions are adopted by the governing body of the City, within the options available in the state statutes governing TRMS.

At retirement, the benefit is calculated as if the sum of the employee's accumulated contributions with interest and the employee-financial monetary credits with interest were used to purchase to annuity. Members may choose to receive their retirement benefit in one of seven payment options. Members may also choose to receive a portion of their benefit as a Partial Lump Sum Distribution in an amount equal to 12, 24, or 36 yearly payments, which cannot exceed 75% of the member's deposits and interest.

Employees covered by benefit terms

At the December 31, 2023 valuation and measurement date, the following employees were covered by the benefit terms.

Inactive employees or beneficiaries currently receiving benefits	6
Inactive employees entitled to but not yet receiving benefits	22
Active employees	<u>12</u>
Total	40

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

Contributions

The contribution rates for employees in TMRS are either 5%, 6%, or 7% of employee gross earnings, and the City matching percentages are either 100%, 150%, or 200%, both as adopted by the governing body of the City. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Employees for the City were required to contribute 7% of their annual gross earnings during the fiscal year. The contribution rates for the City were 5.08 and (13.68) for 2022 and 2021, respectively. The City's contributions to TMRS for the year ended September 30, 2023 were 55,646 and were equal to the required contributions.

3. Net Pension Liability

The City's Net Pension Liability (NPL) was measured as of December 31, 2023, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

Actuarial assumptions:

The Total Pension Liability in the December 31, 2023 actuarial valuation was determined using the following actuarial assumptions.

Inflation	2.5% per year
Overall payroll growth	3.5% per year
Investment Rate of Return	6.75% net of pension plan investment expense, including inflation

Salary increases were based on a service-related table. Mortality rates for active members, retirees, and beneficiaries were based on the gender-distinct RP2000 Combined Healthy Mortality Table, with male rates multiplied by 109% and female rates multiplied by 103%. For cities with fewer than twenty employees, more conservative methods and assumptions are used. First, lower termination rates are used for smaller cities, with maximum multipliers of 75% for employers with less than 6 members, 85% for employers with 6 to 10 members, and 100% for employers with 11 to 15 members. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements. For disabled annuitants, the gender-distinct RP2000 Disabled Retire Mortality Table is used, with slight adjustments.

Actuarial assumptions used in the December 31, 2022, valuation were based on the results of actuarial experience studies. The experience study in TMRS was for the period January 1, 2010 through December 31, 2014, first used in the December 31, 2016 valuation. Healthy post-retirement mortality rates and annuity purchase rates were updated based on a Mortality Experience Investigation Study covering 2009 through 2011, and dated December 31, 2013. These assumptions were first used in the December 31, 2013 valuation, along with a change to the Entry Age Normal (EAN) actuarial cost method. Assumptions are reviewed annually. No additional changes were made for the 2017 valuation.

The long-term expected rate of return on pension plan investments is 6.75%. The pension plan's policy in regard to the allocation of invested assets is established and may be amended by the TMRS Board of Trustees. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income, in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table.

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return (Arithmetic)</u>
Domestic Equity	17.50%	4.80%
International Equity	17.50%	6.05%
Core Fixed Income	30.00%	1.50%
Non-Core Fixed Inc	10.00%	3.50%
Real Return	5.00%	1.75%
Real Estate	10.00%	5.25%
Absolute Return	5.00%	4.23%
Private Equity	5.00%	8.50%
Total	100.00%	

Discount Rate

The discount rate used to measure the total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
CURRENT PERIOD
September 30, 2024

A. Total pension liability		
1 Service cost	\$	61,300
2 Interest (on the Total Pension Liability)		50,848
3 Changes of benefit terms		-
4 Difference between expected and actual experience		(61,919)
5 Changes of assumptions		(2,985)
6 Benefit payments, including refunds of employee contributions		(58,589)
7 Net change in total pension liability		<u>(11,345)</u>
8 Total pension liability - beginning		751,941
9 Tot pension liability - ending	\$	<u><u>740,596</u></u>
B. Plan fiduciary net position		
1 Contributions - employer	\$	28,454
2 Contributions - employee		31,828
3 Net investment income		83,625
4 Benefit payments including refunds of employee contributions		(58,589)
5 Administrative expense		(531)
6 Other		<u>(5)</u>
7 Net change in plan fiduciary net position		84,782
8 Plan fiduciary net position - beginning		721,758
9 Plan fiduciary net position - ending	\$	<u><u>806,540</u></u>
C. Net pension liability	\$	<u><u>(65,944)</u></u>
D. Plan fiduciary net position as a percentage of the total pension liability		108.90%
E. Covered-employee payroll		636,552
F. Net pension liability as a percentage of covered employee payroll		-10.36%

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the city's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.75%) or 1-percentage-point higher (7.75%) than the current rate.

	1% Decrease in Discount Rate (5.75%)	Discount Rate (6.75%)	1% Increase in Discount Rate (7.75%)
City of Florence's net pension liability	\$ 157,918	\$ 30,183	\$ (73,028)

Premium Plan Fiduciary Net Position

Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the internet at www.tmrs.com

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

Schedule of Pension Expense		
1.	Total Service Cost	61,300
2.	Interest on the Total Pension Liability	50,848
3.	Changes in the Current Period Benefits including substantively automatic status	-
4.	Employee Contributions reduction of expense	(31,828)
5.	Projected earnings on plan investments	(48,719)
6.	Administrative Expense	531
7.	Other changes in Fiduciary Net Position	4
8.	Recognition of Current year Outflow (Inflow) of resources-liabilities	(16,474)
9.	Recognition of Current year Outflow (Inflow) of resources-assets	(6,982)
10.	Amortization of Prior Year Outflows (Inflows) of resources-liabilities	2,142
11.	Amortization of Prior Year Outflows (Inflows) of resources-assets	3,982
12.	Total Pension Expense (Income)	<u>14,804</u>

CITY OF FLORENCE
SCHEDULE OF OUTFLOWS AND INFLOWS - CURRENT AND FUTURE EXPENSE
SEPTEMBER 30, 2024

	Recognition Period (or amortization yrs)	Total (Inflow) or Outflow of Resources	2023 Recognized in current pension expense	Deferred (Inflow) Outflow in future expense
Due to Liabilities:				
Difference in expected and actual experience [actuarial (gains) or losses]	3.9400	\$ (61,919)	\$ (15,716)	\$ (46,203)
Difference in assumption changes [actuarial (gains) or losses]	3.9400	\$ (2,985)	\$ (758)	\$ (2,227)
			<u>\$ (16,474)</u>	<u>\$ (48,430)</u>
Due to Assets:				
Difference in projected and actual earnings on pension plan investments [actuarial (gains) or losses]	5.0000	\$ (34,906)	\$ (6,982)	\$ (27,924)
			<u>\$ (6,982)</u>	<u>\$ (27,924)</u>
Total:				<u>\$ (76,354)</u>

Deferred Outflows and Deferred Inflows of Resources, by year, to be recognized in future pension expense as follows:

	Net deferred outflows (inflows) of resources
2024	\$ (9,867)
2025	(10,254)
2026	(1,643)
2027	(6,978)
2028	-
Thereafter	-
Total	<u>\$ (28,742)</u>

CITY OF FLORENCE, TEXAS
Notes to Financial Statements
For The Year Ended September 30, 2024
(continued)

E. DEFINED BENEFIT PENSION PLANS

Net Other Post Employment Benefits Liability.
Actuarial Assumptions

Actuarial assumptions were developed from the actuarial investigation of the experience of TMRS over the four year period from December 31, 2010 to December 31, 2014. These assumptions were adopted in 2015 and first used in the December 31, 2015 valuation.

All administrative expenses are paid through the Pension Trust and accounted for under reporting requirements under GASB Statement No. 68.

The Mortality Experience Investigation Study covering 2009 through 2011 is used as the basis for the post-retirement mortality assumption for healthy annuitants and Annuity Purchase Rate (APRs). Mortality Rates for service employees uses the RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103%. The rates are projected on a fully generational basis with scale BB to account for future mortality improvements subject to the 3% floor.

Inflation	2.50% per year
Overall payroll growth	3.50 to 10.5% per year including inflation
Discount rate	3.31%

Changes in the Net Other Post Employment Benefits Liability

	Increase (Decrease) <u>Total OPEB Liability</u>
Balance at 12/31/21	\$ 21,209
Changes for the year	
Service Cost	1,910
Interest on Total OPEB liability	892
Changes of benefit terms	0
Differences between expected and actual experience	1,696
Changes in assumption or other inputs	1,910
Benefit payments	<u>(255)</u>
Net changes	6,153
Total OPEB Liability – end of year	\$ 27,362

Total OPEB Liability as a Percentage of Covered Payroll 4.30%

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the City, calculated using the current discount rate of 4.05% as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (3.05%) or -1 percentage point higher (5.05%) than the current rate. Because the SDBF is considered an unfunded trust, the relevant discount rate to calculate the total OPEB liability is based on the Fidelity Index's 20 year Municipal GO AA Index.

1% Decrease in	1% Increase in		
	Discount Rate (3.05%)	Discount Rate (4.05%)	Discount Rate (5.05%)
Total OPEB liability	\$34,270	\$27,362	\$22,260

Note E. Other post-employment benefits

**SCHEDULE OF OUTFLOWS AND INFLOWS - OPEB CURRENT AND FUTURE EXPENSE
SEPTEMBER 30, 2024**

	Recognition Period (or amortization yrs)	Total (Inflow) or Outflow of Resources	2023 Recognized in current pension expense	Deferred (Inflow) Outflow in future expense
Due to Liabilities:				
Difference in expected and actual experience [actuarial (gains) or losses]	6.6300	\$ 1,696	\$ 256	\$ 1,440
Difference in assumption changes [actuarial (gains) or losses]	6.6300	\$ 1,910	\$ 289	\$ 1,621
			<u>\$ 545</u>	<u>\$ 3,061</u>
Contributions made subsequent to measurement date		city to provide	city to provide	city to provide
Total:				<u>\$ 3,061</u>

Deferred Outflows and Deferred Inflows of Resources, by year, to be recognized in future pension expense as follows:

	Net deferred outflows (inflows) of resources
2024	\$ 297
2025	498
2026	527
2027	(467)
2028	(487)
Thereafter	(762)
Total	<u>\$ (394)</u>

Due to the SDBF being considered an unfunded OPEB plan, benefit payments are treated as being equal to the employer's yearly contributions for retirees. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits. In order to determine the retiree portion of the City's Supplemental Death Benefit Plan contributions (that which is considered OPEB), the City should perform the following calculation:

Total covered payroll * retiree Portion of SDB Contribution (Rate)

F. SUBSEQUENT EVENTS

The date through which subsequent events have been evaluated is Dec the date the financials were available to be issues.

REQUIRED SUPPLEMENTARY INFORMATION

City of Florence, Texas
 Budget and Actual (with Variances)
 General Fund
 For the Year ended September 30, 2024

	Budgeted Amounts		Actual Amounts Budgetary Basis	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Property taxes	525,000	525,000	551,429	26,429
Sales and miscellaneous taxes	351,000	351,000	350,601	(399)
Franchise fees	40,000	40,000	41,056	1,056
Fees and fines	225,000	225,000	34,117	(190,883)
Licenses and fees	30,000	30,000	302,490	272,490
Charges for services	42,500	42,500	59,212	16,712
Investment earnings	1,000	1,000	21,485	20,485
Grants	-	-	-	-
Miscellaneous	-	-	1,128	1,128
Total revenues	<u>1,214,500</u>	<u>1,214,500</u>	<u>1,361,518</u>	<u>147,018</u>
EXPENDITURES				
Current				
General government	802,792	802,792	1,008,262	205,470
Public safety	67,158	67,158	158,396	91,238
Highways and roads	30,000	30,000	30,286	286
Municipal court	156,400	156,400	135,731	(20,669)
Culture and recreation	37,150	37,150	40,246	3,096
Debt principal payments	121,000	121,000	81,839	(39,161)
Interest expense	-	-	53,308	53,308
Capital outlay	-	-	214,823	214,823
Total expenditures	<u>1,214,500</u>	<u>1,214,500</u>	<u>1,722,891</u>	<u>508,391</u>
Excess (deficiency) of revenues over expenditures	-	-	(361,373)	(361,373)
OTHER FINANCING SOURCES (USES)				
Loan proceeds	-	-	-	-
Transfers in	-	-	-	-
Transfers out	-	-	(392,029)	(392,029)
Total other financing sources and uses	-	-	-	(392,029)
Net change in fund balances	-	-	(753,402)	(753,402)
Prior period adjustment	-	-	-	-
Fund balances - beginning	<u>4,421,569</u>	<u>4,421,569</u>	<u>4,421,569</u>	-
Fund balances - ending	<u>\$ 4,421,569</u>	<u>\$ 4,421,569</u>	<u>\$ 3,668,167</u>	<u>\$ (753,402)</u>

City of Florence, Texas
 Budget and Actual (with Variances)
 Enterprise Fund
 For the Year ended September 30, 2024

	Budgeted Amounts		Actual Amounts, Budgetary Basis	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Charges for services	\$ 1,129,400	\$ 1,129,400	\$ 898,542	\$ (230,858)
Miscellaneous	-	-	-	-
Total operating revenues	1,129,400	1,129,400	898,542	(230,858)
OPERATING EXPENSES				
Personnel services	329,970	329,970	245,146	84,824
Contractual services	128,500	128,500	111,373	17,127
Charges for services	106,971	106,971	-	106,971
Utilities	-	-	23,618	(23,618)
Repairs and maintenance	124,410	124,410	227,266	(102,856)
Water & Wastewater expenses	291,026	291,026	-	291,026
Other supplies and expenses	-	-	470,033	(470,033)
Depreciation	-	-	234,370	(234,370)
Total operating expenses	980,877	980,877	1,311,806	(330,929)
Operating income (loss)	148,523	148,523	(413,264)	(561,787)
NON-OPERATING REVENUES (EXPENSES)				
Capital expenditures	-	-	-	-
Interest income	100	100	257	(157)
Interest expense	(148,623)	(148,623)	(20,015)	(128,608)
Operating grants and contributions	-	-	21,500	21,500
Total non-operating revenue (expenses)	(148,523)	(148,523)	1,742	150,265
Income (loss) before contributions and transfers	-	-	(411,522)	(411,522)
Transfers in	-	-	392,029	392,029
Transfers out	-	-	-	-
Change in net assets	-	-	(19,493)	(19,493)
Total net position - beginning	2,386,108	2,386,108	2,386,108	-
Total net position - end	2,386,108	2,386,108	2,366,615	(19,493)

CITY OF FLORENCE, TEXAS
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
LAST 10 YEARS (WILL ULTIMATELY BE DISPLAYED)

	2015	2016	2017	2018	2019	2020	2021	2022	2023
Total Pension Liability									
Service cost	\$ 26,188	\$ 27,880	\$ 30,921	\$ 36,868	\$ 40,502	\$ 43,349	49,955	56,895	61,301
Interest (on the Total Pension Liability)	20,349	24,282	26,808	29,536	31,421	35,666	40,600	46,313	50,841
Changes of benefit terms	-	-	-	-	-	-	-	-	-
Difference between expected and actual experience	8,418	(14,071)	(11,522)	(21,905)	8,923	6,408	5,576	644	(61,911)
Change of assumptions	16,329	-	-	-	601	-	-	-	(2,981)
Benefit payments, including refunds of employee contributions	(2,043)	(4,164)	(216)	(17,302)	(19,486)	(20,477)	(10,780)	(19,159)	(58,581)
Net Change in Total Pension Liability	69,241	33,927	45,991	27,197	61,961	64,946	85,351	84,693	(11,341)
Total Pension Liability - Beginning	278,634	347,875	381,802	427,793	454,990	516,951	581,897	667,248	751,941
Total Pension Liability - Ending	347,875	381,802	427,793	454,990	516,951	581,897	667,248	751,941	740,591
Plan Fiduciary Net Position									
Contributions - employer	\$ 12,208	\$ 9,864	\$ 12,680	\$ 16,377	\$ 17,529	\$ 19,804	22,582	25,921	28,451
Contributions - employee	15,155	15,268	16,553	19,404	20,622	22,815	26,265	29,725	31,821
Net investment income	460	22,785	52,762	(13,789)	71,905	42,165	80,814	(53,950)	83,621
Benefit payments, including refunds of employee contributions	(2,043)	(4,164)	(216)	(17,302)	(19,486)	(20,477)	(10,780)	(19,159)	(58,581)
Administrative expense	(280)	(257)	(273)	(267)	(407)	(273)	(374)	(467)	(531)
Other	(13)	(14)	(14)	(15)	(14)	(11)	1	557	(11)
Net Change in Plan Fiduciary Net Position	25,487	43,482	81,492	4,408	90,149	64,023	118,508	(17,373)	84,781
Plan Fiduciary Net Position - Beginning	311,581	337,068	380,550	462,042	466,450	556,599	620,622	739,130	721,751
Plan Fiduciary net Position - Ending	\$337,068	\$380,550	\$462,042	\$466,450	\$556,599	\$620,622	739,130	721,757	806,541
Net Pension Liability - Ending	\$ 10,807	\$ 1,252	\$(34,249)	\$(11,460)	\$(39,648)	\$(38,725)	\$(71,882)	\$ 30,184	\$(65,941)
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	96.89%	99.67%	108.01%	102.50%	107.70%	106.65%	110.77%	95.99%	108.90%
Net Pension Liability as Percentage of Covered Employee Payroll	3.57%	0.41%	-10.35%	-2.95%	-9.61%	-8.49%	-13.68%	5.08%	-10.36%
Covered Employee Payroll	303,108	305,369	331,058	388,082	412,442	456,305	525,293	594,509	636,551
Notes to Schedule:									
N/A									

**CITY OF FLORENCE, TEXAS
SCHEDULE OF CONTRIBUTIONS
LAST 10 YEARS (WILL ULTIMATELY BE DISPLAYED)**

	2015	2016	2017	2018	2019	2020	2021	2022	2023
Contribution	11,903	11,074	12,375	15,629	18,121	19,239	22,582	25,921	28,454
Contributions in relation to the actuarially determined contr	11,903	11,074	12,375	15,629	18,121	19,239	22,582	25,921	28,454
Contribution deficit	-	-	-	-	-	-	-	-	-
Covered employee p	300,039	344,967	378,139	422,729	456,992	485,520	525,293	594,509	636,552
Contribution as a percentage of covered employee payroll	3.97%	3.21%	3.27%	3.70%	3.97%	3.96%	4.30%	4.36%	-10.36%

NOTES TO SCHEDULE OF CONTRIBUTIONS

Valuation Date:

Notes Actuarially determined contribution rates are calculated as of December 31 and become effective in January, 13 months later

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Entry Age Normal

Amortizat Level Percentage of Payroll, Closed

Remaining Amortization
period 10 years

Asset Val 10 Year smoothed market, 12% soft corridor

Inflation 2.50%

Salary Inc 3.5% to 10.50% including inflation

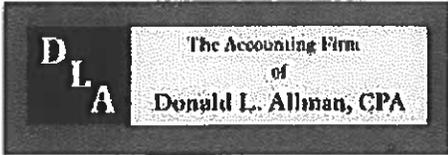
Investment Rate of Return 6.75%

Retiremer Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2019 valuation pursuant to an experience study of the period 2014-2018

Mortality RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB

Other Information:

Notes There were no benefit changes during the year.



Donald L. Allman, CPA, PC
4749 Williams Drive, Ste. 322
Georgetown, Texas 78633

CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Mayor & City Council
City of Florence, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Florence, Texas, as of and for the year ended September 30, 2024 and the related notes to the financial statements, which collectively comprise the City of Florence, Texas' basic financial statements, and have issued our report thereon dated October 25, 2025.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Florence, Texas' internal control over financial reporting (Internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Florence, Texas' internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Florence, Texas' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Florence, Texas' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose

Donald L. Allman, CPA, PC

Georgetown, TX
October 25, 2025

ALG-CL-5.2: Communication with Those Charged with Governance at the Conclusion of the Audit

Donald L. Allman, CPA, PC 160 Owen Pass Liberty Hill TX 7842

October 31, 2025

To the Mayor and City Council

City of Florence, Texas

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Florence for the year ended September 30, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 31, 2025. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters***Qualitative Aspects of Accounting Practices***

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Florence are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies has not changed during 2024. We noted no transactions entered into by the City of Florence during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the City of Florence's financial statements was (were):

No significant accounting estimates have been made.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure(s) affecting the financial statements was (were):

No sensitive disclosures have been made.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit:

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 31, 2025.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City of Florence's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City of Florence's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Management Discussion & Analysis, Budget to Actual, and Pension Information which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were not engaged to report on the Management Discussion & Analysis, Budget to Actual, and Pension Information which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the information and use of the City Council and management of the City of Florence and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Donald L. Allman, CPA, PC

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 20	Title: Discussion and consideration and possible action on the transfer and purchase of the CCN from City of Georgetown.
Summary: 	
Option (s):	
<input type="checkbox"/>	I move to make the motion to purchase/not purchase CCN from City of Georgetown.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: <p style="text-align: center;">21</p>	Title: Discussion, consideration, and possible action on approval to accept an agreement with the United States Department of Agriculture (USDA) through the Emergency Watershed Protection (EWP) program to clear and remediate portions of "Salado Creek" utilizing a Contract with Local Organization (CLO -City of Florence) using an "in-kind" donation of manpower to account for the 25% of the expected contract dollar amount of \$15,000.00, totaling \$3,750.00 that the City of Florence would be responsible for.
Summary: 	
Option (s):	
<input type="checkbox"/>	I move to make the motion to accept an agreement with the United States Department of Agriculture (USDA) through the Emergency Watershed Protection (EWP) program to clear and remediate portions of "Salado Creek" utilizing a Contract with Local Organization (CLO -City of Florence) using an "in-kind" donation of manpower to account for the 25% of the expected contract dollar amount of \$15,000.00, totaling \$3,750.00 that the City of Florence would be responsible for.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 22	Title: Discussion, consideration, and possible action on RESOLUTION 2025-23 to dispose of City assets.
Summary:	
Option (s):	
<input type="checkbox"/>	I make a motion to approve RESOLUTION 2025-23 to dispose of City assets.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

**RESOLUTION 2025-23
CITY OF FLORENCE**

AUTHORIZING SALE OF SURPLUS PROPERTY

WHEREAS the City of Florence currently owns the personal property described on Exhibit "A", attached and incorporated in this Resolution by reference (the "Property"); and

WHEREAS, the City is not currently using the Property and has no foreseeable use for the Property.

THE CITY COUNCIL OF THE CITY OF FLORENCE RESOLVES THAT:

Section 1. The Property is surplus, not needed by the City, and will not be needed by the City in the foreseeable future. Further, the Property possesses some usefulness for the purpose for which it was intended or for some other purpose.

Section 2. The City is offering this Property for sale on a public auction website, and the City Council hereby determines that it is in the best interest of the City to do so.

Section 3. The total minimum bid value of the Property is listed on "Exhibit A".

ADOPTED this 3rd day of November, 2025.

Ben Daniel, Mayor

ATTEST:

Angelica Lombardi, City Secretary

EXHIBIT "A" PROPERTY

- a. 2006 BMW X5 – minimum bid \$500**

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 23	Title: Discussion, consideration, and possible action on the child safety zone ordinance.
Summary: At the time of this printing, the City Secretary was in discussion of this matter with the City Attorney, of whether this ordinance needs to be amended, as the City Attorney was still researching this. This item may need to be tabled for further research.	
Option (s):	
<input type="checkbox"/>	
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #:	Title:
24	Discussion, consideration, and possible action on a quote for upgraded INCODE software.

Summary: An upgrade for INCODE software is needed for the following reasons: 1. RSI is recommending this software be hosted on the cloud and removed from our servers. 2. All court files would be accessible from any computer with an internet connection, which would lessen service calls to RSI. 3. The new program will enable the court to go paperless, which means cost-savings on preparing mailings and postage, files can be accessed from anywhere, even if staff are out of the office due to illness or training. 4. The new program comes with an 800 phone number, which allows customers to check their balances over the phone and make payments via an automated system. Customers frequently request phone payment options but due to security, we cannot take phone payments. 5. Upgrade comes with an interactive website for customers to use which will give them options available to them to handle their citations, which means less wait times for customers and better service. There is an annual fee and a one-time migration fee that will need to be paid next fiscal year. The new budget has already allowed for an upgrade made possible by the various court special revenue funds to contribute more towards expenses in the General Fund.

Option (s):

<input type="checkbox"/>	I make a motion to approve the INCODE upgrade at an annual cost of \$17,579 for the next three years, and an additional one time fee of \$13,260 for the migration which will be paid in the budget for fiscal year 2026-2027.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.

Harrell: _____ Swope: _____ Bivens: _____

Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

Neil Borne
Vice President of Technology
Renaissance Systems, Inc.
Echelon Building II, 9430 Research Blvd Suite 300, Austin, TX 78759
Email: n.borne@rsitex.com
Office: (512) 334-3344

Date: October,27, 2025

To: Members of the City of Florence City Council

Subject: Recommendation to Migrate Incode service from On-Premises Services to a Hosted Cloud Environment

Dear Members of the City Council,

As part of our continuing commitment to enhance operational efficiency, service reliability, and cybersecurity posture, I am recommending that the City of Florence transition its on-premises Incode service to a hosted cloud environment. This modernization initiative will strengthen the City's technology foundation while improving service reliability, support and reduce service complexity.

1. Reduced Operational Costs

Migrating to a cloud-based platform eliminates the need for ongoing hardware replacement, software patching, and other costly expenses related to server maintenance. By shifting to a subscription-based model, the City of Florence gains predictable operating expenses and frees up the city from server hardware and software related expenses.

2. Increased Reliability and Fault Tolerance

Hosted cloud environments are engineered for continuous availability through redundant infrastructure, automated backups. This ensures uninterrupted service delivery, even during component or network failures.

3. Enhanced Security Measures

The vendor maintains security features such as encryption at rest and in transit, advanced threat detection, and strict compliance with federal, state, and industry regulations. These layered protections far exceed what is typically feasible for a single on-premises environment.

4. Robust Disaster Recovery

In the event of a local disaster such as a fire, flood, or extended power outage, cloud-hosted systems provides connectivity from alternate locations. This ensures that essential city functions and citizen-facing services remain operational with minimal disruption.

5. Improved Support and Performance

Because services are hosted directly within the vendor's cloud environment, support responsiveness and service performance are significantly improved. This design removes the dependency on local servers for troubleshooting or connectivity, reducing downtime and ensuring faster issue resolution.

In summary, migrating to a hosted cloud environment represents a forward-thinking investment that delivers cost savings, security, operational resilience, and improved service quality for the City of Florence and its residents.

Respectfully submitted,

Neil Borne
Vice President of Technology
Renaissance Systems, Inc.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 25	Title: Discussion, consideration, and possible action on employee health insurance for 2026.
Summary: Staff are considering either renewing the Baylor Scott and White health plans for 2026, or joining the Texas Health Benefits Pool. At the time of printing, we still have not received a quote from TxHB pool. We budgeted \$700.00 per month for insurance per employee. Last year the increase also exceeded our budgeted amount. Staff is requesting to either table this item or allow staff the discretion to choose the least expensive option in the event we need to cancel BSW, as they require a 30 day notice and the next council meeting is just not enough time.	
Option (s):	
<input type="checkbox"/>	I move to make the motion to allow City staff to choose the least expensive health insurance and cancel the existing plan if need be.
<input type="checkbox"/>	I make a motion to approve the renewal of the Baylor Scott and White health plan for 2026 OR join the Texas Health Benefits Pool and accept their quote for 2026.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

citysecretary@florencetex.com

From: SG CLIENT REPS <SGCLIENTREPS@BSWHealth.org>
Sent: Friday, October 31, 2025 1:04 PM
To: citysecretary@florencetex.com; SG CLIENT REPS
Cc: 'Tamela Louvier'; 'David Tropea'
Subject: RE: RE: City of Florence 03027 - 2026 TR Renewal (NS)

Good afternoon,

Yes I will need the renewal on or before 12/5 to process for 1/1/2026.

If not renewing, I will need notice by 12/1 to terminate as of 1/1/2026.

** Please note new email address: SGClientReps@BSWHealth.org for all correspondence.

NOTE: We must have a 30 day notice for group terminations.

Thank you,

Nicole Stevens
Small Group Client Representative, Client Management
Baylor Scott & White Health Plan
1206 West Campus Drive | Temple, TX 76502
512.930.6068 Office | 254.298.3285 Fax
SGClientReps@BSWHealth.org
BSWHealthPlan.com



Upcoming PTO:

From: citysecretary@florencetex.com <citysecretary@florencetex.com>
Sent: Friday, October 31, 2025 12:50 PM
To: SG CLIENT REPS <SGCLIENTREPS@BSWHealth.org>
Cc: 'Tamela Louvier' <cityadmin@florencetex.com>; 'David Tropea' <accounting@florencetex.com>
Subject: {EXTERNAL} RE: City of Florence 03027 - 2026 TR Renewal (NS)

Good afternoon Nicole,

If I understand your email correctly, you need these signed documents by December 5, 2025 if we renew?

And if we choose to terminate, you need a 30 day notice so we need to submit a notice to terminate by December 1, 2025 in the event we terminate on December 31?

Respectfully,

Small Group Renewal CITY OF FLORENCE

Renewal Date: 1/1/2026

Top Account Number: 03027

Current Plan Rates					
Benefit Plan	Single	Couple	EE/Child(ren)	Family	Total
POS30/20/1500	\$669.99	\$1,474.00	\$1,205.97	\$2,143.98	\$8,575.87
RX 133 \$0 Ded, No Max, Standard Eyewear, CC30 U/SMI POS					
Contracts:	7	1	2	0	10

Renewal Plan Rates					
Benefit Plan	Single	Couple	EE/Child(ren)	Family	Total
POS30/20/1500	\$892.25	\$1,962.98	\$1,606.03	\$2,855.21	\$11,420.79
RX 133 \$0 Ded, No Max, Standard Eyewear, CC30 U/SMI POS					
Contracts:	7	1	2	0	10

Percentage Rate Change 33.2%

Signature _____ Date _____

The above adjustments reflect the rate change for medical and Rx benefits only. It does not include dental insurance. Rates includes trend, changes in base rates, benefit differentials, and fees as required by the Affordable Care Act. We reserve the right to change any premium rate, including a retrospective basis, when the terms of the agreement are changed or our liability has been altered because of a high change in state of federal law. Total premium assumes total enrollment for each plan.

Baylor Scott & White Health Plan Employer Health Plan Transitional Relief Renewal

Dear Group Administrator,

Thank you for allowing Baylor Scott & White Health Plan the opportunity to provide group health benefits to you and your employees. Your group health insurance coverage is coming up for renewal. Your renewal information is enclosed.

Transitional Relief groups renew as is; no changes can be made.

Health Equity WageWorks – COBRA/State COC contact information

Client Services Team	Phone: 888.678.4872 Email Address: CSEnhancedServices@WageWorks.com
Member Services	Phone: 888.678.4881 Website: MyBenefits.WageWorks.com Hours: Monday – Friday, 7:00 AM – 7:00 PM CST

To ensure timely processing of your group's renewal, please submit your renewal paperwork promptly. Late submission may result in your employees not receiving Member ID cards by the effective date.

The following renewal documents are required.

They are included in this packet. Please complete and return them to your Client Representative:

- Renewal Rate Sheet
- Group Verification form
- Consumer Choice Disclosure
- COBRA/Texas State Continuation form
- Group Agreement form

If you are considering a change to an Affordable Care Act (ACA) plan, it's important to call or visit the plan's website to check which doctors, other healthcare providers, and prescription medications, are covered by the plan.

Reminders:

- Group Terminations must have a 30-day written notice to term policy. Please refer to the Group Agreement for additional information.
- For timely processing of the group's renewal, submit the renewal paperwork promptly, by the 5th of the month prior to the anniversary renewal month.
- Payments are due on the 1st of the month. The grace period ends at the end of the month the payment is due.



We're here for you.

Our entire organization is committed to exceeding your expectations. It's one of our core values: "We never settle." That commitment helped make Baylor Scott & White Health Plan and Baylor Scott & White Care Plan one of the highest-rated HMO/POS health plans in Texas, according to NCQA's Private Health Insurance Plan Ratings.

We look forward to our future together and continuing to create a financially stable, predictable, and effective health benefits program for your group.

Sincerely,

Your Client Management Team
Baylor Scott & White Health Plan



Baylor Scott & White Health Plan Group Verification Form

I. Group Verification Information

Group Name/Top Account #: _____

Group Primary Contact: _____

Group Billing Contact: _____

Employer Tax Identification Number: _____

Total Number of Employees¹: _____

¹Under federal laws administered by CMS, it is an employer's responsibility to inform its insurer of proper employee counts for the purpose of determining payment priority between Medicare and another insurer.

II. Group Size Certification

This information is required for the purposes of determining whether an employer group is considered large or small. All employees (i.e., full-time, part-time, seasonal, etc.) should be included in the group's employee census or total employee count. Once completed, please return this form to your Client Representative.

Please check one of the following boxes, selecting the one most applicable to your business:

- LARGE EMPLOYER** A business employing an average of at least 51 employees on business days during the preceding calendar year and who employs at least two employees on the first day of the new plan year.
- SMALL EMPLOYER** A business employing an average of at least two employees, but not more than 50 employees, on business days during the preceding calendar year and who employs at least two employees on the first day of the new plan year.

According to Texas Insurance Code §1501.002(4), "Employee" means an individual employed by an employee

Employer Information		
1. Did you have 20 or more employees for 20 or more calendar weeks (this includes full-time, part-time, intermittent, leased and/or seasonal employees) during the previous calendar year? <i>Medicare is primary for employees and dependents who are eligible due to age if you employ 19 or fewer employees.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Did you have 100 or more employees during 50 percent of your business days (full-time, part-time, intermittent, leased and/or seasonal employees) during the previous calendar year? <i>Medicare is primary for employees and dependents who are eligible due to disability if you employ 99 or fewer employees.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
NOTE: Please complete a separate confirmation form for each Employer Tax Identification Number (TIN/EIN) you use to report employee earnings to the Internal Revenue Service (IRS).		



III. Attestation

On behalf of the employer group/account referenced above, I hereby certify that the information provided is accurate and truthful.

Name: _____

Title: _____

Email: _____

Phone Number: _____

Signature: _____

Date: _____

Thank you in advance for your timely response. This form must be returned to Baylor Scott & White Health Plan—scan and email this form to your Client Representative. A copy may also be submitted to your broker of record. Please retain a copy for your records as well.

Baylor Scott & White Care Plan

Consumer choice plan disclosure statement

This health plan does not include the same level of benefits required in other plans.

This HMO plan is a consumer choice plan. This plan doesn't include the same level of benefits that are in Texas health plans known as state-mandated plans. This plan does include all health benefits required by the Affordable Care Act.

To see all benefits offered by this plan, go to the plan's "Summary of Benefits and Coverage."

Benefit/coverage:	This plan:	A health plan with required benefits (state-mandated plan):
<p>Out-of-pocket costs The amount you pay when you receive care, up to an annual limit.</p>	<p>Includes out-of-pocket costs that meet federal requirements but may sometimes be more than in a state-mandated plan.</p>	<p>A copay must be less than 50% of the total cost of the service. Annual out-of-pocket costs must be capped at 200% of your annual premium cost if you alert the plan.</p>
<p>Habilitative and Rehabilitative care Care that helps you keep or improve skills for daily living.</p>	<p>Includes a limit on the number of visits per year for speech therapy, occupational therapy, physical therapy, and chiropractic care.</p>	<p>Has no limit on the amount of care if it is needed for medical reasons.</p>
<p>Home health care Care that helps you if confined at home due to a sickness or injury requiring skilled health care on an intermittent, part-time basis.</p>	<p>Includes a limit on the number of visits per year.</p>	<p>Has no limit on the amount of care if it is needed for medical reasons.</p>

If you want a plan with all required benefits:

We also offer a state-mandated plan that includes all required benefits. This plan is not on HealthCare.gov and does not allow you to get help with premiums and out-of-pocket costs.

To learn more about this plan, call 844-633-5325 or visit BSWHealthPlan.com.

By signing this form, you acknowledge the following:

- I understand the consumer choice plan I am applying for does not provide the same level of coverage required in other Texas health plans (state-mandated plans).
- I understand I can get more information about consumer choice plans from the Texas Department of Insurance's website, www.tdi.texas.gov/consumer/consumerchoice.html, or by calling the Consumer Help Line at 1-800-252-3439.

**Don't sign this document if you don't understand it.
No firme este documento si no lo comprende.**

Print the name of the person applying: _____

Signature of the person applying: _____

Date of signature: _____

Name of business, if applicable: _____

Baylor Scott & White Care Plan must give you a copy of this statement upon request.

COBRA ELIGIBLE GROUPS

Date: _____

Group Name: _____

COBRA: Optional Services (20 or more employees)

A third-party administrator, WageWorks, can provide COBRA administration services for your Medical and Prescription benefit plan(s). COBRA administration services may include, but are not limited to, notice generation and distribution, qualifying event administration, election processing, premium billing and collection, eligibility reporting, and participant support and transition assistance. If you elect WageWorks as your COBRA administrator, you must provide WageWorks with information regarding eligible participants in order to allow for administration of this service. The premium quoted by Baylor Scott & White Health Plan includes COBRA administration services. Please acknowledge your approval for WageWorks to provide COBRA administration by initialing below:

_____ Please initial to elect to **Opt IN** for COBRA Administration by WageWorks

_____ Please initial to elect to **Opt OUT** of COBRA Administration by WageWorks

COBRA administered by Client's vendor?

Name of vendor: _____

COBRA administered by Client

Texas State Continuation Services: Included Services

Texas State Continuation must be offered to eligible participants after COBRA coverage is exhausted. When applicable, Texas State Continuation services for your Medical and Prescription benefit plan(s) will be provided through a third-party administrator, WageWorks. WageWorks will provide training and an administration guide to support and inform the plan sponsor. At the end of a participant's COBRA eligibility period, WageWorks will notify eligible participants of Texas State Continuation benefits and, if elected by a participant, will facilitate such coverage.

If you do not Opt-In for WageWorks to provide COBRA administration (above), you must still provide Baylor Scott & White Health Plan with information regarding COBRA participants to enable the administration of state-mandated Texas State Continuation coverage.

Health Maintenance Organization (HMO) products are offered through Scott and White Health Plan dba Baylor Scott & White Health Plan, and Scott & White Care Plans dba Baylor Scott & White Care Plan. Insured PPO and EPO products are offered through Baylor Scott & White Insurance Company. Scott and White Health Plan dba Baylor Scott & White Health Plan serves as a third-party administrator for self-funded employer-sponsored plans. Baylor Scott & White Care Plan and Baylor Scott & White Insurance Company are wholly owned subsidiaries of Scott and White Health Plan. These companies are referred to collectively in this document as Baylor Scott & White Health Plan.

SCOTT AND WHITE HEALTH PLAN d/b/a BAYLOR SCOTT & WHITE HEALTH PLAN
[1206 WEST CAMPUS DRIVE, TEMPLE, TX 76502]
(Hereinafter called We, Our, or Us)

GROUP AGREEMENT

Local/Long Distance Numbers: Temple
254-298-3000
800-321-7947

**CONTRACT HOLDER:
(Employer)**

City of Florence

PO Box 430, Florence, TX 76527

GROUP AGREEMENT NUMBER:

03027

GROUP POLICY EFFECTIVE DATE:

01/01/2026

This Group Agreement is issued in consideration of the Contract Holder's application and payment of the first Premium. We agree to pay benefits as provided within for Eligible Employees and Eligible Dependents of the Contract Holder.

This Group Agreement is effective from 12:01 a.m., at the Contract Holder's address, on the Effective Date shown above.

This Group Agreement is issued in the State of Texas and is governed in accordance with the laws of this State.

THIS IS NOT A POLICY OF WORKERS' COMPENSATION INSURANCE. THE EMPLOYER DOES NOT BECOME A SUBSCRIBER TO THE WORKERS' COMPENSATION SYSTEM BY PURCHASING THIS GROUP AGREEMENT, AND IF THE EMPLOYER IS A NON-SUBSCRIBER, THE EMPLOYER LOSES THOSE BENEFITS WHICH WOULD OTHERWISE ACCRUE UNDER THE WORKERS' COMPENSATION LAWS. THE EMPLOYER MUST COMPLY WITH THE WORKERS' COMPENSATION LAW AS IT PERTAINS TO NON-SUBSCRIBERS AND THE REQUIRED NOTIFICATIONS THAT MUST BE FILED AND POSTED.

THIS GROUP AGREEMENT IS NOT A MEDICARE SUPPLEMENT POLICY. If you are eligible for Medicare, review the Guide to Health Insurance for People with Medicare available from the company.

This Group Agreement is agreed upon and executed by Scott and White Health Plan d/b/a Baylor Scott & White Health Plan and the Contract Holder as of the written dates below.

**SCOTT AND WHITE HEALTH PLAN d/b/a
BAYLOR SCOTT & WHITE HEALTH PLAN:**

Signature

Date

Elizabeth Lopez Cepero, Senior VP
Printed Name & Title

CONTRACT HOLDER:

Signature

Date

Printed Name & Title

Group Agreement General Provisions

Entire Agreement

The Group Agreement which includes this document, the Evidence of Coverage, Schedule of Benefits, any amendments, or Riders, along with the application of the Contract Holder and the Enrollment Applications of the Eligible Employees, constitute the entire Agreement of health benefit coverage, all of which are incorporated by reference hereto (collectively referred to as this "Group Agreement").

Prior Agreements; Severability

As of the Effective Date, this Group Agreement replaces and supersedes all other prior Agreements between the parties as well as any other prior written or oral understandings, negotiations, discussions, or arrangements between the parties related to matters covered by this Group Agreement or the documents incorporated herein. If any provision of this Group Agreement is deemed to be invalid or illegal, that provision shall be fully severable, and the remaining provisions of this Group Agreement shall continue in full force and effect. The Evidence of Coverage is part of the Group Agreement as if fully incorporated, and any direct conflict between the Group Agreement and the Evidence of Coverage will be resolved according to the terms most favorable to the Subscriber.

Definitions

Capitalized terms not defined in this Group Agreement shall have the meaning set forth in the Evidence of Coverage issued pursuant to this Group Agreement. Any direct conflict between the Group Agreement and the Evidence of Coverage will be resolved according to the terms most favorable to the Subscriber.

Contract Holder

The Contract Holder is a business that maintains business licensure and/or appropriate state filings allowing the company to conduct business in the state of Texas.

Anniversary Date

The Anniversary Date is the annual anniversary of the Group Agreement Effective Date.

Renewal Date

The Renewal Date of the Group Agreement is the next Premium Due Date.

Group Agreement Changes

No agent of Ours may change this Group Agreement or waive any of its contents. No change in the Group Agreement is valid unless made by an endorsement signed by one of Our officers. Despite the foregoing, this Group Agreement shall be deemed to be automatically amended to conform with all rules and regulations promulgated at any time by any state or federal regulatory agency or authority having supervisory authority over Us.

Employee Contribution

Payroll deduction is required when this Group Agreement is contributory (i.e., employee contributions are required).

Participation Percentage and Minimum Group Size Requirements

A minimum of 75% of the Eligible Employees must enroll or the Group will be subject to the Open Enrollment Period provision. If the number of Eligible Employees enrolled falls below Our Participation Percentage or Minimum Group Size requirements, for a period of at least six (6) consecutive months, We have the right to cancel this Group Agreement, provided We give you thirty (30) days prior notice of Our intent to cancel. Cancellation will be effective on the next Renewal Date following that 30-day notice.

Open Enrollment Period

A small group must meet Employer Premium Contribution and Participation Percentage requirements to be eligible to purchase health benefit coverage at any point during the year. For coverage offered in the small group market, if the minimum of 75% participation is not met or the minimum Employer Premium Contribution of 50% is not met, availability of coverage is limited to an annual enrollment period, as specified by federal law or regulations as the small group Open Enrollment Period.

Clerical Errors

Clerical errors made by the Contract Holder will not deprive any Eligible Employee or Eligible Dependent of his or her coverage under this Group Agreement, provided that the Eligible Employee or Eligible Dependent's Enrollment Application is:

- completed according to the "Eligibility Provisions" section of the Evidence of Coverage; and
- received by Us within the 31-day initial enrollment period or special enrollment period as outlined in the Evidence of Coverage.

Clerical errors made by the Contract Holder will not continue coverage for any Eligible Employee or Eligible Dependent who would not have otherwise been eligible for coverage.

Any Premium rate adjustment due to the correction of a clerical error will be made on the next Premium Due Date after the facts are made known to Us. Adjustments for retroactive changes are made in accordance with the "Accuracy of Information" provision of the section entitled "Premium Provisions."

Effective Date of the Group Agreement

The Effective Date of the Group Agreement is the date the Group Agreement between Us and the Contract Holder becomes effective. This date is indicated on the front page of this Group Agreement.

Notices

Any notice required or permitted under this Group Agreement shall be in writing and shall be deemed to have been given on the date when delivered in person; or, if delivered by first-class United States mail, on the date mailed with proper postage prepaid and properly addressed; or, if delivered by facsimile or other electronic means, on the date sent by confirmed facsimile or other electronic means.

We will comply with any notice requirements by mailing the notice to the Contract Holder at the mailing address listed on Our records. The Contract Holder will comply with any notice requirements by mailing the notice to:

Scott and White Health Plan d/b/a Baylor Scott & White Health Plan
Attn: President & CEO
[1206 West Campus Drive, Temple, Texas 76502]

Enrollment Applications

The Contract Holder agrees to forward promptly all Enrollment Applications to Us.

Confidentiality & Privacy

From time to time, the Contract Holder may receive from Us information marked "Confidential Information." The Contract Holder agrees that it shall hold all such information strictly confidential, and further agrees to indemnify and hold Us, Our subsidiaries, affiliates, officers, directors, and employees harmless from any and all liability, claims, costs, and expenses arising out of or in connection with the unauthorized disclosure of confidential information by the Contract Holder, its employees, agents, officers, directors, or any other party. Each party will abide by all applicable laws and regulations regarding privacy and the use and disclosure of individually identifiable health information, protected health information ("PHI"), and other confidential information. Each party is responsible for the compliance of itself and its subcontractors.

Contract Holder Records

The Contract Holder is responsible for keeping records relating to this Group Agreement. We have the right to inspect and audit those records. In the event of the termination of this Group Agreement, We maintain the right to inspect those records pertinent to the period of time this Group Agreement was in effect. This provision shall survive termination of this Group Agreement.

Evidence of Coverage, Identification Cards, and all other Materials

We will deliver the Evidence of Coverage and Identification Cards to the Contract Holder for each Covered Employee or to each Covered Employee, if instructed by the Contract Holder. The Evidence of Coverage describes the benefits to which a Covered Employee and Covered Dependents are entitled. If delivered to the Contract Holder, the Contract Holder agrees to distribute any appropriate materials received from Us promptly to each Covered Employee.

[Continued Coverage for an Employee Personal Leave of Absence (PLOA) or Medical Leave of Absence (MLOA)]

The Contract Holder must elect, on the application, a maximum number of months during which the Contract Holder will continue coverage for an Employee on an employer-approved PLOA or MLOA. If an Employee's PLOA or MLOA continues beyond the maximum number of months selected on the Contract Holder's application, We will discontinue the Employee's coverage on the last day of such month.]

Changes to this Group Agreement

We may modify this Group Agreement on any Anniversary Date provided:

- the modification is uniform among all small employers covered by this Group Agreement; and
- We notify the Commissioner of Insurance and each affected Contract Holder no later than the 60th day before the date such modification is effective.

Cancellation of this Group Agreement

This Group Agreement may be terminated by the Contract Holder on any Premium Due Date. The Contract Holder must request cancellation in writing at least thirty (30) days in advance of the intended termination date. If the Contract Holder does not give written notice thirty (30) days in advance, the Group Agreement renews.

This Group Agreement may be terminated by Us:

- for non-payment of required Premium,

- on the date of fraud or intentional misrepresentation of a material fact by the Contract Holder, except as indicated in the Time Limit on Certain Defenses provision,
- on any Renewal Date for any of the following reasons. We must give the Contract Holder written notice of cancellation at least thirty (30) days in advance if termination is due to:
 - non-payment of a Required Payment as described in the Evidence of Coverage,
 - Contract Holder failure to comply with the terms of this Group Agreement, including failure to comply with the section entitled “Group Agreement Accuracy of Information”,
 - failure to maintain the required Minimum Group Size for a period of at least six (6) consecutive months,
 - failure to maintain status as a Group,
 - relocation of a majority of the Contract Holder’s Eligible Employees to a location outside of the state of Texas; or
 - relocation of the Contract Holder’s primary business location to a location outside the state of Texas, unless the majority of the Contract Holder’s Eligible Employees remain in Texas.
- on any Renewal Date if We discontinue this particular employer group health benefit plan. We must give the Contract Holder written notice of cancellation at least ninety (90) days prior to the discontinuation and make available to the Employer all plans that We make available to new small employers in the state.
- on any Renewal Date if We are also canceling all small employer health benefit plans in the state or in a geographic service area, We must give the Employer and the Insurance Commissioner written notice of cancellation:
 - at least one hundred eighty (180) days in advance and
 - again at least thirty (30) days in advance of the date on which termination of coverage is effective.

The coverage of all Covered Employees and Covered Dependents shall terminate if the Group Agreement is terminated. We will notify the Contract Holder of cancellation. **It is the Contract Holder’s responsibility to notify all Covered Employees of the Group Agreement’s cancellation.**

Cancellation of Employee or Dependent Coverage

Coverage for an Employee or dependent will terminate in accordance with the section entitled “Termination of Coverage” in the Evidence of Coverage. If termination occurs because the Employee or dependent no longer meets the definition of “Eligible Employee” or “Eligible Dependent,” as applicable:

- Coverage will remain in force until the end of the calendar month in which We receive notice from the Contract Holder that the Covered Employee or Covered Dependent is no longer eligible; and
- The Contract Holder will be liable to Us for any Premium, including Premium for dependent coverage, for the period of coverage until the end of the calendar month in which We receive such notice from the Contract Holder.
- If the Covered Employee or Covered Dependent ceases to be eligible for coverage under the Group Agreement within seven (7) calendar days before the end of the month, the Contract Holder will be deemed to have notified Us in the month in which the individual ceases to be part of the Group if We receive notice within the first three (3) business days of the subsequent month.

Time Limit on Certain Defenses

This provision limits Our use of statements by the Contract Holder and/or Covered Employee or Covered Dependent in contesting coverage under this Plan. All statements made by the Contract Holder and/or Covered Employee or Covered Dependent shall be considered representations and not warranties. We issue this coverage based upon statements made by the Contract Holder and/or Covered Employee or Covered Dependent. The statements are

considered to be truthful and are made to the best of the Contract Holder's and/or Covered Employee or Covered Dependent's knowledge and belief.

The following rules apply to each statement, except statements relating to health status. The statement will not be used in a contest to void, cancel or non-renew the coverage unless:

- it is in a written application signed by the Contract Holder or Covered Employee or Covered Dependent,
- a copy of the application is or has been furnished to the Contract Holder or to the Covered Employee or Covered Dependent or to the Covered Employee or Covered Dependent's personal representative; and
- within the first two (2) years of the issue date, it is an intentional misrepresentation that is material to Our agreement to issue this Group Agreement, or after two (2) years, the application contains a fraudulent misstatement.

Misstatements of tobacco usage on the application enrollment form shall not be used to void, cancel or non-renew this coverage. We may increase the Premium for this Plan to the appropriate level if We determine that the Contract Holder or a Covered Employee or Covered Dependent made a misstatement of tobacco usage on the application enrollment form.

Assignment

This Group Agreement may not be assigned by the Contract Holder without prior written consent of an officer of Ours. Any purported assignment without such written consent shall be void by Us.

Third Parties & Subcontractors of Contract Holder

The Contract Holder must submit all requests to Us in writing related to the release of information from Us to a third party [current form is attached as exhibit X]. The Contract Holder is responsible for ensuring all contracts, including Business Associate Agreements if applicable, and compliance requirements are met by such third party, and shall ensure the transmission, handling, storage, use and eventual elimination of data by such third party will preserve patient privacy and the confidentiality of the data.

Any information provided by Us to a third party per the Contract Holder's request is based upon information available in Our systems as of the date of transfer. We make no representation or warranty, express or implied, with respect to the information, including but not limited to any representation or warranty as to the accuracy or completeness of the information, the compatibility of the information with the third party's hardware, software and systems, or any representation or warranty of merchantability or fitness for any particular purpose.

The Contract Holder shall defend, hold harmless, release and indemnify Us and Our subsidiaries, affiliates, directors, officers, employees and agents against any and all claims, damages, losses, lawsuits, settlements, judgments, cost penalties and expenses (including reasonable attorneys' fees) arising from or related to the failure of the third party or its employees or agents to use the information for the purpose for which it was released or to maintain the confidentiality of any information supplied pursuant to Contract Holder's written request or authorization.

Delegation and Subcontracting by Us

The Contract Holder acknowledges and agrees that We may enter into arrangements with third parties to delegate functions hereunder as We deem appropriate in Our sole discretion and in compliance with applicable laws and regulations. The Contract Holder also acknowledges that Our arrangement(s) with a third-party vendor(s) (i.e., pharmacy, behavioral health) are subject to change in accordance with applicable laws and regulations.

Use of the Our Name and all Symbols, Trademarks, and Service Marks

We reserve the right to control the use of Our name and all symbols, trademarks, and service marks presently existing or subsequently established. The Contract Holder agrees that it will not use such name, symbols, trademarks, or service marks in advertising or promotional materials or otherwise without Our prior written consent and will cease any and all usage immediately upon Our request and upon termination of this Group Agreement.

Waiver

Our failure to implement, or insist upon compliance with, any provision of this Group Agreement or the terms of the Evidence of Coverage incorporated hereunder, at any given time or times, shall not constitute a waiver of Our right to implement or insist upon compliance with that provision at any other time or times. This includes, but is not limited to, the payment of Premiums or benefits. This applies whether or not the circumstances are the same.

Force Majeure

If due to circumstances not within Our reasonable control, including but not limited to major disaster, epidemic, complete or partial destruction of facilities, riot, civil insurrection, disability of a significant part of Our Participating Providers or entities with whom We have contracted for services under this Group Agreement, or similar causes, the provision of medical or Hospital benefits or other services provided under this Group Agreement are delayed or rendered impractical, We shall not have any liability or obligation on account of such delay or failure to provide such services, except to refund the amount of the unearned prepaid Premiums held by Us on the date such event occurs. We are required only to make a good-faith effort to provide or arrange for the provision of services taking into account the impact of the event.

Claim Determinations

We have the authority to review all Claims for covered benefits under this Group Agreement. In exercising such responsibility, We shall have the authority to determine whether and to what extent Eligible Employees and Dependents are entitled to coverage and to construe any disputed terms under this Group Agreement, the Evidence of Coverage or any other document incorporated herein.

Dispute Resolution

Both parties may voluntarily agree to binding arbitration to resolve any controversy, dispute or claim between them arising out of or relating to this Group Agreement, whether stated in tort, contract, statute, claim for benefits, bad faith, professional liability or otherwise.

Arbitration will be administered by the American Arbitration Association (AAA) in accordance with its Healthcare Payor Provider Arbitration Rules and a judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Claims shall be heard by a single arbitrator. The arbitrator shall have at least fifteen (15) years of relevant industry experience and will be selected using the AAA list process. The arbitrators shall set a time and place for the hearing and notify each party. The arbitration shall be governed by the laws of the State of Texas. The arbitrators shall have no authority to award loss of profit, incidental, consequential, special, indirect, punitive, or similar damages or any damages not measured by the prevailing party's actual direct damages, and may not make any ruling, finding or award that does not conform to the terms and conditions of this Agreement including, without limitation, the terms and conditions relating to the exclusion or limitation of damages. All fees and expenses of the arbitration shall be borne by the parties equally; except that each party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of the arbitration matter. Except as may be required by law, neither a party nor an arbitrator may disclose the existence, content, or results of any arbitration hereunder without the prior written consent of both parties.

If the parties do not mutually agree on binding arbitration, the parties consent to the exclusive jurisdiction of, and venue in, any federal or state court of competent jurisdiction located in any state or federal court of competent

jurisdiction located in the county of the Policyholder's location or Bell County, Texas for the purposes of adjudicating any matter arising from or in connection with this Group Agreement.

Nothing herein limits any right the Contract Holder may have to file a complaint with the Texas Department of Insurance or a class action pursuant to and in accordance with the Texas Insurance Code Chapter 541 relating to unfair competition and unfair practices.

Survival

Upon termination or expiration of this Agreement for any reason, all rights and obligations of the parties cease except those intended or required to survive in order to comply with applicable laws.

Group Agreement Continuation Provisions

Continuation Notification

Covered Employees and Covered Dependents leaving the Group may have the right as mandated by Texas State Law to continuation of coverage. The Contract Holder agrees to notify promptly, upon termination of coverage, any eligible person of continuation coverage availability and procedures for application. Please refer to the Evidence of Coverage for additional information.

Continuation (COBRA)

Most employers who employ twenty (20) or more people on a typical business day are subject to the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). If the Group which provides coverage under the Group Agreement is subject to the federal law which governs this provision (Title X of P.L. 99-272), the Contract Holder is responsible for notifying Covered Employees of this option and for administering the COBRA plan.

COBRA and ERISA Administration

In no event will We be the plan administrator with regard to the Consolidated Omnibus Budget Reconciliation Act (COBRA) or the Employee Retirement Income Security Act of 1974 (ERISA, 29 U.S.C. sections 1001, et seq.). The term "plan administrator" refers to either the Contract Holder or to a person or entity other than Us, engaged by the Contract Holder to perform or assist in performing administrative tasks in connection with the Contract Holder's health plan. In providing notice and otherwise performing under the Continuation of Coverage provisions outlined in the Evidence of Coverage, the Contract Holder is not acting as Our agent. Rather, the Contract Holder is fulfilling statutory obligations imposed on it by Federal Law and, where applicable, acting as the agent of the Covered Employee or Covered Dependent.

Definitions

The meanings of key terms used in this section are shown below. Whenever any of these key terms shown below appear in this section, the first letter of each word will be capitalized.

Initial Continuation Enrollment Period is the period of time following the original Qualifying Event, as indicated in the 'Terms of COBRA Continuation' provisions below.

Qualified Beneficiary means a person enrolled for this COBRA continuation coverage who, on the day before the Qualifying Event, was covered under this Group Agreement as either a Covered Employee or Covered Dependent. Qualified Beneficiary does not include any person who was not enrolled during the Initial Continuation Enrollment Period, including any dependents acquired during the COBRA continuation period.

Qualifying Event means any one of the following circumstances which would otherwise result in the termination of a Covered Employee or Covered Dependent coverage under the Group Agreement. The events will be referred to throughout this section by number.

1. **For Covered Employees and Covered Dependents:**
 - a) The Covered Employee's termination of employment, for any reason other than gross misconduct; or
 - b) A reduction in the Covered Employee's work hours.
2. **For Covered Dependents:**
 - a) The death of the Covered Employee.
 - b) The spouse's divorce or legal separation from the Covered Employee.
 - c) The end of a child's status as an Eligible Dependent as defined by the Evidence of Coverage; or;
 - d) The Covered Employee's entitlement to Medicare.

Eligibility for COBRA Continuation

A Covered Employee or Covered Dependent may choose to continue coverage under this Group Agreement if his or her coverage would otherwise end due to a Qualifying Event.

Exceptions: A Covered Employee or Covered Dependent is not entitled to continue coverage if, at the time of the Qualifying Event, that Covered Employee or Covered Dependent is:

1. entitled to Medicare; or
2. covered under any other group health plan, unless the other group health plan contains an exclusion or limitation relating to a pre-existing condition of the Covered Employee or Covered Dependent. If one Covered Employee or Covered Dependent is unable to continue coverage for these reasons, other entitled Covered Employees or Covered Dependents may still choose to continue their coverage.

Terms of COBRA Continuation

Notice: The Contract Holder or its administrator (We are not the administrator) will notify the Covered Employee or Covered Dependent of the right to continue coverage under COBRA as provided below:

- For Qualifying Event 1, the Contract Holder or its administrator will notify the Covered Employee of the right to continue coverage.
- For Qualifying Events 2(a) or 2 (d) above, the Contract Holder or its administrator will notify a Covered Dependent of the COBRA continuation right.
- For Qualifying Events 2(b) or 2(c) above, the Covered Employee must inform the Contract Holder within sixty (60) days of the Covered Employee's or a Covered Dependent's wish to continue coverage. The Contract Holder, in turn, will promptly give the Covered Employee an official notice of the COBRA continuation right.

If the Covered Employee or Covered Dependent chooses to continue coverage, he or she must notify the Contract Holder within sixty (60) days of the date he or she receives notice of his or her COBRA continuation right. The COBRA continuation coverage may be chosen for the Covered Employee and all Covered Dependents within a family, or only for selected Covered Employee and Covered Dependent.

If the Covered Employee or Covered Dependent fails to elect the COBRA continuation during the Initial Continuation Enrollment Period, he or she may not elect COBRA continuation at a later date.

Notice of continued coverage, along with the initial Premium, must be delivered to Us by the Contract Holder within forty-five (45) days after the Covered Employee elects COBRA continuation coverage.

Additional Covered Dependents. A spouse or child acquired during the COBRA continuation period is eligible to be enrolled as a Covered Dependent. The standard enrollment provisions of the Group Agreement apply to enrollees during the COBRA continuation period.

Cost of Coverage. The Contract Holder may require that the Qualified Beneficiary pay the entire cost of his or her COBRA continuation coverage plus an additional 2% of Premium (the “administrative charge.” This cost, called the ‘Premium’, must be remitted to the Contract Holder each month during the COBRA continuation period. We must receive payment of the Premium, less the administrative charge, each month from the Contract Holder in order to maintain the coverage in force.

Subsequent Qualifying Events. Once covered under the COBRA continuation, it is possible for a second Qualifying Event to occur. If that happens, Dependents, who are Qualified Beneficiaries, may be entitled to an extended COBRA continuation period. However, this period will in no event continue beyond thirty-six (36) months from the date of the first Qualifying Event. For example: A child may have been originally eligible for this COBRA continuation due to termination of the Covered Employee’s employment and was enrolled for this COBRA continuation as a Qualified Beneficiary. If, during the COBRA continuation period, the child reaches the upper age limit of the Plan, the child is eligible for an extended COBRA continuation period which would end no later than thirty-six (36) months from the date of the original Qualifying Event (the termination of employment).

When COBRA Continuation Coverage Begins. When COBRA continuation coverage is elected during the Initial Continuation Enrollment Period and the Premium is paid, coverage is reinstated back to the date of the original Qualifying Event, so that no break in coverage occurs.

For Eligible Dependents properly enrolled during the COBRA continuation, coverage begins according to the enrollment provisions of the Group Agreement.

When COBRA Continuation Coverage Ends. This COBRA continuation will end on the earliest of:

1. For the Covered Employee and for Covered Dependents who have not had a Subsequent Qualifying Event, the end of eighteen (18) months from the Qualifying Event, if the Qualifying Event was termination of employment or reduction in work hours.*
2. For a Covered Dependent, the end of thirty-six (36) months from the Qualifying Event, if the Qualifying Event was the death of the Covered Employee, divorce, legal separation, or the end of dependent child status.*
3. The end of thirty-six (36) months from date the Covered Employee became entitled to Medicare, if the Qualifying Event was the Covered Employee’s entitlement to Medicare.
4. The date the Group Agreement terminates.
5. The end of the period for which Premiums are last paid.
6. The date the Covered Employee or Covered Dependent becomes covered under any other group health plan, unless the other group health plan contains an exclusion or limitation relating to a pre-existing

- condition of the Covered Employee or Covered Dependent, in which case this COBRA continuation will end at the end of the period for which the pre-existing condition exclusion or limitation applied; or
7. The date the Covered Employee or Covered Dependent becomes entitled to Medicare.

* For a Covered Employee or Covered Dependent whose COBRA continuation coverage began under a Prior Plan, this term will be dated from the time of the Qualifying Event under that Prior Plan.

If a person's COBRA continuation under this Plan ends in accordance with items 1 or 2, he or she is eligible for state continuation coverage. The Contract Holder will provide notice of this conversion right within thirty (30) days prior to such termination date.

Extension of Continuation During Total Disability

If a Covered Employee is determined to have been disabled for Social Security purposes on the date of termination of employment or reduction in hours, or within sixty (60) days thereafter, that Covered Employee may be entitled to up to twenty-nine (29) months of continuation coverage after the original Qualifying Event.

Eligibility for Extension: To continue coverage for up to twenty-nine (29) months from the date of the original Qualifying Event:

- The Qualified Beneficiary must have been totally and permanently disabled under the legal requirements or standards of the Social Security Act on the date of the original Qualifying Event or during the sixty (60) days immediately following the original Qualifying Event; and
- he or she must be determined and certified by the Social Security Administration to have been so disabled on the date of the original Qualifying Event or within the sixty (60) days immediately thereafter.

Notice: The Covered Employee must furnish the Contract Holder with proof of the Social Security Administration's determination of disability during the first 18-month COBRA continuation period and no later than sixty (60) days after the date of the Social Security Administration's determination of such disability.

Cost of Coverage: For the 19th through 29th months that the Qualified Beneficiary continues to be totally disabled, the Contract Holder must remit the cost for extended continuation coverage to Us. This cost (called the 'Premium') shall be subject to the following conditions:

- This rate shall be 100% of the Covered Employee's Premium rate, plus an administrative charge of 50% of the Premium rate. The Premium, minus the administrative charge, must be remitted to Us by the Contract Holder each month during the period of extended continuation coverage.
- The Contract Holder may require that the Covered Employee pay the entire cost of the extended continuation coverage.
- We must receive timely payment of the Premium each month from the Contract Holder in order to maintain the extended coverage in force.

When the Extension Ends: This extension will end at the earlier of:

- The end of the month following a period of thirty (30) days after the Social Security Administration's final determination that the Covered Employee is no longer totally disabled; or
- The end of twenty-nine (29) months from the date of the Qualifying Event.

The Covered Employee must inform the Contract Holder within thirty (30) days of a final determination by the Social Security Administration that he or she is no longer totally disabled.

Types of Coverage

Employee

Employee and Spouse

Eligible Employee and spouse who is an Eligible Dependent as defined in the Evidence of Coverage.

Employee and Child(ren)

Eligible Employee and child who is an Eligible Dependent as defined in the Evidence of Coverage.

Employee and Family

Eligible Employee and family who are Eligible Dependents as described in the Evidence of Coverage.

Eligibility Provisions

Eligible Employee

Except for continuation coverage, to be eligible for coverage a person must be:

- an Eligible Employee of the Contract Holder; and
- work, live or reside in the Service Area.

Eligible Dependent

Except for continuation coverage, to be eligible for coverage as a dependent, a person must be an Eligible Dependent as defined in the "Definitions" section of the Evidence of Coverage.

For a dependent to be eligible and remain eligible for coverage hereunder as a dependent, the Eligible Employee upon whose enrollment the dependent's eligibility is based must enroll and remain enrolled in the Plan.

Eligible Dependents may reside inside or outside the Service Area. For a child covered under a Qualified Medical Support Order who resides outside of the Service Area, We shall not enforce any otherwise applicable provisions which deny, limit, or reduce benefits because the child resides outside the Service Area, including, but not limited to Emergency Care only while outside the Service Area. However, We may utilize an alternative delivery system to provide alternative coverage. If the coverage is not identical to coverage under the Evidence of Coverage, it shall be at least actuarially equivalent to the coverage We provide to other dependent children under the Evidence of Coverage. Eligible Dependents, not subject to a Qualified Medical Support Order, may be limited to HMO Network restrictions.

Enrollment and Effective Dates of Coverage

The Effective Date is the date the coverage for an Eligible Employee or Eligible Dependent begins. It may be different from the Eligibility Date.

To enroll in coverage, an Eligible Employee and Eligible Dependents must make appropriate and timely application, which includes:

- a completed Enrollment Application which must be received by Us during the enrollment period, and

- payment of the Premium when due.

If an Eligible Employee or Eligible Dependent fails to pay a Required Payment when due, the Eligible Employee or Eligible Dependent may be disenrolled from coverage, in accordance with the procedures set forth in this Group Agreement.

If the Contract Holder fails to pay a Required Payment when due, the Contract Holder (and its enrollees) may be disenrolled from the Plan, in accordance with the procedures set forth in this Group Agreement.

Initial Eligibility

The Effective Date is determined as follows:

- If an individual is eligible on the Contract Date and the application is received by Us prior to or within thirty-one (31) days following such date, the Effective Date for the Eligible Employee and Eligible Dependents for whom an application was submitted is the Contract Date.
- If an Eligible Employee or Eligible Dependents enroll during an Open Enrollment Period, the Effective Date is the date mutually agreed to by the Contract Holder and Us. If there is no such date, the Effective Date is the first day of the calendar month following the end of the Open Enrollment Period.
- If an Eligible Employee is subject to a Waiting Period, and if application is received within thirty-one (31) days following the end of the Waiting Period, the Effective Date is the first day of the month following the date the Waiting Period ended.
- If an individual becomes eligible after the Contract Date and if the application is received by Us within the first thirty-one (31) days following the Eligibility Date, the Effective Date is the first day of the month following the date the individual satisfies the requirements of this Group Agreement, unless another date is specified in this Group Agreement.

Late Enrollee

If an Eligible Employee's application is not received within thirty-one (31) days from the Eligibility Date, the Eligible Employee will be considered a Late Enrollee. If an application for a dependent is not received within the time period specified in the appropriate Dependent Special Enrollment provision of this Group Agreement, the dependent will be considered a Late Enrollee. As a Late Enrollee, an Eligible Employee and Dependent are ineligible for coverage until the next Open Enrollment Period.

Avoidance of Late Enrollee Designation

An Eligible Employee will not be considered a Late Enrollee and will be eligible to apply for coverage for himself or herself and Eligible Dependents, if each of the following conditions are met:

- The Eligible Employee is covered under a health benefit plan, self-funded health benefit plan or had other health insurance coverage at the time this coverage was previously offered; and
- The Eligible Employee declined coverage in writing, based on coverage under another health benefit plan or self-funded health benefit plan; and
- The Eligible Employee provides written proof that his or her prior health benefit plan or self-funded plan:
 - continuation coverage has been exhausted; or
 - was terminated as a result of legal separation, divorce, death, termination of employment or a reduction in the number of hours of employment, or Employer Premium Contributions toward such coverage were terminated; or
 - was ended as a result of termination of the other plan's coverage; and
- The Eligible Employee requests to enroll no later than thirty-one (31) days after the date coverage ends under the prior health benefit plan or self-funded health benefit plan. The Eligible Employee's Effective Date will be the first day of the month following receipt of the application by Us.

If all conditions described above are not met, the Eligible Employee will be considered a Late Enrollee.

Dependent Special Enrollment

Newborn Child

To be an Eligible Dependent, a newborn must be a child of the Subscriber or the Subscriber's spouse. To make sure the Subscriber's child has continued coverage, the Subscriber must notify Us, either verbally or in writing, of the addition of the Subscriber's newborn as a dependent within thirty-one (31) days following the Subscriber's child's birth and pay any additional Premium charges. If the Subscriber notifies Us after that 31-day period, the Subscriber's newborn will not be eligible for coverage until the next Open Enrollment Period.

Adopted Child, Child Involved in a Suit for Adoption, and a Child Placed for Adoption

To be an Eligible Dependent, an adopted child must be a child of the Subscriber or the Subscriber's spouse. A proposed adopted child is eligible for coverage on the same basis as a natural child during any Waiting Period prior to the finalization of the child's adoption. The Effective Date is the date of adoption, the date the Subscriber became a party to the lawsuit for adoption, or the date the child was placed with the Subscriber for adoption. To make sure the Subscriber's adopted child has continued coverage, the Subscriber must notify Us, either verbally or in writing, of the addition of the Subscriber's child as a dependent within thirty-one (31) days. If the Subscriber notifies Us after that 31-day period, the Subscriber's adopted child will not be eligible for coverage until the next Open Enrollment Period.

Court Ordered Dependent Child

If a court has ordered the Subscriber to provide coverage for a child, written application and the required Premium must be received within thirty-one (31) days after Group receives notice of the court order. The Effective Date will be the day application for coverage is received by the Employer or Us and the required Premium is received. If the Subscriber notifies Us after the 31-day period, the dependent child will be considered a Late Enrollee.

Court Ordered Coverage for a Spouse

If a court has ordered the Subscriber to provide coverage for a spouse, written enrollment and the required Premium must be received within thirty-one (31) days after issuance of the court order. The Effective Date will be the first day of the month following the date the application for coverage and the required Premium is received. If application is not made within the initial thirty-one (31) days, the Subscriber's spouse will be considered a Late Enrollee.

Employee or Dependent Loss of Coverage under a Governmental Program

If the Subscriber or the Subscriber's dependent loses coverage under Title XIX of the Social Security Act (Medicaid) or under Chapter 62 of the Texas Health and Safety Code (CHIP) due to loss of eligibility, written enrollment and the required Premium must be received within sixty (60) days after the date on which coverage was lost. If application is not made within the initial sixty (60) days, the Subscriber or the Subscriber's dependent, as applicable, will be considered a Late Enrollee.

Employee or Dependent Becomes Eligible for State Premium Assistance

If the Subscriber or the Subscriber's dependent becomes eligible for premium assistance, with respect to Us, under Title XIX of the Social Security Act (Medicaid) or under Chapter 62 of the Texas Health and Safety Code (CHIP), written enrollment and the required Premium must be received within sixty (60) days after the date on which the Subscriber

or the Subscriber's dependent became eligible for premium assistance. If application is not made within the initial sixty (60) days, the Subscriber or the Subscriber's dependent, as applicable, will be considered a Late Enrollee.

Other Dependents

Written application must be received within thirty-one (31) days of the date that a spouse or child first qualifies as an Eligible Dependent. The Effective Date will be the first day of the month following the date the application for coverage is received, so long as the required Premium is paid within the 31-day period. If application is not made within the initial thirty-one (31) days, then the Subscriber's dependent will be considered a Late Enrollee.

If the Subscriber asks that a dependent be covered after having canceled his or her coverage while the Subscriber's dependent was still entitled to coverage, the Subscriber's dependent's coverage will become effective in accordance with the provisions for Late Enrollees.

In no event will a Subscriber's dependent's Effective Date be prior to the Subscriber's Effective Date.

Employee Special Enrollment

If an Eligible Employee acquires a dependent through birth, adoption, or through suit or placement for adoption, and the Eligible Employee previously declined coverage for reasons other than loss of other coverage, as described above, the Eligible Employee may apply for coverage for himself or herself, spouse, and the newborn child, adopted child, or child involved in a suit or placed for adoption. If the written application is received within thirty-one (31) days of the birth, adoption, or date on which the suit for adoption was filed or the child was placed with the Eligible Employee for adoption, the Effective Date for the child, individual and spouse will be the date of the birth, adoption, placement for adoption or date suit for adoption is sought.

If an Eligible Employee marries and previously declined coverage for reasons other than loss of coverage as described above, the Eligible Employee may apply for coverage for himself or herself and spouse. If the written application is received within thirty-one (31) days of the marriage, the Effective Date for the Eligible Employee and spouse will be the first day of the month following receipt of the application by Us.

No eligible person who properly enrolls during a period of enrollment shall be refused enrollment because of health status related factors. An eligible person who fails to enroll when first eligible during a period of enrollment is a Late Enrollee.

Mandatory Benefit Standards

Scott and White Health Plan d/b/a Baylor Scott & White Health Plan provides coverage for:

- a child who is younger than 18 years of age, reconstructive surgery for craniofacial abnormalities which is defined as surgery to improve the function of, or to attempt to create a normal appearance of, an abnormal structure caused by congenital defects, developmental deformities, trauma, tumors, infections, or disease.
- formulas necessary to treat phenylketonuria or a heritable disease to the same extent that the Agreement provides coverage for drugs that are available only on the orders of a physician, as required by Insurance Code Chapter 1359

Group Agreement Premium Provisions

Payment Dates

The Contract Holder will pay Us the Premium listed in the enclosed Rate Table. The first payment is due on or before the Effective Date of the Group Agreement and should be submitted with the Contract Holder's application. The group will have five (5) business days from the effective date of the contract to submit the first payment (binder). The Group Agreement remains in effect for the term of one (1) year from that date. Succeeding Premiums are due on the first day of each month. This day is the Premium Due Date. If a Premium is not received by the Premium Due Date, the Group Agreement will lapse. When the Group Agreement lapses, coverage for Covered Employees and Covered Dependents terminates.

Grace Period

If any Premium is not received by Us within thirty (30) days of the due date, We may terminate coverage under the Group Agreement after the 30th day. During the 30-day Grace Period, coverage shall remain in force. However, if payment is not received, We shall have no obligation to pay for any services provided to Covered Employees or Covered Dependents during the 30-day Grace Period or thereafter, and Covered Employees and Covered Dependents shall be liable to the provider for the cost of those services.

Reinstatement

If this Group Agreement lapses because a Premium is not received by Us by the Premium Due Date, the Contract Holder may apply to Us for reinstatement of the Group Agreement. If reinstatement is approved, We must receive any past due premium and current premium due within two (2) business days of approval. If We receive the correct Premium amount, coverage under the Group Agreement will be automatically reinstated as of that Premium Due Date. If We receive an incorrect Premium or the correct Premium is not received within two (2) business days of approval, the Group Agreement will not be eligible for reinstatement. The Contract Holder may apply for a new Group Agreement, subject to all requirements that apply to an application for coverage from a new employer group.

Premium Rate Increase

We may not increase Premiums without first providing written notification to the Contract Holder at least sixty (60) days prior to the date the increase is to take effect with the exception of retroactive Premium rate increases related to fraud or the intentional misrepresentation of a material fact.

Composite rates may be recalculated if a change in membership would otherwise result in a premium change for the Group of more than 10%.

Group Agreement Accuracy of Information

Responsibilities of the Contract Holder

The Contract Holder is responsible for supplying Us with up-to-date eligibility information. We may rely upon the latest information received as correct without verification; however, We maintain the right to verify any eligibility information provided by the Contract Holder. (See also Contract Holder Records and General Eligibility Provisions).

We are not liable for the fulfillment of any obligation prior to Our receipt of the relevant information in the appropriate format.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 26	Title: Discussion, consideration, and possible action on closing the City Hall for lunch every day from 12 pm-1 pm.
Summary: 	
Option (s):	
<input type="checkbox"/>	I make a motion to approve the closing of the City Hall for lunch every day from 12 pm-1 pm.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 27	Title: Discussion, consideration, and possible action on the employee holiday party on December 5, 2025.
Summary: We are seeking an amount allowed to provide a meal at City expense for employees in recognition of their hard work this year in a show of appreciation. We are open to options such as closing the City from 11am-1pm on a day in December to have a lunch in the Council Chambers, or having the event outside working hours at another location. The number of City employees we would invite is 24. City employees, Council members, and Planning and Zoning would be 32 people. The amount budgeted for events is: \$14,000. The amount charged to events last year was \$16,000. Some of those charges are not likely to occur again. We would like to know how much we are allowed to spend.	
Option (s):	
<input type="checkbox"/>	I move to make the motion to approve spending up to \$ _____ for the holiday party.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE
Transaction Report
 October 2024 - September 2025

Date	Transaction Type	Num	Name	Memo/Description	Account	Split	Amount
11/05/2024	Bill	1214	Aly's Greeting Company	Christmas on Main Street	General and Administrative Events	Accounts Payable	-450.00
11/26/2024	Bill		Florence Focus	Page Ad	General and Administrative Events	Accounts Payable	-420.00
12/03/2024	Bill	3651882155	Cibbank	Christmas Lights	General and Administrative Events	Accounts Payable	-70.75
12/03/2024	Bill	3651882155	Cibbank	Thanksgiving Luncheon Supplies	General and Administrative Events	Accounts Payable	57.39
12/03/2024	Bill	3651882155	Cibbank	Daniel Ortiz Luncheon	General and Administrative Events	Accounts Payable	-75.77
12/03/2024	Bill	3651882155	Cibbank	Christmas Lights	General and Administrative Events	Accounts Payable	-1,162.75
12/03/2024	Bill	1099	Amazon Capital Services	Christmas on Main Supplies	General and Administrative Events	Accounts Payable	311.09
12/09/2024	Bill	481	Crosscut LLC	Christmas Lights installation	General and Administrative Events	Accounts Payable	3,300.00
12/10/2024	Bill	524587	T. Jay Mackstacy	Show Ball Battle-December 10, 2024	General and Administrative Events	Accounts Payable	-1,266.00
12/12/2024	Bill	11K1-COITL3XMT	Amazon Capital Services	Christmas on Main Supplies	General and Administrative Events	Accounts Payable	-380.62
12/13/2024	Check	26678	Robert Shugen	Christmas on Main Music	General Fund Account		-450.00
12/13/2024	Bill	11K1-COITL-FK3P	Amazon Capital Services	Christmas on Main Supplies	Accounts Payable		-19.98
12/13/2024	Bill	1B14-MEMO-H864	Amazon Capital Services	Christmas on Main Supplies	Accounts Payable		28.97
12/23/2024	Vendor Credit	1FS3-LLMG-R1NSG	Amazon Capital Services	Returned Invoices - Christmas on Main	General and Administrative Events	Accounts Payable	29.97
12/31/2024	Bill	SW112884	AWP Safety	Christmas on Main Closure	General and Administrative Events	Accounts Payable	-3,615.38
01/03/2025	Bill	3651882156	Cibbank	HEB-C.O.M. Supplies - A. Lombardi	General and Administrative Events	Accounts Payable	-67.08
01/03/2025	Bill	3651882156	Cibbank	Trade Fair, Buyer, M. Esai	General and Administrative Events	Accounts Payable	-147.00
02/03/2025	Bill	3651882157	Cibbank	HEB Leigh Birthday	General and Administrative Events	Accounts Payable	-5.98
02/03/2025	Bill	3651882157	Cibbank	MD Anderson; Donna Stump	General and Administrative Events	Accounts Payable	-100.00
02/21/2025	Bill	55551	Affordable Signs	Clean Up Day Signs	General and Administrative Events	Accounts Payable	-281.25
02/21/2025	Bill	55551	Affordable Signs	Yard of the Month Signs	General and Administrative Events	Accounts Payable	-301.50
03/26/2025	Bill	8278331	The Renewl-Thomas Corporation	Tire Deposal Fee from Spring Clean-up 2024	General and Administrative Events	Accounts Payable	-21.00
07/30/2025	Expense		National Night Out Sponsors	NNO Child Safety ID Kits	General and Administrative Events	Citibank	-885.00
08/19/2025	Deposit		Moss Rose Energy	NNO Vendor Participation	General and Administrative Events	General Fund Account	400.00
08/20/2025	Expense		Accorn Consulting	NNO Canopy, T Shirts	General and Administrative Events	Citibank	-284.38
08/29/2025	Expense		Modern Marketing	NNO and Fall City Clean-Up Signage	General and Administrative Events	Citibank	-767.94
09/02/2025	Bill	MM164595	Modern Marketing	Stickers-NNO Event-1000	General and Administrative Events	Accounts Payable	-413.95
09/05/2025	Bill	MM164698	Modern Marketing	Stickers-Mood Pencils-500 Count	General and Administrative Events	Accounts Payable	-482.52
09/09/2025	Bill	MM164753	Modern Marketing	Customer Magnet-Size D	General and Administrative Events	Accounts Payable	-430.17
09/25/2025	Bill	MM165059	Modern Marketing	Customer Magnet-Size D(Second Order per Chief)	General and Administrative Events	Accounts Payable	-430.17
							<u>-\$ 16,076.66</u>
							<u>-\$ 16,076.66</u>
							<u>-\$ 16,076.66</u>

General and Administrative Events

Green Christmas on Main expenses not sure if it will be less this year
 Ye low Expenses not likely to occur again this year. We are not buying Christmas lights again, and we are not hanging lights downtown. Possibly only the City Hall building.

Total for Events
 Total for General and Administrative
 TOTAL

	City Staff, P&Z, and Council
City Hall	
	Tammy
	Angelica
	David
	Julie
Police	Wayne
	David
	Larry
	Sam
	Danny
	Casey
	Kellin
	Reserve
	Chaplin
	Chaplin
Library	
	Leigh
	Melissa
Public Works	Stacey
	Bill
	Bryan
	Jim
Legal	
	Judge Scott
	Randy
Council	Mayor
	Mayor Pro Tem
	Mary Jane Swope
	Mike Harrell
	Forrest Hyde
	Debra Bivens
P&Z	Melanie
	Craig
	J.T.
	Jeanne
	32 people

	City Staff
City Hall	
	Tammy
	Angelica
	David
	Julie
Police	Wayne
	David
	Larry
	Sam
	Danny
	Casey
	Kellin
	Reserve
	Chaplin
	Chaplin
Library	
	Leigh
	Melissa
Public Works	Stacey
	Bill
	Bryan
	Jim
Legal	
	Judge Scott
	Randy
Council	Mayor
	Mayor Pro Tem
	24 people

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 28	Title: Discussion, consideration, and possible action on holiday closures for November, December, and January.
Summary: The Library is requesting to close November 26, 2025 and from December 23, 2025 through January 2, 2026. The City is requesting to close at 1:00pm on November 26, 2025, December 23, 2025, and December 31, 2025. The City is also requesting to close all day on December 26, 2025.	
Option (s):	
<input type="checkbox"/>	I move to make the motion to approve closing the library on XXXX days and the City on XXXX days.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____	Swope: _____ Bivens: _____
Hyde: _____	Mayor Pro Tem Condon: _____ Mayor Daniel: _____

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 29	Title: Discussion, consideration, and possible action on date and time of the next regular Council meeting and/or called meetings.	
Summary: The first Tuesday of December is December 2, 2025.		
Option (s):		
<input type="checkbox"/>	I make the motion to approve December 2, 2025 as the next regular Council meeting at 6:00pm.	
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.	
Harrell: _____	Swope: _____	Bivens: _____
Hyde: _____	Mayor Pro Tem Condon: _____	Mayor Daniel: _____

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.