



Regular City Council Meeting
Council Chambers/City Hall
871 FM 970, Florence, Texas

AGENDA

In accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, Notice is hereby given that a Regular Meeting of the City Council of the City of Florence will be held on Tuesday, September 9, 2025, beginning at 6:00 p.m. in the Florence City Hall Council Chambers located at 871 FM 970, Florence, Texas, for the purpose of considering the following agenda item.

Opening Agenda

Call to Order

Invocation & Pledge

Public Comment - The response of the council to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy. Any deliberation of the issue is limited to a proposal to place it on a later agenda.

1. **PUBLIC HEARING:** The purpose of the hearing is to hear public comments and concerns on the proposed rezoning request from Forrest Hyde to rezone from Single-Family Residential District (SF-1) to Mixed Use District (MU) – WCAD Parcel R367749 also known as 102 Adams Ave., Florence, Texas 76527.

Reports

- | | |
|--|-------------|
| 1. Florence Chamber of Commerce | July Report |
| 2. Florence Planning and Zoning Committee | July Report |
| 3. Florence ISD Afterschool Centers on Education – ACE | July Report |
| 4. Florence Community Park Garden Project | July Report |
| 5. Eula Hunt Beck Florence Public Library | July Report |
| 6. Mayor/Council Report | July Report |
| 7. City Treasurer Report | July Report |
| 8. Chief of Police | July Report |
| 9. Public Works Director | July Report |
| 10. Municipal Court | July Report |
| 11. City Administrator | July Report |

Consent Agenda

All items listed are considered routine by the City Council and will be enacted by one motion. There will be no

separate discussion of these items unless a Council member requests one, in which event the item will be removed from the consent agenda and considered on the regular agenda.

12. Discussion, consideration, and possible action on the minutes from the August 5, August 11, and August 25, 2025 meetings.

13. Discussion, consideration, and possible action on expenditures.

Discussion

14. Proposed budget for FY 2025-2026.

15. Using Ipads in lieu of council packets.

Presentation

16. In recognition of Police Chaplain Mike Sullivan.

Proclamation

17. Discussion, consideration, and possible action on the reading of and subsequent proclamation and designation of the City of Florence National Night Out, October 7, 2025.

Library

18. Discussion, consideration, and possible action on the Florence Library asking for donations for a Sis Beck Memorial Fund.

Executive Session

19. **Personnel Matters.** Adjourn into executive session under Sec. 551.074 (a) (1) and/or (2) of the Texas Government Code, for discussion of Personnel Matters including, without limiting the generality of the foregoing, consideration of the employment, evaluation, reassignment, duties, discipline, or dismissal of Wayne Thompson, Chief of Police.

20. **Open session** for consideration and action, if any, arising out of the personnel matters described in item #19 above.

Building and Development

21. Discussion, consideration, and possible action on Ordinance 2025-20, AN ORDINANCE OF THE CITY OF FLORENCE, TEXAS AMENDING THE CITY'S COMPREHENSIVE PLAN, ZONING MAP, AND ZONING ORDINANCE, AND CHANGING THE ZONING OF CERTAIN PROPERTY AS DESCRIBED HEREIN; PROVIDING FOR SAVINGS, REPEALING AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR A PENALTY CLAUSE NOT TO EXCEED \$2000 OR THE HIGHEST PENALTY AMOUNT ALLOWED BY LAW,

WHICHEVER IS LESS; AND, PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF from Forrest Hyde to rezone from Single-Family Residential District (SF-1) to Mixed Use District (MU) – WCAD Parcel R367749 also known as 102 Adams Ave., Florence, Texas 76527. (1st Reading)

22. Discussion, consideration, and possible action on the award of Construction Services Contract in the Amount of \$238,823.50 to Adams Materials and Excavation LLC for the TDA Street Project CDV23-0102.
23. Discussion, consideration, and possible action on Ordinance 2025-18, AN ORDINANCE OF THE CITY OF FLORENCE, TEXAS, ZONING FOR TRAFFIC AND RATE OF SPEED THEREIN, ON BS 195 IN THE CITY LIMITS OF THE CITY OF FLORENCE; DEFINING SPEEDING AND FIXING A PENALTY THEREFORE; DECLARING WHAT MAY BE A SUFFICIENT COMPLAINT IN PROSECUTIONS HEREUNDER; WITH A SAVING CLAUSE REPEALING CONFLICTING LAWS AND DECLARING AN EMERGENCY. (2nd reading)
24. Discussion, consideration, and possible action on water line replacement for the West Main Street project.

Municipal Court

25. Discussion, consideration, and possible action on creating a new bank account for combining court security and technology fees, called the “Consolidated Municipal Court Security and Technology Fund,” due to H.B. 1950 that went into effect on May 29, 2025.

Administrative

26. Discussion, consideration, and possible action on changing our domain from .com to .gov to replace hosting from IONOS.
27. Discussion, consideration, and possible action on switching website designers.
28. Discussion, consideration, and possible action on date and time of next called meetings and regular meeting.
29. Adjournment.

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board outside the front door of the City Hall of the City of Florence, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: September 3, 2025 by 6:00 p.m. and remained so posted continuously for at least three business days preceding the scheduled time of said meeting.


Angelica Lombardi, City Secretary, City of Florence

Agenda items may be considered, deliberated, and/or acted upon in a different order than set forth above. At any time during the meeting and in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Council reserves the right to meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gift (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during open meeting.

City of Florence Agenda Item Cover Sheet

MEETING DATE: September 9, 2025 6:00 p.m.

AGENDA ITEM #: 1

INITIATED BY: Cristy Daniell

☐ Information Attached

☐ Bring Paperwork from Previous Meeting

☒ Verbal

☐ No Paperwork at Time of Packets

☐ No paperwork needed. Routine action item only

City of Florence Agenda Item Cover Sheet

MEETING DATE: September 9, 2025 6:00 p.m.

AGENDA ITEM #: 2

INITIATED BY: Planning and Zoning Committee

- ☐ Information Attached
- ☐ Bring Paperwork from Previous Meeting
- ☒ Verbal
- ☐ No Paperwork at Time of Packets
- ☐ No paperwork needed. Routine action item only

City of Florence Agenda Item Cover Sheet

MEETING DATE: September 9, 2025 6:00 p.m.

AGENDA ITEM #: 3

INITIATED BY: Angel Callan

- ☐ Information Attached
- ☐ Bring Paperwork from Previous Meeting
- ☒ Verbal
- ☐ No Paperwork at Time of Packets
- ☐ No paperwork needed. Routine action item only

City of Florence Agenda Item Cover Sheet

MEETING DATE: September 9, 2025 6:00 p.m.

AGENDA ITEM #: 4

INITIATED BY: _____

☐ Information Attached

☐ Bring Paperwork from Previous Meeting

☒ Verbal

☐ No Paperwork at Time of Packets

☐ No paperwork needed. Routine action item only

City of Florence Agenda Item Cover Sheet

MEETING DATE: September 9, 2025 6:00 p.m.

AGENDA ITEM #: 5

INITIATED BY: Leigh Gardner

☒ Information Attached

☐ Bring Paperwork from Previous Meeting

☐ Verbal

☐ No Paperwork at Time of Packets

☐ No paperwork needed. Routine action item only

citysecretary@florencetex.com

From: librarydirector@florencetex.com
Sent: Sunday, August 10, 2025 4:12 PM
To: citysecretary@florencetex.com
Subject: Monthly report

Happy Monday!

Library report for July 2025 below:

Patron visits – 426
New Patrons – 10
Total circulations – 404
Computer use – 44
Classes – 4 ESL classes, 1 attendee for the month
Special events – Art class for kids, guest musician Stephen Miller, Book Club, Friends meeting, Toddler & Story Time (6),
Needlework group (3)
Hours open – 138
Volunteer hours – 72.75

Respectfully,

Leigh Gardner
Library Director
Florence Public Library
Currently reading: Frozen River by Ariel Lawhon

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City of Florence Agenda Item Cover Sheet

MEETING DATE: September 9, 2025 6:00 p.m.

AGENDA ITEM #: 6

INITIATED BY: Ben Daniel

☐ Information Attached

☐ Bring Paperwork from Previous Meeting

☒ Verbal

☐ No Paperwork at Time of Packets

☐ No paperwork needed. Routine action item only

City of Florence Agenda Item Cover Sheet

MEETING DATE: September 9, 2025 6:00 p.m.

AGENDA ITEM #: 7

INITIATED BY: David Tropea

☒ Information Attached

☐ Bring Paperwork from Previous Meeting

☐ Verbal

☐ No Paperwork at Time of Packets

☐ No paperwork needed. Routine action item only

CITY OF FLORENCE

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - July 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Customer Service Fees/Reports	555.50	1,666.70	-1,111.20	33.33 %
Dedicated Funds				
Sales Tax-Reduce Property Tax	128,197.49	100,416.70	27,780.79	127.67 %
Total Dedicated Funds	128,197.49	100,416.70	27,780.79	127.67 %
Events Revenue	2,347.05	1,250.00	1,097.05	187.76 %
Fines	216,272.68	187,500.00	28,772.68	115.35 %
Franchise Fees	43,392.31	37,500.00	5,892.31	115.71 %
Interest Income	11,465.57	833.30	10,632.27	1,375.92 %
Juvenile Case Manager Salary		2,500.00	-2,500.00	
Licenses/Permits/Inspections	56,006.06	25,000.00	31,006.06	224.02 %
Pet Registration	547.00		547.00	
Total Licenses/Permits/Inspections	56,553.06	25,000.00	31,553.06	226.21 %
Misc. Income	38,225.63	166.70	38,058.93	22,930.79 %
Professional Services	6,140.00	0.00	6,140.00	
Property Tax	556,168.27	458,333.30	97,834.97	121.35 %
Rental Fees	30,706.97	25,000.00	5,706.97	122.83 %
Sales Tax	257,208.32	200,833.30	56,375.02	128.07 %
SRO Reimbursement	205,812.80	170,833.30	34,979.50	120.48 %
Staff Time Reimbursement		416.70	-416.70	
Swimming Pool Revenue	4,416.48	5,833.30	-1,416.82	75.71 %
Pool Revenue-Concessions	3,713.36	5,833.30	-2,119.94	63.66 %
Total Swimming Pool Revenue	8,129.84	11,666.60	-3,536.76	69.68 %
Total Income	\$1,561,175.49	\$1,223,916.60	\$337,258.89	127.56 %
GROSS PROFIT	\$1,561,175.49	\$1,223,916.60	\$337,258.89	127.56 %
Expenses				
Clean Up	-15.00		-15.00	
Florence Library	1,020.00		1,020.00	
Library Donation	15,000.00	12,500.00	2,500.00	120.00 %
Total Florence Library	16,020.00	12,500.00	3,520.00	128.16 %
General and Administrative				
Admin Training	19,083.95	1,250.00	17,833.95	1,526.72 %
Audit Expense	8,760.00	7,083.30	1,676.70	123.67 %
Bank Charges	213.65	83.30	130.35	256.48 %
Building Official	12,679.92	10,000.00	2,679.92	126.80 %
Cell Phones	6,430.50	4,583.30	1,847.20	140.30 %
Codification		4,166.70	-4,166.70	
Contingency Fund	6,280.00	9,569.20	-3,289.20	65.63 %
Copier		3,000.00	-3,000.00	
Council Expense	782.18	833.30	-51.12	93.87 %
Dues/Memberships/Website	6,880.25	16,666.70	-9,786.45	41.28 %
Election Expenditures	10.00	1,666.70	-1,656.70	0.60 %

CITY OF FLORENCE

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - July 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Electric	24,212.34	37,500.00	-13,287.66	64.57 %
Engineer Fees	6,070.00	16,666.70	-10,596.70	36.42 %
Events	13,667.53	8,333.30	5,334.23	164.01 %
Fuel		83.30	-83.30	
Insurance TML	67,644.50	58,333.30	9,311.20	115.96 %
Legal Fees-City	27,399.38	20,833.30	6,566.08	131.52 %
Mowing Contract	5,600.00	5,416.70	183.30	103.38 %
Office Expense	900.59		900.59	
Office Supplies	5,405.38	7,083.30	-1,677.92	76.31 %
Postage	4,794.29	1,250.00	3,544.29	383.54 %
Postage Equipment	1,002.12	833.30	168.82	120.26 %
Public Notices/Publications	570.24	1,250.00	-679.76	45.62 %
Recording Fees	425.00	83.30	341.70	510.20 %
Uniforms	680.99	833.30	-152.31	81.72 %
Wm Co. App. District	2,474.50	2,916.70	-442.20	84.84 %
Total General and Administrative	221,967.31	220,319.00	1,648.31	100.75 %
General and Adminsistrative-Software	1,217.55		1,217.55	
General Fund Payments				
2014 C of O		10,000.00	-10,000.00	
2020 C of O Street Improvements	6,007.50	45,845.80	-39,838.30	13.10 %
USDA Loan	61,407.50	55,083.30	6,324.20	111.48 %
Total General Fund Payments	67,415.00	110,929.10	-43,514.10	60.77 %
Grant Fees	10,000.00	8,333.30	1,666.70	120.00 %
Mileage Reimbursement	84.96		84.96	
Municipal Complex Operating				
Cleaning Services	9,700.00	8,666.70	1,033.30	111.92 %
Computer Maintenance	3,303.87	12,500.00	-9,196.13	26.43 %
Fire Inspections	95.00	250.00	-155.00	38.00 %
Janitorial Supplies	357.88	208.30	149.58	171.81 %
Maintenance	7,217.66	8,333.30	-1,115.64	86.61 %
Misc. Expense		210.80	-210.80	0.00 %
Pest Control	1,305.00	1,250.00	55.00	104.40 %
Utilities-Water	1,948.45	2,000.00	-51.55	97.42 %
VOIP System	30,744.16	20,833.30	9,910.86	147.57 %
Total Municipal Complex Operating	54,672.02	54,252.40	419.62	100.77 %
Municipal Court	141.74		141.74	
Accurint	450.00	500.00	-50.00	90.00 %
Incode	5,529.37	4,583.30	946.07	120.64 %
Legal Fees	8,256.68	12,500.00	-4,243.32	66.05 %
Membership/Handbook	180.00	416.70	-236.70	43.20 %
Municipal Judge	9,166.70	10,000.00	-833.30	91.67 %
Omni	528.00	666.70	-138.70	79.20 %
Printing Cost	367.60	500.00	-132.40	73.52 %

CITY OF FLORENCE

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - July 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
State Fine/Dedicated Funds/Jury	65,676.03	100,000.00	-34,323.97	65.68 %
Training	1,739.82	2,000.00	-260.18	86.99 %
Total Municipal Court	92,035.94	131,166.70	-39,130.76	70.17 %
Park & Recreation Expense	72.98		72.98	
Park Maintenance	5,068.50	4,166.70	901.80	121.64 %
Total Park & Recreation Expense	5,141.48	4,166.70	974.78	123.39 %
Payroll Expenses	123.00		123.00	
Company Contributions				
Retirement	24,906.04		24,906.04	
Total Company Contributions	24,906.04		24,906.04	
Insurance	47,598.08	69,300.00	-21,701.92	68.68 %
Longevity		1,666.70	-1,666.70	
MCRE Employer		7,135.00	-7,135.00	
Retirement - City		23,865.80	-23,865.80	
Social Security - Employer		30,508.30	-30,508.30	
SUI		1,072.50	-1,072.50	
Taxes	41,244.89		41,244.89	
Wages	537,925.46	492,075.80	45,849.66	109.32 %
Total Payroll Expenses	651,797.47	625,624.10	26,173.37	104.18 %
Police Department				
Ammunition	1,492.50	1,000.00	492.50	149.25 %
Building Maintenance		0.00	0.00	
Citation Printing		208.30	-208.30	
Copier Lease	2,653.58	3,333.30	-679.72	79.61 %
County Dispatch pay		2,083.30	-2,083.30	
COUNTY IT FEES	666.67	1,250.00	-583.33	53.33 %
Dues & Membership	195.00	416.70	-221.70	46.80 %
Electronic Repair & New Equip	2,360.03	2,083.30	276.73	113.28 %
Fuel	31,088.67	33,333.30	-2,244.63	93.27 %
K-9 Expense	1,147.80	2,500.00	-1,352.20	45.91 %
Office Supplies	8,304.21	1,666.70	6,637.51	498.24 %
Radar Certifications		416.70	-416.70	
Shared Radio Expense	6,762.96	5,000.00	1,762.96	135.26 %
Software and Computer Maint	1,044.83	1,666.70	-621.87	62.69 %
Training	4,592.21	2,500.00	2,092.21	183.69 %
Uniforms	252.95	2,083.30	-1,830.35	12.14 %
Vehicle Maintenance	20,518.73	7,916.70	12,602.03	259.18 %
Total Police Department	81,080.14	67,458.30	13,621.84	120.19 %
Street and Drainage Expense				
Labor		16,666.70	-16,666.70	
Road Signs		2,083.30	-2,083.30	
Street Materials/Paving	2,480.00	6,250.00	-3,770.00	39.68 %

CITY OF FLORENCE

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - July 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Street and Drainage Expense	2,480.00	25,000.00	-22,520.00	9.92 %
Swimming Pool Expenses				
Chemicals	4,839.68	5,000.00	-160.32	96.79 %
Concessions	3,321.73	2,083.30	1,238.43	159.45 %
Maintenance	1,316.81	2,083.30	-766.49	63.21 %
Permit		208.30	-208.30	0.00 %
Supplies	865.65	1,666.70	-801.05	51.94 %
Training	2,182.00	2,083.30	98.70	104.74 %
Uniforms	1,454.07	1,250.00	204.07	116.33 %
Total Swimming Pool Expenses	13,979.94	14,374.90	-394.96	97.25 %
Time Payment Fee	620.31		620.31	
Total Expenses	\$1,218,497.12	\$1,274,124.50	\$ -55,627.38	95.63 %
NET OPERATING INCOME	\$342,678.37	\$ -50,207.90	\$392,886.27	-682.52 %
Other Income				
Dedicated Funds Bank Accounts				
Child Safety Fund Income	4.93		4.93	
Court Security Income	28.58		28.58	
Court Technology Income	8.15		8.15	
Juvenile Case Manager Income	17.18		17.18	
Park & Recreation Income	200.00		200.00	
Police Training Income	3.29		3.29	
Street & Maintenance Income	64,460.42	50,208.30	14,252.12	128.39 %
Time Payment Fee Income	0.55		0.55	
Tobacco Grant Income	0.30		0.30	
Total Dedicated Funds Bank Accounts	64,723.40	50,208.30	14,515.10	128.91 %
Notary, Fax, Copies	2,755.75		2,755.75	
Total Other Income	\$67,479.15	\$50,208.30	\$17,270.85	134.40 %
NET OTHER INCOME	\$67,479.15	\$50,208.30	\$17,270.85	134.40 %
NET INCOME	\$410,157.52	\$0.40	\$410,157.12	102,539,380.00 %

Florence - Water & Sewer

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - July 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Bulk Water	105,823.07	6,666.70	99,156.37	1,587.34 %
Credit Card Fees	136.26	4,500.00	-4,363.74	3.03 %
Disconnect Fees/Late Charges	18,883.48	13,333.30	5,550.18	141.63 %
Final Out Deposits	7,978.00	5,833.30	2,144.70	136.77 %
Garbage	122,968.57	120,000.00	2,968.57	102.47 %
Interest	285.96	83.30	202.66	343.29 %
Misc. Income	87,598.12	166.70	87,431.42	52,548.36 %
Street and Maintenance		16,666.70	-16,666.70	
Taps (Water & Sewer)		8,333.30	-8,333.30	
Transfers In		10,000.00	-10,000.00	
Wastewater	168,412.35	166,666.70	1,745.65	101.05 %
Water	537,716.27	541,666.70	-3,950.43	99.27 %
Total Income	\$1,049,802.08	\$893,916.70	\$155,885.38	117.44 %
GROSS PROFIT	\$1,049,802.08	\$893,916.70	\$155,885.38	117.44 %
Expenses				
Communications	2,988.84	2,500.00	488.84	119.55 %
Equipment Maintenance	2,486.13		2,486.13	
Backhoe				
Maintenance	2,308.03	1,166.70	1,141.33	197.83 %
Total Backhoe	2,308.03	1,166.70	1,141.33	197.83 %
Case Utility Tractor				
Maintenance	8,062.29	666.70	7,395.59	1,209.28 %
Total Case Utility Tractor	8,062.29	666.70	7,395.59	1,209.28 %
Chain Saws	82.15		82.15	
Jet Machine				
Maintenance	12,386.25	1,666.70	10,719.55	743.16 %
Total Jet Machine	12,386.25	1,666.70	10,719.55	743.16 %
Lawn Mowers	107.25		107.25	
Pumps		833.30	-833.30	
Skid Loader				
Maintenance	146.63	416.70	-270.07	35.19 %
Total Skid Loader	146.63	416.70	-270.07	35.19 %
Small Equipment	920.55	833.30	87.25	110.47 %
Trucks				
2011 Ford F-150	43.41		43.41	
2018 Chevrolet	22.50		22.50	
Chevy (18)				
Maintenance	72.99	583.30	-510.31	12.51 %
Total Chevy (18)	72.99	583.30	-510.31	12.51 %
Chevy 2500 (21) 99200				
Maintenance	530.59	666.70	-136.11	79.58 %

Florence - Water & Sewer

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - July 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Chevy 2500 (21) 99200	530.59	666.70	-136.11	79.58 %
Chevy 2500 (21) 99434	12.25		12.25	
Maintenance	1,344.50	666.70	677.80	201.66 %
Total Chevy 2500 (21) 99434	1,356.75	666.70	690.05	203.50 %
F650 (99)				
Maintenance		833.30	-833.30	
Total F650 (99)		833.30	-833.30	
Utility ATV		250.00	-250.00	
Total Trucks	2,026.24	3,000.00	-973.76	67.54 %
Weed Eaters	44.50		44.50	
Total Equipment Maintenance	28,570.02	8,583.40	19,986.62	332.85 %
Equipment Purchase				
Safety Equipment	268.73	250.00	18.73	107.49 %
Tools	1,462.28	1,833.30	-371.02	79.76 %
Total Equipment Purchase	1,731.01	2,083.30	-352.29	83.09 %
Equipment Repairs/Purchase/Main (deleted)				
General Maintenance	319.97		319.97	
Total Equipment Repairs/Purchase/Main (deleted)	319.97		319.97	
Garbage Expense	108,867.54	110,833.30	-1,965.76	98.23 %
General and Administrative				
Audit		7,083.30	-7,083.30	
Computer	505.98	1,000.00	-494.02	50.60 %
Computer Maintenance	15,000.00	416.70	14,583.30	3,599.71 %
Contingency Fund		1,637.50	-1,637.50	
Credit Card Fees	1,815.94		1,815.94	
Fire & Safety	253.65	250.00	3.65	101.46 %
Fuel	8,168.87	8,333.30	-164.43	98.03 %
Office/Shop Supplies	2,294.49	3,000.00	-705.51	76.48 %
Postage	174.55	3,750.00	-3,575.45	4.65 %
Professional Fees	11,962.50	16,666.70	-4,704.20	71.77 %
Public Works Building	724.78		724.78	
Electricity	3,616.57	5,000.00	-1,383.43	72.33 %
Maintenance	764.89	1,250.00	-485.11	61.19 %
Phone	218.11	2,500.00	-2,281.89	8.72 %
Total Public Works Building	5,324.35	8,750.00	-3,425.65	60.85 %
Publications	105.00	250.00	-145.00	42.00 %
Software Fees	2,001.39	10,833.30	-8,831.91	18.47 %
Software Maintenance		2,666.70	-2,666.70	
Training	238.75		238.75	
Total General and Administrative	47,845.47	64,637.50	-16,792.03	74.02 %
Payments				
2014 C of O	54,428.00	49,166.70	5,261.30	110.70 %

Florence - Water & Sewer

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - July 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
2019 C of O	37,808.25	33,847.50	3,960.75	111.70 %
Gov Capital New Equipment	28,983.65	11,221.70	17,761.95	258.28 %
Grants		0.00	0.00	
Heavy Equipment		12,932.50	-12,932.50	
SIB Loan	7,935.95	6,613.30	1,322.65	120.00 %
Total Payments	129,155.85	113,781.70	15,374.15	113.51 %
Payroll				
Insurance	18,539.16	27,000.00	-8,460.84	68.66 %
License Raises		1,733.30	-1,733.30	
Longevity		141.70	-141.70	
Medicare		2,818.30	-2,818.30	
Retirement Company		9,426.70	-9,426.70	
Social Security FICA		12,050.00	-12,050.00	
SUI		585.00	-585.00	
Wages	208,741.48	194,355.80	14,385.68	107.40 %
Total Payroll	227,280.64	248,110.80	-20,830.16	91.80 %
Payroll Expenses				
Company Contributions				
Retirement	9,983.54		9,983.54	
Total Company Contributions	9,983.54		9,983.54	
Taxes	15,949.92		15,949.92	
Total Payroll Expenses	25,933.46		25,933.46	
Personnel				
Membership Fees		666.70	-666.70	
Safety	683.93	333.30	350.63	205.20 %
Training	699.98	1,666.70	-966.72	42.00 %
Uniforms	1,462.11	1,166.70	295.41	125.32 %
Total Personnel	2,846.02	3,833.40	-987.38	74.24 %
Reimbursements	640.06		640.06	
SCADA	1,842.00	6,250.00	-4,408.00	29.47 %
Surface Water				
Committed Water Charge	35,095.68	15,625.00	19,470.68	224.61 %
Minimum Monthly Charge	14,243.57	13,000.00	1,243.57	109.57 %
Reserved Water Charge	31,547.16	15,968.30	15,578.86	197.56 %
Volume Charges per 1,000 Gallon	108,128.76	125,000.00	-16,871.24	86.50 %
Total Surface Water	189,015.17	169,593.30	19,421.87	111.45 %
Wastewater Collection System				
Sewerline Maintenance	27,893.69	20,833.30	7,060.39	133.89 %
Total Wastewater Collection System	27,893.69	20,833.30	7,060.39	133.89 %
Wastewater Treatment Plant	5,579.18		5,579.18	
Disinfection				
Disinfection Chemicals	618.85	3,333.30	-2,714.45	18.57 %

Florence - Water & Sewer

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - July 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Disinfection Maintenance-		833.30	-833.30	
Total Disinfection	618.85	4,166.60	-3,547.75	14.85 %
Electricity	14,858.91	20,000.00	-5,141.09	74.29 %
Grounds/Building Maintenance	5,910.80	416.70	5,494.10	1,418.48 %
Lab	8,606.00	7,500.00	1,106.00	114.75 %
Maintenance	26,279.34	20,833.30	5,446.04	126.14 %
Sludge	919.37	1,666.70	-747.33	55.16 %
Supplies	1,807.84	833.30	974.54	216.95 %
TCEQ Permit	2,710.50	1,210.00	1,500.50	224.01 %
Total Wastewater Treatment Plant	67,290.79	56,626.60	10,664.19	118.83 %
Water Distribution	22.65		22.65	
Waterline Maintenance	40,322.06	33,333.30	6,988.76	120.97 %
Total Water Distribution	40,344.71	33,333.30	7,011.41	121.03 %
Water Production				
Disinfection				
Disinfection Chemicals	10,742.64	10,000.00	742.64	107.43 %
Disinfection Maintenance		2,500.00	-2,500.00	
Total Disinfection	10,742.64	12,500.00	-1,757.36	85.94 %
Electricity	21,535.16	20,833.30	701.86	103.37 %
Maintenance-Wells	13,146.21	12,500.00	646.21	105.17 %
Service Pump	420.00	1,666.70	-1,246.70	25.20 %
Tank		0.00	0.00	
Tank Inspections		833.30	-833.30	
WaterTesting				
Bac-T	850.00	833.30	16.70	102.00 %
TCEQ Permit	51.38	1,250.00	-1,198.62	4.11 %
TCEQ Testing	3,800.01	2,500.00	1,300.01	152.00 %
Total WaterTesting	4,701.39	4,583.30	118.09	102.58 %
Total Water Production	50,545.40	52,916.60	-2,371.20	95.52 %
Total Expenses	\$953,110.64	\$893,916.50	\$59,194.14	106.62 %
NET OPERATING INCOME	\$96,691.44	\$0.20	\$96,691.24	48,345,720.00 %
Other Income				
2019 C of O Income	5.05		5.05	
CDBG Grant Income	31,757.16		31,757.16	
Impact Fee Income	11,496.76		11,496.76	
Series 2014 C of O Income	7.05	0.00	7.05	
Water & Wastewater Cont Income	2.74		2.74	
Total Other Income	\$43,268.76	\$0.00	\$43,268.76	0.00%
Other Expenses				
CDBG Grant Expense	60,000.00		60,000.00	
Total Other Expenses	\$60,000.00	\$0.00	\$60,000.00	0.00%

Florence - Water & Sewer

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - July 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
NET OTHER INCOME	\$ -16,731.24	\$0.00	\$ -16,731.24	0.00%
NET INCOME	\$79,980.20	\$0.20	\$79,980.00	39,980,100.00 %

Florence Public Library

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

October 2024 - July 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Direct Public Support				
City of Florence	15,000.00	12,500.00	2,500.00	120.00 %
Friends of the Library	1,045.00	0.00	1,045.00	
Individ, Business Contributions	360.00	19,800.00	-19,440.00	1.82 %
Total Direct Public Support	16,405.00	32,300.00	-15,895.00	50.79 %
Donations	378.96	0.00	378.96	
Investments				
Interest-Savings, Short-term CD	919.84	10,866.70	-9,946.86	8.46 %
Total Investments	919.84	10,866.70	-9,946.86	8.46 %
Services	455.75		455.75	
Total Income	\$18,159.55	\$43,166.70	\$ -25,007.15	42.07 %
Expenses				
Bank Service Fees	32.00		32.00	
Building Maintenance	842.47		842.47	
Business Expenses				
Business Registration Fees	58.00		58.00	
Total Business Expenses	58.00		58.00	
Computers	1,769.56	4,166.70	-2,397.14	42.47 %
Events	1,045.00	1,666.70	-621.70	62.70 %
Janitorial Services	950.00	1,500.00	-550.00	63.33 %
Operations				
Books, Subscriptions, Reference	3,083.95	3,333.30	-249.35	92.52 %
Postage, Mailing Service	9.36		9.36	
Software Maintenance	2,293.75	1,666.70	627.05	137.62 %
Supplies	1,106.57	1,250.00	-143.43	88.53 %
Telephone, Telecommunications	2,868.99	2,000.00	868.99	143.45 %
Total Operations	9,362.62	8,250.00	1,112.62	113.49 %
Payroll Expenses				
Company Contributions				
Retirement	6.71		6.71	
Total Company Contributions	6.71		6.71	
Medicare Employer		369.20	-369.20	
Social Security Employer	164.68	1,577.50	-1,412.82	10.44 %
SUI		195.00	-195.00	
Taxes	2,033.83		2,033.83	
Wages	24,167.04	25,441.70	-1,274.66	94.99 %
Total Payroll Expenses	26,372.26	27,583.40	-1,211.14	95.61 %
Reimbursements	7.00		7.00	
Summer Reading Program Supplies	163.68		163.68	
Total Expenses	\$40,602.59	\$43,166.80	\$ -2,564.21	94.06 %
NET OPERATING INCOME	\$ -22,443.04	\$ -0.10	\$ -22,442.94	22,443,040.00 %

Florence Public Library

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L
October 2024 - July 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Other Expenses				
Reconciliation Discrepancies	5,190.89		5,190.89	
Total Other Expenses	\$5,190.89	\$0.00	\$5,190.89	0.00%
NET OTHER INCOME	\$ -5,190.89	\$0.00	\$ -5,190.89	0.00%
NET INCOME	\$ -27,633.93	\$ -0.10	\$ -27,633.83	27,633,930.00 %

Profit and Loss

Florence Police Department Forfeitures & Seizures

October 1, 2024-July 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Cost of Goods Sold	
Gross Profit	0
Expenses	
2024 Tahoe Upfit	6,136.00
2024 Tahoe Vehicle Delivery	2,400.00
Advertising and Promotion	2,071.50
Ammunition	585.45
Automobile Expense	79.50
Body Armor/Protection	244.55
Cameras	27,486.50
Computer and Internet Expenses	122.59
Dues and Subscriptions	431.73
K-9	
Office Supplies	9,291.07
Rent Expense	28,466.97
Tasers	1,356.97
Training	6,791.85
Travel Expense	276.96
Uniform Equipment	22,589.29
Vehicle Repair	20,128.63
Total for Expenses	\$128,459.56
Net Operating Income	-\$128,459.56
Other Income	
Interest	2,193.79
Proceeds of Capital Assets	13,700.00
Total for Other Income	\$15,893.79
Other Expenses	
Net Other Income	\$15,893.79
Net Income	-\$112,565.77

City of Florence
Fund Balances
7/31/2025

Account	Beginning Balance	Credits(+)	Debits(-)	Ending Balance
General Fund	748,177.24	83,003.12	184,461.45	646,718.91
Investments*	226,417.84	3,576.80	10.00	229,984.64
W/S Revenue	214,497.58	192,276.67	111,668.65	295,105.60
Court Security	17,140.28	1,337.36	-	18,477.64
Court Technology	4,872.23	1,155.34	133.10	5,894.47
Water Meter Deposit	75,975.00	500.00	516.00	75,959.00
2014 C of O	7,176.29	1.22		7,177.51
Water and Wastewater Contingenc	1,659.59	0.28		1,659.87
P. Dept. Training Fund	2,022.35	0.34		2,022.69
Veteran's Memorial	582.48	0.10		582.58
<i>Veteran's Memorial CD*</i>	4,369.12	55.42		4,424.54
Mun. St. Main and Repair	217,408.09	36.93		217,445.02
Florence Public Library	27,694.03		4,764.93	22,929.10
Juvenile Case Manager	10,261.57	4,402.85		14,664.42
<i>Public Library CD*</i>	49,158.14	841.86		50,000.00
Child Safety Fund	2,929.73	1,100.54		4,030.27
CDBG Grant	10,316.12	1.75		10,317.87
Time Payment Fee	426.50	795.40	450.00	771.90
2019 C of O	152.00	0.03		152.03
PD Forfeiture	43,842.69	61.21	13,918.39	29,985.51
Impact Fees	12,604.22	28,912.62		41,516.84
TOTAL	\$ 1,677,683.09	\$ 318,059.84	\$ 315,922.52	\$ 1,679,820.41

Veteran's Memorial CD*

Public Library CD*

Investments CD*

Balance as of:6/30/2025 - matures on 7/21/2026-Verabank

Balance as of:06/30/2025 - matures on 6/21/2025 - Verabank

Balance as of:6/30/2025; Matures 5/19/26 - Cetera Advisor

Sales Tax Report

	2020	2021	2022	2023	2024	2025	Change	%
January	22,994.07	22,613.04	29,568.65	31,931.99	32,338.95	39,789.99	7,451.04	23.04%
February	30,045.60	34,580.14	40,303.62	39,221.37	35,109.18	59,582.85	24,473.67	69.71%
March	24,685.35	27,327.71	28,220.81	28,119.96	29,551.70	31,547.27	1,995.57	6.75%
April	21,225.79	19,534.21	25,264.02	31,422.50	29,867.67	31,049.03	1,181.36	3.96%
May	26,329.14	33,897.72	35,940.37	40,421.70	44,071.06	42,756.60	(1,314.46)	-2.98%
June	24,429.71	28,438.50	31,900.90	30,472.75	36,585.57	36,985.77	400.20	1.09%
July	27,119.74	35,927.57	31,503.71	31,121.37	28,177.81	46,367.80	18,189.99	64.55%
August	32,815.25	31,635.88	35,051.42	39,506.14	35,538.97	41,656.73	6,117.76	17.21%
September	27,141.89	31,838.29	40,220.22	32,939.55	35,654.16		(35,654.16)	-100.00%
October	18,057.02	24,321.51	31,997.00	31,946.22	34,516.43		(34,516.43)	-100.00%
November	29,599.62	34,026.99	36,779.29	39,593.50	40,857.94		(40,857.94)	-100.00%
December	19,294.58	29,819.80	36,444.15	34,374.19	37,870.03		(37,870.03)	-100.00%
Total	\$ 280,743.69	\$ 331,348.32	\$ 373,625.51	\$ 379,139.25	\$ 420,139.47			

FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
332,744.28	386,142.02	410,377.77	412,808.98	442,980.44
	13.83%	6.28%	0.59%	7.36%

Monthly numbers reported as net of service and retainage amounts

City of Florence

Transaction List

Sorted by Location No
From 07/01/2025 through 07/31/2025

Account No	Location No	Customer Name	Trans. Date	Trans. Type	Reason	Batch	Amount
0116	0116	FOX. JOHN/BETTY	07/17/2025	Adjustment			
					WATER		10.00
					GARBAGE		-10.00
							0.00
2363	0248	WEBB. MARY	07/16/2025	Adjustment	BER BILLERR	BER	
					WATER Penalty		-40.00
							-40.00
0257	0257	FLORENCE POLICE	07/16/2025	Adjustment	CIT	CIT	
					WATER		-2097.58
							-2097.58
0344	0344	LIBRARY. D/B/A	07/25/2025	Adjustment	CIT	CIT	
					WATER		-179.88
							-179.88
2778	0345	PERSON. RISSA	07/30/2025	Adjustment	BER BILL ERR	BER	
					GARBAGE		-70.08
							-70.08
1862	0541	VALLES. KATHY L.	07/18/2025	Adjustment	BER	BER	
					WATER		2.78
					GARBAGE		-2.78
							0.00
1006	1006	SIKES. JASON	07/21/2025	Adjustment	BER PAYS.ACDI	BER	
					GARBAGE		-17.91
							-17.91
1329	1329	FLORENCE CITY	07/25/2025	Adjustment	CIT	CIT	
					WATER		-740.11
							-740.11
1543	1543	VETERAN'S	07/25/2025	Adjustment	CIT	CIT	
					WATER		-242.49
							-242.49
2085	1749	FLORENCE	07/25/2025	Adjustment	CIT	CIT	
					WATER		-317.64
							-317.64
Grand Totals				Adjustment			
					WATER		-3564.92
					GARBAGE		-100.77
					WATER Penalty		-40.00
							-3705.69

City of Florence Agenda Item Cover Sheet

MEETING DATE: September 9, 2025 6:00 p.m.

AGENDA ITEM #: 8

INITIATED BY: Wayne Thompson

☒ Information Attached

☐ Bring Paperwork from Previous Meeting

☐ Verbal

☐ No Paperwork at Time of Packets

☐ No paperwork needed. Routine action item only



Citation Offense Count By Stop Type

Number of TRAFFIC Offenses (for *ALL*)	94
Number of CITATIONS	71
SPEEDING (SPEED)	48
NO DRIVERS LICENSE (3103)	8
DISPLAY EXPIRED REGISTRATION (3656)	4
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY (3049)	3
POSSESSION OF DRUG PARAPHERNALIA (3195)	2
NO LICENSE PLATE OR REGISTRATION INSIGNIA (3655)	1
EXPIRED DRIVERS LICENSE (3103EX)	1
RAN STOP SIGN (3006)	1
JUNK VEHICLE (1100)	1
ANIMAL ORDINANCE 10042011-01 (1006)	1
FOLLOWING TOO CLOSELY-TAILGATING (3017)	1
Number of WARNINGS	23
SPEEDING (SPEED)	8
FAIL TO DISPLAY DRIVERS LICENSE (3263)	2
DISPLAY EXPIRED REGISTRATION (3656)	2
OPERATE VEHICLE WITHOUT LICENSE PLATES OR WITH ONE LICENSE PLATE (3667)	2
LEFT LANE FOR PASSING ONLY (544.01)	2
NO LICENSE PLATE OR REGISTRATION INSIGNIA (3655)	1
FAIL TO SIGNAL TURN (3096)	1
POSSESSION OF TOBACCO PRODUCTS BY MINOR (SMOKE)	1
FAIL TO SECURE LOAD (3629)	1
FAIL TO DRIVE IN SINGLE LANE (3070)	1
DISORDERLY CONDUCT (4201)	1
FOLLOWING TOO CLOSELY-TAILGATING (3017)	1



Florence Police Department
851 FM 970
Florence Texas. 76527
Chief Wayne Thompson

Memorandum for Record

Subject: Florence Police Department Report for JULY 2025 (SEP 2025 Council Mtg)

Purpose: Provide the Mayor and City Council Departmental Statistics for 1-31 JULY 2025.

1. The Florence Police Department conducted a total of 194 contacts.
2. 100 Calls for Service within the Florence City Limits.
3. Conducted a total of 94 traffic stops consisting of 71 Citations and 23 Warnings. (*)
4. Vehicle Maintenance Report is attached.

Attended monthly "Crosscheck Meeting" with other law enforcement agencies.

Attended Juvenile Updates and Standardized Training (J.U.S.T).

Attended Florence Chamber of Commerce Meeting.

Attended WCCAC Case review.

Attended WCCAC fundraiser planning meeting (Purse Bingo).

Attended a regional CID meeting.

Attended Wilco OEM Emergency Partners meeting.

Attended monthly department head meeting.

Attended TDEM "Post Fire Information" zoom meeting.

Attended multiple TDEM severe weather, flooding and situational awareness calls.

Attended multiple Wilco OEM severe weather, flooding and situational awareness calls.

Held department-wide meeting / policy & procedure updates.

Executed "Pothole Friday" event in conjunction w/ PW staff, city admin and council.

Participated in Multi-Disciplinary Team (MDT) meeting and case reviews.

Attended USDA Emergency Watershed Program (EWP) Briefing and on-site meeting.

Attended School Safety Symposium.

Boy Scout presentation.

Attended city budget workshops.

Applied for 2 grants (LCRA and USDA).

Attended Wilco Emergency Communications dispatch steering committee meeting.

Held National Night Out and City-Wide Fall Cleanup meetings.

Serviced several vehicle patrol units.

Met w/ Fisd superintendent regarding upcoming events.

Disposed of old munitions w/ Army EOD at Fort Hood.

Cleared out Conex box.

- Significant Event – Several arrests

Point of contact for this report is the undersigned at chief@florencetxpd.com or 737-444-3299.

Wayne Thompson
Chief of Police
Florence Police Department

As Of: 8/22/2025

Unit Number	YEAR	NAME	MODEL	Assigned	License Plate	VIN	Registration	Tire Size	Oil Type	Last Maintenance Mileage	Oil Change Due	Last Tire Change (Oldest Tire)	Last Brake Job	Last Unscheduled Maintenance
800	2020	CHEVY	TAHOE	Thompson, W	TX 1426406	1GNLDCFC1LR282400	Jun-24	265/60R17	0W-20	86642	90000	12/12/2024	Mar-25	8/22/2023
801	2023	DODGE	CHARGER	Schreiber	TX 1568491	2C3CDXAT0PHS32782	Oct-25	225/60R18	5W-20	11473	10782	NOT DUE	NOT DUE	1/4/2024
802	2023	DODGE	CHARGER	Reserve	TX 1568492	2C3CDXAT2PHS32783	Oct-25	225/60R18	5W-20	11614	17614	NOT DUE	NOT DUE	7/15/2024
803	2020	CHEVY	TAHOE	Reserve	TX 142-6405	1GNLDCFC1LR282087	Jun-24	265/60R17	0W-20	67146	7400	8/3/2023	2/14/2023	1/1/2025
804	2017	CHEVY	TAHOE	Reserve	TX 1370423	1GNLDCFC6HR153611	Nov-24	265/60R17	0W-20	68019	74019	12/11/2023	10/10/2023	1/24/2024
805	2021	DODGE	CHARGER	White Enjile	TX 1467926	2C3CDXAT7MH666281	Aug-24	225/60R18	5W-20	53986	57000	10/11/2024	7/1/2025	8/5/2025
806	2021	DODGE	CHARGER	Sanchez	TX 1467925	2C3CDXAT7MH6663987	Aug-24	225/60R18	5W-20	53564	57000	3/12/2024	NOT DUE	9/27/2024
807(K9)	2024	CHEVY	TAHOE	Thompson, K	TX 1606706	1GNSCLE08RR260045	Aug-26	265/60R17	5W-20	7199	14000	N/A	NOT DUE	N/A
808	2024	CHEVY	TAHOE	Unassigned	TX 1606708	1GNSCLE09RR219812	Aug-26	265/60R17	5W-20	N/A	7000	N/A	NOT DUE	N/A
809	2024	CHEVY	TAHOE	Jonhap	TX 1606709	1GNSCLE07RR219999	Aug-26	265/60R17	5W-20	14263	21000	N/A	NOT DUE	N/A
810	2024	CHEVY	TAHOE	Guthrie	TX 1606707	1GNSCLE0XR219785	Aug-26	265/60R17	5W-20	14000	21000	N/A	NOT DUE	N/A

City of Florence Agenda Item Cover Sheet

MEETING DATE: September 9, 2025 6:00 p.m.

AGENDA ITEM #: 9

INITIATED BY: Stacey Adams

☒ Information Attached

☐ Bring Paperwork from Previous Meeting

☐ Verbal

☐ No Paperwork at Time of Packets

☐ No paperwork needed. Routine action item only

MONTHLY OPERATING REPORT

FOR PUBLIC WATER SYSTEMS THAT ARE USING GROUNDWATER SOURCES
OR ARE PURCHASING TREATED WATER FROM ANOTHER PUBLIC WATER SYSTEM

PUBLIC WATER
SYSTEM NAME:

City Of Florence

PWS ID No.: 2460005

Report for
the Month of: July 2025

Number of Active Service
Connections this Month: 535.00

WATER PRODUCTION						
Pumpage to storage and distribution X 1000 Gals						
Date	From Wells Directly to Distr.	From Wells to Storage Tanks	Purchased Water Directly to Distr.	Purchased Water into Storage	From SWTP or GWUDI Plant	Total Daily Production
1		90.6		125.1		215.7
2		76.4		119.3		195.7
3		43.9		66.9		110.8
4		56.7		70.4		127.1
5		58.2		77.5		135.7
6		52.6		58.9		111.5
7		70.5		122.2		192.7
8		40.9		86.2		127.1
9		77.9		79.8		157.7
10		59.4		100.2		159.6
11		62.4		77.8		140.2
12		48.7		86.0		134.7
13		80.2		97.9		178.1
14		48.2		84.5		132.7
15		53.7		76.7		130.4
16		67.4		95.3		162.7
17		53.1		87.8		140.9
18		51.2		92.1		143.3
19		58.2		77.1		135.3
20		62.8		93.8		156.6
21		55.2		80.2		135.4
22		52.2		86.0		138.2
23		62.3		90.1		152.4
24		62.6		89.6		152.2
25		64.6		83.1		147.7
26		57.6		95.2		152.8
27		68.7		117.3		186.0
28		68.8		91.6		160.4
29		53.1		97.7		150.8
30		68.5		95.9		164.4
31		69.3		112.3		181.6
Total		1,895.9		2,814.5		4,710.4
Avg		61.2		90.8		151.9
Max		90.6		125.1		215.7
Min		40.9		58.9		110.8

Any additional information you wish to provide:

I certify that I am familiar with the information contained in this report and that, to the best of my knowledge, the information is true, complete, and accurate.

Operator's

Signature: A.J. Olson

Date: August 2, 2025

Certificate No. and Class: WO0007107 Class A

WATER TREATMENT PLANT TWO

DATE LAST READ	TIME OF READ	PLANT 2 RAW WATER				PLANT 2 TREATMENT PROCESS				PLANT 2 DISTRIBUTION			
		WELL METER	TOTAL	STATIC LEVEL	WELL HOUR METER	WELL GPM	CL ₂ LBS.	CL ₂ USED	CL ₂ RES.	FEED	Meter	Georgetown Total	DISTRIBUTION METER
30	855	781940	25500	0	984.6	13.8	93	1	2.8	14	301369	102500	0
1	1500	782282	32200		1001.6	17	127	10	1.3	14	302820	125100	8334.9
2	1430	782553	29100	40	1017.8	16.2	115	12	3.2	14	303813	119300	8334.9
3	855	782721	16800		1026.8	9	109	6	3.2	14	304482	66900	8334.9
4	900	782906	18500	36	1036.3	9.5	102	7	2	14	305186	70400	8334.9
5	830	783108	20200		1046.7	10.4	94	8	2.8	14	305961	77500	8334.9
6	900	783344	23600	37	1059.7	13	85	9	2.3	14	306550	58900	8334.9
7	1128	783562	21800		1070.8	11.1	77	8	3.7	16	307772	122200	8334.9
8	850	783754	19200		1081.1	10.3	69	8	2	16	308634	86200	8334.9
9	900	783980	22600		1092.9	11.8	60	9	2.1	16	309432	79800	8334.9
10	935	784234	25400		1106.1	13.2	50	10	1.8	16	310434	100200	8334.9
11	1010	784418	18400	38	1115.5	9.4	43	7	1.5	16	311212	77800	8334.9
12	910	784623	20500		1125.9	10.4	35	8	2.5	20	312072	86000	8334.9
13	1050	784852	22900	38	1137.6	11.7	30	5	2.6	20	313051	97900	8336.7
14	920	785049	19700	37	1147.7	10.1	21	9	2.9	20	313896	84500	8336.7
15	853	785225	17600		1156.8	9.1	18	3	3.4	16	314663	76700	8336.7
16	750	785441	21600	38	1168.1	11.3	7	11	1.3	16	315616	95300	8336.7
17	822	785643	20200		1178.6	10.5	143	14	2.2	16	316494	87800	8336.7
18	800	785849	20600	33	1189.6	11	134	9	2.3	16	317415	92100	8336.7
19	858	786035	18600	36	1198.8	9.2	126	8	2.8	20	318186	77100	8336.7
20	915	786258	22300	36	1210.1	11.3	116	10	3.2	20	319124	93800	8336.7
21	805	786437	17900		1219.8	9.7	108	8	3.1	20	319926	80200	8336.7
22	820	786640	20300	38	1230.2	10.4	99	9	2.6	20	320786	86000	8336.7
23	727	786845	20500		1241.1	10.9	89	10	3.4	20	321687	90100	8336.7
24	744	787050	20500		1251.8	10.7	80	9	3.6	20	322583	89600	8336.7
25	835	787249	19900		1261.9	10.1	72	8	2.7	18	323414	83100	8336.7
26	850	787475	22600	38	1273.5	11.6	63	9	2.6	18	324366	95200	8336.7
27	840	787744	26900	34	1287.7	14.2	52	11	2.4	18	325539	117300	8336.7
28	800	787950	20600		1298.8	11.1	44	8	2.3	18	326455	91600	8336.7
29	723	788176	22600	36	1310.7	11.9	34	10	1.9	19	327432	97700	8336.7
30	857	788449	27300		1326	15.3	22	12	1.9	18	328391	95900	8336.7
31	745	788639	19000		1336.1	10.1	14	8	1.8	20	329514	112300	8336.7

DISTRIBUTION TOTAL	3484400	TOTAL WELL PRODUCTION	669900	TOTAL WELL HOURS	351.5
TOTAL CHLORINE LBS. USED	273	Georgetown Total	2814500	AVG WELL GPM	31.8
GALLONS PER LBS. CHLORINE	12763	TOTAL PROCESS WATER	180700	SERVICE PUMP HOURS	0

WATER TREATMENT PLANT THREE																
DATE LAST READ	TIME OF READ	PLANT 3 RAW WATER				PLANT 3 TREATMENT PROCESS				PLANT 3 DISTRIBUTION				DISTRIBUTION		
		WELL METER	WELL TOTAL	STATIC LEVEL	WELL METER	WELL TOTAL	WELL GPM	CL ₂ LBS.	CL ₂ USED	CL ₂ RES.	FEED	METER	TOTAL	PUMP 1 HOURS	PUMP 2 HOURS	TOTAL HOURS
30	840	131573	3400	0	12588.5	3.7	15.3	21	1	1.4	4	486855	3400	0	1438.4	0.2
1	1000	131619	4600		12593.6	5.1	15.0	20	1	1	8	486859	4600		1438.7	0.3
2	1401	131620	100		12593.7	0.1	16.7	20	0	1	8	486859	100		1438.7	0
3	845	131621	100		12593.8	0.1	16.7	20	0	1	8	486859	100		1438.7	0
4	840	131673	5200		12599.6	5.8	14.9	18	2	1.9	10	486863	5200		1439	0.3
5	910	131673	0		12599.6	0	#DIV/0!	18	0	1.8	10	486863	0		1439	0
6	845	131673	0		12599.6	0	#DIV/0!	18	0	1.1	10	486863	0		1439	0
7	1100	131730	5700		12606.2	6.6	14.4	16	2	2.7	10	486869	5700		1439.4	0.4
8	1105	131730	0	598	12606.2	0	#DIV/0!	16	0	2.8	10	486869	0		1439.4	0
9	1000	131730	0		12606.2	0	#DIV/0!	15	1	2.8	10	486869	0		1439.4	0
10	1100	131730	0		12606.2	0	#DIV/0!	15	0	2.5	10	486869	0		1439.4	0
11	1120	131770	4000		12610.6	4.4	15.2	15	0	2.7	10	486874	4000		1439.7	0.3
12	1010	131787	1700		12612.4	1.8	15.7	14	1	3.2	10	486874	1700		1439.7	0
13	1105	131825	3800		12616.5	4.1	15.4	11	3	3.5	10	786877	3800		1440	0.3
14	827	131852	2700		12619.6	3.1	14.5	10	1	4.3	10	486880	2700		1440	0
15	640	131888	3600	598	12623.5	3.9	15.4	10	0	3.9	8	486884	3600		1440.4	0.4
16	910	131925	3700		12627.5	4	15.4	9	1	3.9	8	486886	3700		1440.6	0.2
17	813	131925	0		12627.5	0	#DIV/0!	9	0	4.2	8	486886	0		1440.6	0
18	820	131958	3300		12631	3.5	15.7	8	1	3.9	5	486889	3300		1440.8	0.2
19	838	131958	0		12631	0	#DIV/0!	8	0	2.9	0	486889	0		1440.8	0
20	848	132008	5000		12636.6	5.6	14.9	7	1	3.6	5	486894	5000		1441.1	0.3
21	1003	132052	4400		12641.2	4.6	15.9	6	1	3.7	6	486898	4400		1441.4	0.3
22	836	132053	100		12641.3	0.1	16.7	150	0	3.5	5	486898	100		1441.4	0
23	840	132091	3800	598	12645.3	4	15.8	150	0	3.2	5	486902	3800		1441.7	0.3
24	748	132099	800		12646.1	0.8	16.7	150	0	2.8	5	486902	800		1441.7	0
25	815	132153	5400		12651.8	5.7	15.8	150	0	2.8	5	486907	5400		1442	0.3
26	825	132153	0		12651.8	0	#DIV/0!	150	0	2.6	0	486907	0		1442	0
27	825	132193	4000		12655.9	4.1	16.3	150	0	2.5	5	486912	4000		1442.4	0.4
28	815	132207	1400		12657.3	1.4	16.7	149	1	2.3	5	486912	1400		1442.4	0
29	705	132209	200	598	12657.5	0.2	16.7	148	1	2.2	5	486912	200		1442.4	0
30	846	132214	500		12658	0.5	16.7	148	0	2	5	486915	500		1442.6	0.2
31	730	132299	8500		12666.9	8.9	15.9	145	3	1.9	5	486920	8500		1442.6	0
DISTRIBUTION TOTAL		72600				TOTAL WELL PRODUCTION				72600				TOTAL WELL HOURS		
TOTAL CHLORINE LBS. USED		20				TOTAL GAL. OF POLY-PHOSPHATE USED				0				AVG WELL GPM		
GALLONS PER LBS. CHLORINE		3630				TOTAL PROCESS WATER				65950				SERVICE PUMP HOURS		
														4.2		

WATER TREATMENT PLANT FOUR															
DATE LAST READ	TIME OF READ	PLANT 4 RAW WATER				PLANT 4 TREATMENT PROCESS				PLANT 4 DISTRIBUTION				TOTAL	
		WELL METER	WELL TOTAL	STATIC LEVEL	WELL HOUR METER TOTAL	WELL GPM	CL ₂ LBS.	CL ₂ USED	RES.	FEED	CL ₂ FEED	DISTRIBUTION TOTAL	PUMP 1 HOURS	PUMP 2 HOURS	TOTAL HOURS
30	918	126200	113617000	0	15337.7	6.3	300574	123	6	2.7	28	113617000	0	0	0
1	1615	126738	53800		15346.1	8.4	106.7	116	7	4	29	53800			0
2	1445	127210	47200		15354.9	8.8	89.4	108	8	3	28	47200			0
3	920	127480	27000		15359.6	4.7	95.7	104	4	3.7	28	27000			0
4	935	127810	33000		15365.1	5.5	100.0	99	5	2.5	26	33000			0
5	850	128190	38000		15371.5	6.4	99.0	93	6	2.6	26	38000			0
6	930	128480	29000		15376.2	4.7	102.8	88	5	2.5	26	29000			0
7	1145	128910	43000		15383.5	7.3	98.2	82	6	2	26	43000			0
8	1105	129127	21700	598	15389.4	5.9	61.3	76	6	2.5	28	21700			0
9	950	129680	55300		15396.3	6.9	133.6	68	8	3.2	28	55300			0
10	900	130020	34000		15402.1	5.8	97.7	62	6	2.6	28	34000			0
11	1030	130420	40000		15408.6	6.5	102.6	55	7	2	28	40000			0
12	930	130885	26500		15413	4.4	100.4	46	9	1.8	30	26500			0
13	1125	131220	53500		15422	9	99.1	40	6	3.1	32	53500			0
14	850	131478	25800		15426.3	4.3	100.0	34	6	3.7	32	25800			0
15	825	131803	32500	598	15431.7	5.4	100.3	28	6	3.4	30	32500			0
16	830	132224	42100		15438.1	6.4	109.6	16	12	3.1	30	42100			0
17	915	132553	32900		15444.2	6.1	89.9	11	5	2.1	30	32900			0
18	810	132826	27300		15448.7	4.5	101.1	117	5	2.4	30	27300			0
19	952	133222	39600		15455.3	6.6	100.0	110	7	2.5	30	39600			0
20	950	133577	35500		15461.2	5.9	100.3	104	6	2.5	30	35500			0
21	1030	133906	32900		15466.6	5.4	101.5	98	6	1.9	32	32900			0
22	855	134224	31800	598	15471.8	5.2	101.9	91	7	2.9	34	31800			0
23	745	134604	38000		15478.2	6.4	99.0	83	8	3.5	34	38000			0
24	755	135017	41300		15485.1	6.9	99.8	75	8	3.7	34	41300			0
25	820	135410	39300		15491.7	6.6	99.2	68	7	2.5	32	39300			0
26	920	135760	35000		15497.5	5.8	100.6	62	6	2.4	32	35000			0
27	915	136138	37800		15503.9	6.4	98.4	55	7	2.4	32	37800			0
28	835	136606	46800		15511.8	7.9	98.7	46	9	3.8	30	46800			0
29	740	136909	30300	598	15516.9	5.1	99.0	40	6	3.7	30	30300			0
30	940	137316	40700		15523.8	6.9	98.3	34	6	2.4	28	40700			0
31	820	137734	41800		15530.7	6.9	101.0	27	7	2.2	28	41800			0
DISTRIBUTION TOTAL		1153400				TOTAL WELL PRODUCTION 1153400				TOTAL WELL		193			
TOTAL CHLORINE LBS. USED		207				TOTAL GAL. OF POLY-PHOSPHATE USED 0				AVG WELL		99.60			
GALLONS PER LBS. CHLORINE		5572				TOTAL PROCESS WATER 37270				SERVICE PUMP HOURS		0			

DATE	DISTRIBUTION TOTAL	RUNNING AVERAGE	SYS. RES.	CL ₂ LBS. TOTAL	
30	113748400	3962523	2.7	8	
1	215700	215700	1.5	18	
2	195700	205700	2.7	20	
3	110800	174067	2.2	10	
4	127100	162325	1.1	14	
5	135700	157000	1.3	14	
6	111500	149417	1.2	14	
7	192700	155600	2.1	16	
8	127100	152038	0.5	14	
9	157700	152667	1.6	18	
10	159600	153360	1.1	16	
11	140200	152164	2	14	
12	134700	150708	0.8	18	
13	178100	152815	1.2	14	
14	132700	151379	1.3	16	
15	130400	149980	1.7	9	
16	162700	150775	1.1	24	
17	140900	150194	1.1	19	
18	143300	149811	1.5	15	
19	135300	149047	1.7	15	
20	156600	149425	1.6	17	
21	135400	148757	1.9	15	
22	138200	148277	1.1	16	
23	152400	148457	2	18	
24	152200	148613	2.2	17	
25	147700	148576	2.1	15	
26	152800	148738	1.4	15	
27	186000	150119	1.2	18	
28	160400	150486	1.2	18	
29	150800	150497	1.6	17	
30	164400	150960	1	18	
31	181800	151948	1.1	18	
DISTRIBUTION TOTAL		4710400			
MONTHLY AVERAGE		151948			
MINIMUM DAILY USAGE		110800			
MAXIMUM DAILY USAGE		215700			

City of Florence Agenda Item Cover Sheet

MEETING DATE: September 9, 2025 6:00 p.m.

AGENDA ITEM #: 10

INITIATED BY: Angelica Lombardi

☒ Information Attached

☐ Bring Paperwork from Previous Meeting

☐ Verbal

☐ No Paperwork at Time of Packets

☐ No paperwork needed. Routine action item only

JULY

Administrative		JULY	Last month	Last year
Cases on file		1424	1801	3384
New cases		75	249	62
	Traffic			
	City Ordinances			
	Other			
Case Actions				
Cases closed		653		
Warrants issued		0		
Courtesy letters		0		

The Court finished dismissing or writing off fines for uncollectible cases; a project that was started by the previous court administrator. We also did a warrant audit with Williamson County to ensure the warrants they had reflected the same in our records. This month was the highest in fines and fees collected since I took over court in October 2024.

Collection and Compliance				
Fines and fees collected		\$	26,820.00	
(to the state)		\$	13,281.00	50%
Community service / jail credit		\$	510.10	
Drivers safety course completions			20	
Deferred dispositions completed			0	

Courtroom Activity		
Showcause Hearings		24
Arraignments		18
Pretrial Hearings		0
Trials		0
Other Motions		5
Failure to Appear for Hearing		0

our mission:
our task:

To provide efficient and effective justice through a fair court.
The impartial interpretation and adjudication of state laws and city ordinances.

City of Florence Agenda Item Cover Sheet

MEETING DATE: September 9, 2025 6:00 p.m.

AGENDA ITEM #: 11

INITIATED BY: Tamela Louvier

- ☐ Information Attached
- ☐ Bring Paperwork from Previous Meeting
- ☐ Verbal
- ☒ No Paperwork at Time of Packets
- ☐ No paperwork needed. Routine action item only

City Administrator's Report

To: Mayor Daniels & City Council
CC: Staff
From: City Administrator, Tamela Louvier
Date: September 9, 2025

Mayor & Council

Human Resources

1. The Public Works department continues to have an open Tech III position, but we have not received any applications. We need to discuss potential strategies for moving forward to fill this role.
2. Should we consider hiring Abshire for the plant position, or do we want to explore additional options?

Administration

1. For the first time since I joined the City of Florence, our wastewater plant is officially in compliance. This is a major accomplishment, and it is all thanks to the hard work and dedication of our Public Works team. Our digester is liquid, our drying beds are cleaned and maintained as they should be, and the overall plant is running stronger than it has in the last year. We know this is an older facility that requires constant attention to stay on track, but our crew is making it happen every day. Mic has been a tremendous asset in these efforts, ensuring compliance, and training Bryan to help us remain in compliance and continue moving in the right direction. I could not be more proud of the progress our team has made, this is a true reflection of their commitment and determination.
2. We have been working with RSI to identify the cause of the August data loss on the shared drive. All data saved during that month was lost. RSI spent eight days on-site investigating the issue. Progress was made until the electrical glitch on Thursday, August 21, which caused further disruptions.
3. Due to these issues, RSI reverted our email system back to the previous version rather than the new Microsoft platform we purchased. Once the server and data loss problems are resolved, we will move forward with the Microsoft conversion.
4. David, Angelica and I met with David from RSI on Friday morning, September 5, 2025, to discuss what our next budget year needs will be to get our systems updated and secure. David has recommended that we either update Encode to the cloud-based version, or we look at other options. They are recommending that we get AdComp up and running as soon as possible as they are cloud based.
5. AdComp will be meeting with us this week to show us the Building Services/Permit module.

6. We have also been coordinating with AdComp, CUSI, and RSI regarding the August CUSI data loss. Julie has had to manually reenter the following:
 - Closed accounts
 - Open accounts
 - All payments (26 days' worth)
 - Meter reads
 - Late penalty fees
 - Account corrections

As a result, late bills could not be sent out on schedule and 10 citations were most during this data loss. That is an estimated \$2000 loss of revenue to the city.

7. The City has been paying for TextMyGov for the past four years, though the service was never activated. In February 2025, Mary submitted a written request to cancel the service, but the cancellation was not processed. We recently received an invoice for \$3,000 for 2024 and 2025 services. I followed up, forwarded Mary's email, and received confirmation on September 3 that the service is now cancelled. However, we remain responsible for \$1,500 for 2024 services.

Building Permits

1. A permit was issued for the remodel of a carport. The resident has since decided not to proceed with the project due to the structure being non-compliant and is requesting a refund of the permit fees. Permit fees are non-refundable, as SafeBuilt has already completed a review of the site plan, conducted additional research, and engaged in correspondence with both the property owner and City staff.
2. We had another auxiliary building I have been working on for several months. The owner has finally received the stamp of approval to begin work.
3. We have received 2 new permit applications.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #:	Title:
12	Discussion, consideration, and possible action on the minutes from the August 5, August 11, and August 25, 2025 meetings.
Summary:	
Option (s):	
<input type="checkbox"/>	I move to make the motion to approve the minutes from the August 5, August 11, and August 25, 2025 meetings, as presented.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.



**Florence City Council
Regular Meeting Minutes
August 5, 2025**

Present:

Mayor	Ben Daniel
Mayor Pro Tem	Mary Condon
Council Members	Forrest Hyde
	Mary Jane Swope
	Debra Bivens
	Mike Harrell

Staff Members Present:

City Administrator	Tamela Louvier
City Secretary	Angelica Lombardi
Treasurer	David Tropea
Public Works Director	Stacey Adams
Police	Wayne Thompson, David Guthrie

Guest(s) Present:

Patty Bendele, Austin Gonzalez, Dale More, Travis Zander, Kasey Jones

Opening Agenda

Mayor Ben Daniel called the meeting to order at 6:03 p.m.

Mike Harrell provided the Invocation.

Mayor Ben Daniel asked any Guests addressing the Council to speak at this time.

Committee, Council Members, and City Staff Reports:

1. **Florence Chamber of Commerce-** No Report.
2. **Florence Planning and Zoning Committee-** No Report.
3. **Florence ISD Afterschool Centers on Education-ACE-** No Report.
4. **Florence Community Park Garden Project-** No Report.
5. **Eula Hunt Beck Florence Public Library-** See Report. The Waco National Monument Park Ranger will read to children on August 19.
6. **Mayor/Council Report-** The Mayor, Mayor Pro-tem, David Tropea and Tamela Louvier will be meeting with City of Georgetown officials to discuss the water rate increase. David will go earlier before the meeting starts to review the books prior.
7. **City Treasurer-** See Report.
8. **Chief of Police-** See Report.

9. **Public Works Director-** See Report.
10. **Municipal Court-** See Report.
11. **City Administrator-** No Report.

Consent Agenda

12. Mary Condon made the motion to approve the minutes from the July 1, 2025 meeting. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.

Regular Agenda

13. No action.
14. Mary Condon made the motion to approve the project proposed by Eagle Scout Joaquin Diaz. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
15. Mary Condon made the motion to table action regarding the Florence Public Library asking for donations for a Sis Beck Memorial Fund. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.
16. Mike Harrell made the motion to approve Ordinance 2025-17, an ordinance denying the proposed change in rates of Oncor Electric Delivery Company LLC, finding and determining that the meeting at which this ordinance is passed is open to the public as required by law. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.
17. Mary Condon made the motion to approve the \$3,000.00 quote to repair the fence at the wastewater treatment plant from Gene Theriot DBA G Tex S. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
18. Mary Jane Swope made the motion to approve the \$6,576.00 quote to replace the regulator and chloromatic valve at the wastewater treatment plant from DNA Chem Inc. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.
19. Mary Condon made the motion to approve the \$12,500.00 quote for the replacement of the VFD's at the wastewater plant from T. Morales. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
20. Mary Jane Swope made the motion to table discussion regarding AdComp replacing Quickbooks for accounting, human resources, and payroll functions, for further research, to the next called meeting. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.
21. Mary Condon made the motion to table discussion regarding changing the domain from .com to .gov, for further research. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
22. Mary Condon made the motion to table discussion regarding changing website builders, for further research. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
23. Mary Jane Swope made the motion to approve establishing a Municipal Jury Fund bank account, and to make the transfer from the General Fund the amount retroactive to January 1, 2020, to the date the account is opened, and for future deposits there after received from the \$.10 Local Municipal Jury Fee. Mary Condon seconded the motion. None opposed. Motion carried unanimously.
24. Mary Jane Swope made the motion to approve using funds in the Court Technology fund to replace batteries in the citation printers, to be made retroactive from the purchase of batteries on June 26, 2025 in the amount of \$133.10 by LT Guthrie, and for all future purchases of replacement batteries for the citation printers as needed. Mary Condon seconded the motion. None opposed. Motion carried unanimously.

25. Mary Condon made the motion to approve renaming the Juvenile Case Manager bank account to Local Youth Diversion Fund. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
26. Mary Condon made the motion to approve a tax rate of 0.0607064 for FY 2025-2026. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
27. No action was taken regarding the Texas CLASS investment pool presentation.
28. No action was taken regarding Resolution 2025-15.
29. Mary Condon made the motion to approve Resolution 2025-16, approving an Interlocal Participation Agreement with BuyBoard. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
30. Mary Condon made the motion to table action regarding the bid for solid waste collection, to the next called meeting. Forrest Hyde seconded the motion. None opposed. Motion carried unanimously.
31. Mary Condon made the motion to table action regarding the copier lease for City Hall and the Police Department, for further research. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
32. Debra Bivens made the motion have our next budget workshop on August 7, 2025 at 3:30pm. Forrest Hyde seconded the motion. None opposed. Motion carried unanimously.
33. Mike Harrell made the motion to pay the expenditures, as presented. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
34. The next regular city council meeting will be September 2, 2025 at 6:00pm and the next called council meeting will be August 18, 2025 at 6:00pm.

Adjournment:

35. Mayor Daniel called the meeting adjourned at 9:17 pm.

Angelica Lombardi

PASSED AND APPROVED BY THE CITY COUNCIL OF CITY OF FLORENCE, TEXAS, THIS 9th DAY OF September, 2025.



Signed:

Ben Daniel, Mayor

Attest:

Angelica Lombardi, City Secretary



**Florence City Council
Regular Meeting Minutes
August 11, 2025**

Present:

Mayor	Ben Daniel
Mayor Pro Tem	Mary Condon
Council Members	Forrest Hyde
	Mary Jane Swope
	Debra Bivens
	Mike Harrell

Staff Members Present:

City Administrator	Tamela Louvier
Treasurer	David Tropea
Police Chief	Wayne Thompson

Guest(s) Present:

Troy Clawson

Opening Agenda

Mayor Ben Daniel called the meeting to order at 6:00 p.m.

Mike Harrell provided the Invocation.

Mayor Ben Daniel asked any Guests addressing the Council to speak at this time.

Deliberation Agenda

1. Mary Condon made the motion to approve the voter approval rate of 0.582550/\$100. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
2. Mary Condon made the motion to approve the bid from AL Clawson for the collection of solid waste for the City of Florence. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
3. Debra Bivens made the motion to table the discussion regarding the repair of Police unit 804, in the amount of \$7,632.15, due to budget. Forrest Hyde seconded the motion. None opposed. Motion carried unanimously.

Adjournment:

4. Mayor Daniel called the meeting adjourned at 6:34 pm.

Angelica Lombardi

**PASSED AND APPROVED BY THE CITY COUNCIL OF CITY OF FLORENCE, TEXAS, THIS
11TH DAY OF AUGUST, 2025.**

Signed:

Ben Daniel, Mayor



Attest:

Angelica Lombardi, City Secretary



**Florence City Council
Special Meeting Minutes
August 25, 2025**

Present:

Mayor	Ben Daniel
Mayor Pro Tem	Mary Condon
Council Members	Forrest Hyde
	Mary Jane Swope
	Debra Bivens
	Mike Harrell

Staff Members Present:

City Administrator	Tamela Louvier
Treasurer	David Tropea
Public Works Director	Stacey Adams.

Opening Agenda

Mayor Ben Daniel called the meeting to order at 6:00 p.m.
Alderman Mike Harrell provided the Invocation.
Mayor Ben Daniel asked any Guests addressing the Council to speak at this time.

Deliberation Agenda

1. Mary Condon made the motion to approve Resolution 2025-19, levying a tax rate for the tax year 2025. Mike Harrell seconded the motion. None opposed. Motion carried.
2. Mary Condon made the motion to move the September regular council meeting to September 9, 2025 at 6:00 p.m. Mike Harrell seconded the motion. None opposed. Motion carried.
3. Mary Condon made the motion to move the October regular council meeting to October 14, 2025 at 6:00 p.m. Forrest Hyde said he would not be present at the meeting. Mary Jane Swope seconded the motion. None opposed. Motion carried.

4. Mary Condon made the motion to move the November regular council meeting to November 11, 2025 at 6:00 p.m. Mike Harrell seconded the motion. None opposed. Motion carried.
5. Mary Condon made the motion to approve the first reading of Ordinance 2025-18, an ordinance of the City of Florence, Texas, zoning for traffic and rate of speed therein, on BS 195 in the City limits of the City of Florence; defining speeding and fixing a penalty therefore; declaring what may be sufficient complaint in prosecutions hereunder; with a saving clause repealing conflicting laws and declaring an emergency. Mike Harrell seconded the motion. None opposed. Motion carried.
6. No action was taken regarding switching website designers.
7. No action was taken regarding changing the domain from .com to .gov.
8. No action was taken regarding the repairs on vehicle Unit 804.
9. No action was taken regarding switching from QuickBooks to Adcomp.
10. No action was taken regarding the copier lease for City Hall and the Police Department.
11. Mary Condon made the motion to approve Resolution 2025-15, authorizing participation in the Texas CLASS Investment Pools, designating authorized representatives, and providing authorization of the City to enter into a participation agreement for investment of City funds in Texas CLASS. Forrest Hyde seconded the motion. None opposed. Motion carried.

Adjournment:

Mayor Daniel called the meeting adjourned at 6:13 pm.



**PASSED AND APPROVED BY THE CITY COUNCIL OF CITY OF FLORENCE,
TEXAS, THIS 9th DAY OF September, 2025.**

Signed:

Ben Daniel, Mayor

Attest:

Angelica Lombardi, City Secretary



CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 13	Title: Discussion, consideration, and possible action on expenditures.
Summary: Need council approval on expenditures.	
Option (s):	
<input type="checkbox"/>	I make the motion to approve the expenditures.
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

Unpaid Bills Report CITY OF FLORENCE

All Dates

	Date	Num	Amount
Amazon Capital Services			
	08/24/2025	1D47-9PRL-NPDP	244.83
	08/25/2025	1VPV-V6HQ-49TM	65.12
	08/25/2025	1VPV-V6HQ-IFPW	220.41
Total for Amazon Capital Services			\$530.36
Brightspeed			
	08/04/2023	x08042023	200.28
	09/13/2023	X09132023	200.04
Total for Brightspeed			\$400.32
City of Georgetown-8289			
	08/11/2025	xB03329190	-212.05
Total for City of Georgetown-8289			-\$212.05
Cougar Lube and Wash			
	08/07/2025	26965	-276.21
Total for Cougar Lube and Wash			-\$276.21
Dollar General			
	06/02/2025		-10.40
Total for Dollar General			-\$10.40
Donald L Allman, CPA, PC			
	09/30/2023	YE22-23 Entrie	50,880.00
Total for Donald L Allman, CPA, PC			\$50,880.00
Galls			
	05/01/2024	027819214	4.45
	08/13/2025	26978	-660.32
Total for Galls			-\$655.87
HRdirect			
	05/02/2023	INV13626158	137.99
Total for HRdirect			\$137.99
Kellin Thompson			
	07/02/2025	EmpReimb07022025	52.19
Total for Kellin Thompson			\$52.19
Lumen			
	04/12/2025		1,933.23
	06/12/2025	90922380	169.49
	05/12/2025	05/12/2025-06/11/2025	1,933.23
	07/11/2025		-4,534.20
Total for Lumen			-\$498.25
Marisela Suarez Chavez			

Unpaid Bills Report CITY OF FLORENCE

All Dates

	Date	Num	Amount
	08/17/2025	x08172025	200.00
	08/13/2025	x08122025	200.00
	08/27/2025	x082625	200.00
Total for Marisela Suarez Chavez			\$600.00
Office of the Attorney General			
	03/07/2025		230.77
Total for Office of the Attorney General			\$230.77
O'Reilly Automotive, INC			
	08/09/2025	5924-102360	89.94
Total for O'Reilly Automotive, INC			\$89.94
Pitney Bowes Inc.(Supplies)			
	10/24/2024	3319875129	201.06
Total for Pitney Bowes Inc.(Supplies)			\$201.06
Scott & White Health Plan			
	11/01/2024	November	6,345.00
	12/01/2024	December	623.26
Total for Scott & White Health Plan			\$6,968.26
Texas Fleet Fuel			
	07/16/2023	07/10/23 to 07/16/23	726.28
	09/24/2023	09/18/23 to 09/24/23	815.24
	11/19/2023	11/13/23 to 11/19/23	292.63
	11/27/2023	Package fees	761.71
	03/31/2024	03/25/24 to 03/31/24	554.05
	09/01/2024	08/26/24-09/01/24	591.78
	09/08/2024	09/02/24-09/08/24	609.55
	09/15/2024	09/09/24-09/15/24	612.91
	09/22/2024	09/16/24-09/22/24	658.20
	09/29/2024	09/23/24-09/29/24	622.85
	09/30/2024	Due From Utility Fund	1,007.30
Total for Texas Fleet Fuel			\$7,252.50
Tyler Technologies, Inc			
	09/01/2025	130-158947	1,637.27
Total for Tyler Technologies, Inc			\$1,637.27
USDA Rural Development			
	03/26/2025	97-20-04	16,195.00
Total for USDA Rural Development			\$16,195.00
Williamson Cnty Tax Assessor-Col			
	12/01/2022	9079382	7.50

Unpaid Bills Report
CITY OF FLORENCE
All Dates

	Date	Num	Amount
Total for Williamson Cnty Tax Assessor-Col			\$7.50
	TOTAL		\$83,530.38

Accrual Basis Thursday, August 28, 2025 10:04 PM GMTZ

Unpaid Bills Report

Florence - Water & Sewer

All Dates

	Date	Num	Amount
Adams, Stacey			
	03/25/2025		37.89
	08/14/2025	Reimb081425	28.35
Total for Adams, Stacey			\$66.24
Aflac due to General Fund			
	04/30/2024	Aflac Post May	404.94
Total for Aflac due to General Fund			\$404.94
Alterman, Inc			
	05/20/2024	147907	4,465.00
Total for Alterman, Inc			\$4,465.00
ASCO			
	04/22/2025	SWO422143-1	1,102.13
Total for ASCO			\$1,102.13
City of Georgetown			
	06/02/2025	CINV-0002737	66,642.84
Total for City of Georgetown			\$66,642.84
City of Georgetown Utilities			
	08/11/2025	B03326897	-12,868.96
Total for City of Georgetown Utilities			-\$12,868.96
Donald L Allman, CPA, PC			
	09/30/2023	FYE 22-23 JE	41,368.00
Total for Donald L Allman, CPA, PC			\$41,368.00
General Fund			
	08/31/2023	CPA62	5,000.00
	09/29/2023	CPA65	10,000.00
	03/01/2024	Misc	1,082.75
	03/11/2024	permits due to GF	8,080.07
	03/11/2024	Pool Due to GF	200.00
Total for General Fund			\$24,362.82
Kendall, Julie			
	04/30/2025		50.85
	05/31/2025	Reimb053125	48.64
Total for Kendall, Julie			\$99.49
L & S Enterprises LLC			
	08/08/2023		619.40
Total for L & S Enterprises LLC			\$619.40
Scott & White due to General Fund			
	10/01/2023	October	2,157.42
	11/01/2023	November	1,674.51

Unpaid Bills Report

Florence - Water & Sewer

All Dates

	Date	Num	Amount
	12/01/2023	December	558.17
	01/01/2024	January	1,116.34
	02/01/2024	February	2,357.84
	03/01/2024	March	1,728.15
	04/01/2024	April	1,622.05
	05/01/2024	May	1,046.00
	06/01/2024	June	2,198.10
	07/01/2024	July	2,198.10
	08/01/2024	August	2,198.10
	09/01/2024	September	2,198.10
	09/10/2024	October	2,198.10
	11/11/2024	December	1,823.65
	11/01/2024	November	1,775.90
	01/01/2025	January	2,786.32
	02/11/2025	March	3,169.81
	02/01/2025	February	2,786.32
	04/09/2025	May	3,456.85
	04/01/2025	April	3,505.14
	06/10/2025	1270342	3,456.85
	12/01/2024	December 24	-576.05
Total for Scott & White due to General Fund			\$45,435.77
Summer Energy LLC			
	04/14/2023	63233229	3,728.48
Total for Summer Energy LLC			\$3,728.48
Texas Fleet Fuel due to General Fund			
	09/01/2024	08/26/24-09/01/24	201.85
	09/08/2024	009/02/24-09/08/24	153.87
	09/15/2024	09/09/24-09/15/24	245.67
	09/22/2024	09/16/24-09/22/24	205.07
	09/29/2024	09/23/24-09/29/24	164.90
	09/30/2024	Package Fees	35.94
	11/25/2024	Package Fees	35.94
	11/25/2024	10/28/24-11/03/24	147.41
	11/25/2024	11/04/24-11/10/24	287.37
	11/25/2024	11/11/24-11/17/24	83.93
	11/25/2024	11/18/24-11/24/24	124.63
	12/30/2024	11/25/24-12/01/24	74.92
	12/30/2024	12/02/24-12/08/24	119.91
	12/30/2024	12/09/24-12/15/24	118.23

Unpaid Bills Report

Florence - Water & Sewer

All Dates

	Date	Num	Amount
	12/30/2024	12/16/24-12/22/24	409.17
	12/30/2024	12/23/24-12/29/24	123.87
	12/30/2024	Package Fees	35.94
	01/27/2025	12/30/24-01/05/25	150.00
	01/27/2025	01/06/25-01/12/25	118.06
	01/27/2025	01/13/25-01/19/25	214.71
	01/27/2025	01/20/25-01/26/25	71.38
	01/27/2025	Package Fees	35.94
	02/24/2025	Package Fees	35.94
	04/28/2025	03/31/2025-04/27/2025	750.88
	06/15/2025	06/09/25-06/15/25	198.48
	06/22/2025	06/16/25-06/22/25	165.26
Total for Texas Fleet Fuel due to General Fund			\$4,309.27
	TOTAL		\$179,735.42

Accrual Basis Thursday, August 28, 2025 10:08 PM GMTZ

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #:	Title:
14	Proposed budget for FY 2025-2026.
Summary: For discussion only, if OK, we will have a public hearing for a called meeting.	
Option (s):	
<input type="checkbox"/>	
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

Budget Overview_Budget_FY26_P&L_Report
Florence - Water and Sewer
FY 25-26

Account	Oct 2025 - Sep 2026
Income	
Bulk Water	50,000.00
Credit Card Fees	4,050.00
Disconnect Fees/Late Charges	12,000.00
Final Out Deposits	5,300.00
Garbage	214,200.00
Interest	500.00
Misc. Income	150.00
Street and Maintenance	15,000.00
Taps (Water & Sewer)	7,500.00
Transfers In	9,000.00
Wastewater	275,000.00
Water	825,000.00
Total for Income	\$1,417,700.00
Cost of Goods Sold	0.00
Gross Profit	\$1,417,700.00
Expenses	
Communications	3,000.00
Equipment Maintenance	2,500.00
Backhoe	
Total for Backhoe	\$2,500.00
Case Utility Tractor	5,000.00
Total for Case Utility Tractor	\$5,000.00
Jet Machine	0.00
Total for Jet Machine	\$5,000.00
Pumps	
Skid Loader	
Total for Skid Loader	\$150.00
Small Equipment	
Trucks	
Total for Trucks	\$7,000.00
Total for Equipment Maintenance	\$22,150.00
Equipment Purchase	
Safety Equipment	275.00
Tools	1,500.00

Budget Overview_Budget_FY26_P&L_Report
Florence - Water and Sewer
FY 25-26

Account	Oct 2025 - Sep 2026
Total for Equipment Purchase	\$1,775.00
Garbage Expense	186,200.00
General and Administrative	
Audit	6,500.00
Computer	900.00
Computer Maintenance	500.00
Contingency Fund	127,009.00
Fire & Safety	2,000.00
Fuel	8,000.00
Office/Shop Supplies	1,500.00
Postage	4,500.00
Professional Fees	15,000.00
Publications	
Public Works Building	
Total for Public Works Building	38,240.00
Software Fees	2,000.00
Software Maintenance	1,200.00
Training	100.00
Total for General and Administrative	\$177,449.00
Payments	
2014 C of O	54,428.00
2019 C of O	37,808.25
Gov Capital New Equipment	28,983.65
Grants	
Heavy Equipment	11,639.25
SIB Loan	5,951.97
Total for Payments	\$138,811.12
Payroll	
Insurance	43,199.70
License Raises	0.00
Longevity	841.50
Medicare	4,513.84
Retirement Company	16,031.92
Social Security FICA	19,300.56
SUI	869.54
Wages	310,457.82

Budget Overview_Budget_FY26_P&L_Report
Florence - Water and Sewer
FY 25-26

Account	Oct 2025 - Sep 2026
Total for Payroll	\$395,214.88
Personnel	
Membership Fees	800.00
Reimbursement	300.00
Safety	400.00
Training	1,500.00
Uniforms	1,000.00
Total for Personnel	\$3,700.00
SCADA	7,500.00
Surface Water	
Committed Water Charge	70,000.00
Minimum Monthly Charge	12,000.00
Reserved Water Charge	32,000.00
Volume Charges per 1,000 Gallon	150,000.00
Total for Surface Water	\$264,000.00
Wastewater Collection System	
Sewer line Maintenance	31,700.00
Total for Wastewater Collection System	\$31,700.00
Wastewater Treatment Plant	
Disinfection	
Total for Disinfection	\$7,000.00
Electricity	24,000.00
Grounds/Building Maintenance	5,700.00
Lab	7,800.00
Maintenance	30,000.00
Sludge	2,000.00
Supplies	800.00
TCEQ Permit	2,000.00
Total for Wastewater Treatment Plant	\$79,300.00
Water Distribution	
Waterline Maintenance	43,400.00
Total for Water Distribution	\$43,400.00
Water Production	
Disinfection	
Total for Disinfection	\$15,000.00

Budget Overview_Budget_FY26_P&L_Report
Florence - Water and Sewer
FY 25-26

Account	Oct 2025 - Sep 2026
Electricity	25,000.00
Maintenance-Wells	15,000.00
Service Pump	2,000.00
Tank	0.00
Tank Inspections	1,000.00
Water Testing	
Total for Water Testing	\$5,500.00
Total for Water Production	\$63,500.00
Total for Expenses	\$1,417,700.00
Net Operating Income	\$0.00
Other Income	
Series 2014 C of O Income	0.00
Total for Other Income	\$0.00
Other Expenses	0.00
Net Other Income	\$0.00
Net Revenue over Expenses	0.00

Budget Overview_Budget_FY26_P&L_Report
Florence - General
FY 25-26

Account	Oct 2025 - Sep 2026
Income	
Customer Service Fees/Reports	2,800.00
Sales Tax-Reduce Property Tax	145,000.00
Events Revenue	1,500.00
Fines	238,000.00
Franchise Fees	45,000.00
Interest Income	1,000.00
Juvenile Case Manager Salary	-
Licenses/Permits/Inspections	60,000.00
Misc. Income	200.00
Pool Revenue	7,000.00
Property Tax	560,000.00
Rental Fees	31,188.90
Sales Tax	300,000.00
SRO Reimbursement	205,000.00
Staff Time Reimbursement	-
Swimming Pool(Concession)	6,500.00
Other Income Dedicated: Street Maint. Fund	
Total Income	1,603,100.00
Expense	
Florence Library	20,000.00
Library Donation	20,000.00
General and Administrative	269,380.38
Admin Training	2,000.00
Audit Expense	9,000.00
Bank Charges	200.00
Building Official	15,000.00
Cell Phones	7,200.00
Cleanup Fees	-
Codification	5,000.00
Contingency Fund	2,380.38
Copier	4,800.00
Council Expense	1,000.00
Dues/Memberships/Website	8,000.00

Budget Overview_Budget_FY26_P&L__Report
Florence - General
FY 25-26

Account	Oct 2025 - Sep 2026
Election Expenditures	2,000.00
Electric	42,000.00
Engineer Fees	10,000.00
Events	14,000.00
Fuel	-
Grant Fees	10,000.00
Insurance TML	79,500.00
Legal Fees-City	32,000.00
Mowing Contract	7,800.00
Office Supplies	8,500.00
Postage	2,000.00
Postage Equipment	1,000.00
Public Notices/Publications	1,000.00
Recording Fees	500.00
Uniforms	1,000.00
Wm Co. App. District	3,500.00
General Fund Payments	140,648.00
2014 C of O	12,000.00
2020 C of O Street Improvements	55,048.00
USDA Loan	66,400.00
NECFIN	7,200.00
Municipal Complex Operating	72,870.00
Cleaning Services	11,000.00
Computer Maintenance	10,000.00
Fire Inspections	700.00
Janitorial Supplies	720.00
Maintenance	9,900.00
Misc. Expense	250.00
Pest Control	1,700.00
Utilities-Water	2,600.00
VOIP System	36,000.00
Municipal Court	164,240.00
Accurint	700.00
Incode	6,600.00
Legal Fees	15,000.00

Budget Overview_Budget_FY26_P&L_Report
Florence - General
FY 25-26

Account	Oct 2025 - Sep 2026
Membership/Handbook	500.00
Municipal Judge	12,600.00
Omni	800.00
Printing Cost	640.00
State Fine/Dedicated Funds/Jury	125,000.00
Training	2,400.00
Park & Recreation Expense	5,000.00
Park Maintenance	5,000.00
Payroll Expenses	805,461.62
Insurance	83,519.34
Longevity	1,096.50
Medicare - City	9,290.98
Retirement - City	30,310.68
Social Security - Employer	39,726.95
SUI	1,856.28
Wages	639,660.84
Police Department	99,550.00
Street and Drainage Expense	10,000.00
Swimming Pool Expenses	15,950.00
Total Expense	1,603,100.00
Net Revenue over Expenses	0.00

Budget Overview_Budget_FY26_P&L_Report
Florence Public Library
FY 25-26

Account	Oct 2025 - Sep 2026
Income	
Direct Public Support	
City of Florence	20,000.00
Friends of the Library	0.00
Individ, Business Contributions	5,000.00
Total for Direct Public Support	25,000.00
Donations	0.00
Services	500.00
Investments	
Interest-Savings, Short-term CD	2,700.00
Cash Transfer In	23,579.47
Total for Investments	26,279.47
Total for Income	51,779.47
Cost of Goods Sold	0.00
Gross Profit	51,779.47
Expenses	
Computers	500.00
Events	3,000.00
Janitorial Services	600.00
Operations	
Books, Subscriptions, Reference	3,740.60
Software Maintenance	2,622.00
Supplies	1,320.00
Telephone, Telecommunications	3,900.00
Total for Operations	11,582.60
Payroll Expenses	
Medicare Employer	483.06
Social Security Employer	2,065.49
SUI	234.00
Wages	33,314.32
Retirement	0.00
Total for Payroll Expenses	36,096.87

Budget Overview_Budget_FY26_P&L_Report
Florence Public Library
FY 25-26

Account	Oct 2025 - Sep 2026
Total for Expenses	51,779.47
Net Operating Income	0.00
Other Income	0.00
Other Expenses	0.00
Net Other Income	0.00
Net Revenue over Expenses	0.00

PROPOSED

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #:	Title:
15	Using Ipads in lieu of council packets.
Summary: For discussion only	
Option (s):	
<input type="checkbox"/>	
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #:	Title:
16	Discussion, consideration, and possible action on Police Chaplain Mike Sullivan.
Summary:	
Option (s):	
<input type="checkbox"/>	For discussion only.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

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CITY OF FLORENCE

Agenda Summary Form

Agenda Item #:	Title:
17	Discussion, consideration, and possible action on the reading of and subsequent proclamation and designation of the City of Florence National Night Out, October 7, 2025.
Summary:	
Option (s):	
<input type="checkbox"/>	I move to make the motion to Proclaim October 7, 2025 as City of Florence National Night Out day.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

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Proclamation

WHEREAS, the National Association of Town Watch (NATW) sponsors a national community-building campaign on Tuesday, October 7, 2025, entitled "National Night Out"; and

WHEREAS, the National Night Out campaign provides an opportunity for neighbors in the City of Florence, Texas, here to join over 38 million neighbors across 17 thousand communities from all 50 states, U.S. territories, and military bases worldwide; and

WHEREAS, National Night Out is an annual community-building campaign that promotes strong police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live and work; and

WHEREAS, neighbors in the City of Florence, Texas, here assist the Florence, Texas Police Department through joint community-building efforts and support National Night Out 2025; and

WHEREAS, it is essential that all neighbors of the City of Florence, Texas, come together with police and work together to build a safer, more caring community; and

NOW, THEREFORE WE, do hereby call upon all neighbors of the City of Florence, Texas, here to join the Florence, Texas Police Department and National Association of Town Watch in support of National Night Out on Tuesday, October 7, 2025.

FURTHER, LET IT BE RESOLVED THAT WE, do hereby proclaim Tuesday, October 7, 2025, as "National Night Out" in the City of Florence, Texas.

Signed:

Attest:

Ben Daniel, Mayor



Angelica Lombardi, City Secretary

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: <div style="text-align: center; font-size: 1.2em;">18</div>	Title: Discussion, consideration, and possible action on the Florence Library asking for donations for a Sis Beck Memorial Fund.
Summary: <div style="height: 40px;"></div>	
Option (s):	
<input type="checkbox"/>	I move to make the motion to allow the Florence Library to ask for donations for a Sis Beck Memorial Fund.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

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CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 20	Title: Open session for consideration and action, if any, arising out of the personnel matters described in item #19 above.
Summary: This page if a motion is needed for items arising from item # 19.	
Option (s):	
<input type="checkbox"/>	
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

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Agenda Summary Form

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CITY OF FLORENCE, TEXAS

ORDINANCE NO. 2025-20

AN ORDINANCE OF THE CITY OF FLORENCE, TEXAS AMENDING THE CITY'S COMPREHENSIVE PLAN, ZONING MAP, AND ZONING ORDINANCE, AND CHANGING THE ZONING OF CERTAIN PROPERTY AS DESCRIBED HEREIN, BEING:

WCAD PARCEL R367749 (ALSO KNOWN AS 102 ADAMS AVE, FLORENCE, TEXAS 76527) FROM SINGLE-FAMILY RESIDENTIAL (SF-1) TO MIXED USE DISTRICT (MU);

PROVIDING FOR SAVINGS, REPEALING AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR A PENALTY CLAUSE NOT TO EXCEED \$2000 OR THE HIGHEST PENALTY AMOUNT ALLOWED BY LAW, WHICHEVER IS LESS; AND, PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City of Florence, Texas ("City"), is a Type A general-law municipality located in Williamson County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, pursuant to Texas Local Government Code Chapter 51, the City has general authority to adopt ordinances and regulations that are for the good government, peace or order of the City and that are necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Texas Local Government Code Chapter 211, the City is authorized to promulgate and enforce zoning regulations; and

WHEREAS, a request has been made to the City to amend the Official Zoning Map to zone the property described in Exhibit "A", being attached hereto and incorporated herein; and

WHEREAS, the Planning and Zoning Commission, after public notice and hearing as required by law, made a recommendation on the proposed zoning amendment on August 19, 2025; and

WHEREAS, the City Council, after public notice and hearing as required by law, determines that the proposed zoning amendment promotes the health, safety, and general welfare of the citizens of Florence, complies with the intent of the City of Florence Comprehensive Plan, and is necessary in light of changes in the surrounding neighborhood, and;

WHEREAS, the City Council determines that each and every requirement of Chapter 211 and local ordinances of the City concerning public notices, hearings, and other procedural matters for adopting a zoning change ordinance has been fully complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, TEXAS:

SECTION 1.

FINDINGS OF FACT. The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

SECTION 2.

ENACTMENT. The Official Zoning Map of the City of Florence, Texas, is hereby amended so that the zoning classification of the property being WCAD Parcel R367749 (also known as 102 Adams Ave., Florence, Texas 76527), as described in Exhibit "A", attached hereto and incorporated herein shall be, and is hereafter changed from Single-Family Residential (SF-1) to Mixed Use District (MU). The property described in Exhibit "A", attached hereto and incorporated herein, shall be used only in the manner and for the purposes provided for in the zoning district, as designated, and as set forth in the City of Florence Code of Ordinances, as may be amended, and violations of this Ordinance may be enforced as allowed by state law and The City of Florence Code of Ordinances, as may be amended.

SECTION 3.

REPEALER. This Ordinance shall be cumulative of all provisions of the Code of Ordinances of the City of Florence, Texas, as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such Code, in which the conflicting provisions of such ordinances and such Code are hereby repealed in so far only as to any direct conflict with the provisions of this Ordinance.

SECTION 4.

SEVERABILITY. The phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable. If any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional, invalid, or unenforceable a court or administrative agency with jurisdiction over the matter, such declaration shall not be construed to affect any other valid phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

SECTION 5.

PUBLICATION. The City Secretary is hereby directed to record and publish this Ordinance as authorized by Chapter 52, Texas Local Government Code.

SECTION 6.

EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

SECTION 8.

PROPER NOTICE AND MEETING. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

[Signatures on following page.]

THE FIRST READING PASSED AND APPROVED ON THIS _____ DAY OF _____ 2025.

APPROVED:

Ben Daniel, Mayor

ATTEST:

Angelica Lombardi, City Secretary

THE SECOND READING PASSED AND APPROVED ON THIS _____ DAY OF _____ 2025.

APPROVED:

Ben Daniel, Mayor

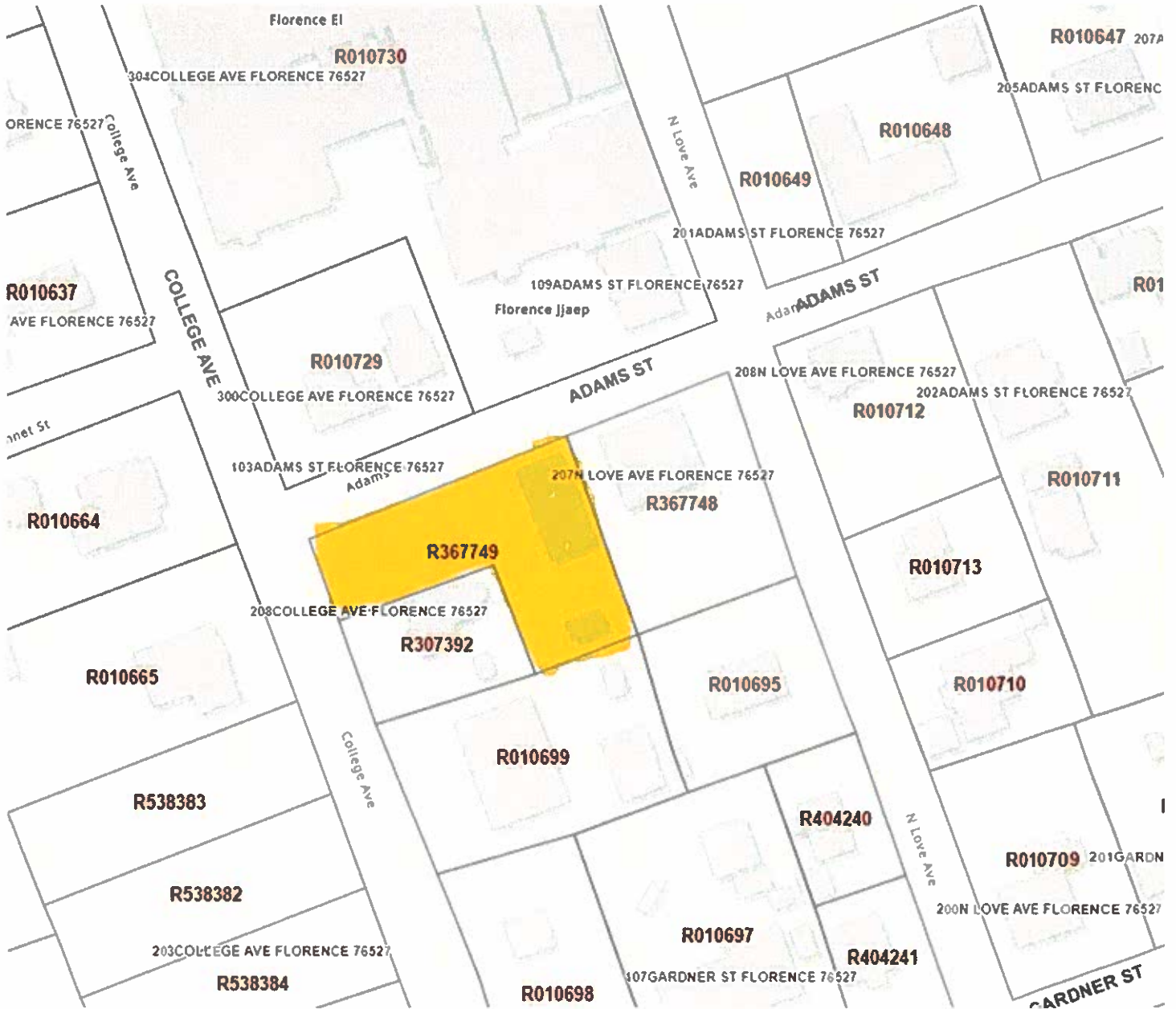
ATTEST:

Angelica Lombardi, City Secretary



ATTACHMENT "A"

PROPERTY DESCRIPTION



**PLANNING AND ZONING COMMISSION
OF THE
CITY OF FLORENCE**

Before the Planning and Zoning Commission of the City of Florence, Texas, the above-styled matter was called on the 19th day of August, 2025. The Commission having announced ready, all evidence of concerned parties having been submitted to the Commission in accordance with the law and the Commission having made such inquiry as seemed desirable and necessary to it and after the matter having been publicly deliberated as required by law the following recommendations were made and entered:

FINDINGS OF FACT

The Commission finds that Forrest Hyde presented facts supporting the request for the below Zoning change: Rezone 102 Adams Street, Florence, Texas 76527; Legal Description: S6588 - Florence City Of, Townsend Sub, Lot B, Acres 0.34; Existing zoning: SF-1, Single Family Residential – to -Requested Zoning: MU, Mixed Use.

RECOMMENDATION

Based on the above, the Commission:

RECOMMENDS approval from the City Council of the City of Florence, Texas, to rezone the property to MU, Mixed Use; as stated above.

EFFECTIVE this 19th day of August, 2025.


Angelica Lombardi, City Secretary

Approved by City Council: September 9, 2025

Ben Daniel, Mayor

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #:	Title:
22	Discussion, consideration, and possible action on the award of Construction Services Contract in the Amount of \$238,823.50 to Adams Materials and Excavation LLC for the TDA Street Project CDV23-0102.
Summary: There could be several items arising from this item and an lengthy motion will be needed.	
Option (s):	
<input type="checkbox"/>	
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

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MEMORANDUM

**HEJL, LEE
& ASSOCIATES, INC.**

TBPE FIRM NO. F-755

TBPLS FIRM NO. 10058500

TO: Mr. Ben Daniel, Mayor, City of Florence
FROM: Daniel P. Hejl, Jr., P.E., R.P.L.S.
DATE: September 3, 2025
PROJECT: **City of Florence 2023/2024 TxCDBG Street Improvements Project**
TxCDBG Contract No. **CDV23-0102**
HLA Project No. **89629**
CC: Ms. Mary Condon, Mayor Pro Tem.
Ms. Angelica Lombardi, City Secretary
Ms. Tamela Louvier, City Administrator
Mr. Stacey Adams, Public Works Director
Ms. Angela Sifuentes, Grant Administrator
SUBJECT: **Contract Award Recommendation**

This memorandum provides an update of the status of bid opening and recommendation of awarding the contract.

The bid for the above referenced project was due on August 29, 2025 at 10:00 a.m. at the City of Florence City Hall and subsequently opened at that time. Six (6) contractors participated in bidding the project. Adams Materials & Excavation, LLC was the apparent low bidder. A bidder's tabulation has been attached for your information. The following is a summary of the bids:

	Contractor	Bid Amount
ENGINEERING	Adams Materials & Excavation, LLC	\$ 238,823.50
SURVEYING	Lone Star Sitework	277,290.60
PLANNING	Westar Construction, Inc.	285,700.00
	M&C Fonseca Construction	395,968.00
	Patin Construction	498,295.00
	Joe Bland Construction	569,353.00

HLA has checked with references regarding Adams Materials & Excavation, LLC credential and performance. After review of the bid submittal, HLA recommends the City to **discuss and consider awarding the City of Florence 2023/2024 TxCDBG Street Improvements Project to Adams Materials & Excavation, LLC in the amount of \$238,823.50.**

Upon award of the contract, we will proceed with the preparation of the contract document for execution, and schedule for a pre-construction meeting with the contractor, utility companies, and other interested parties.

We look forward to the continuing progress of this project. If you have any questions about this project, please do not hesitate to contact our office.

Attachment: Bid Tabulation

CITY OF FLORENCE
2023/2024 HOWELL STREET& SOUTH LOVE STREET ROADWAY IMPROVEMENTS
BIDDER'S TABULATION

August 29, 2025, 10:00 A.M. @ CITY OF FLORENCE CITY HALL, 851 FM 970, FLORENCE, TX 76527

HLA PROJECT NO. 89629
TxCDBG CONTRACT NO. CDV23-0102

PREPARED: 09/03/2025

NO	DESCRIPTION	QTY	UNIT	ADAMS MATERIALS & EXCAVATION, LLC		LONE STAR SITEWORK		WESTAR CONSTRUCTION, INC		M&C FONSECA CONSTRUCTION		PATIN CONSTRUCTION		JOE BLAND CONSTRUCTION	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	PREPARING RIGHT-OF-WAY	9	STA.	\$ 1,650.00	\$ 14,850.00	\$ 350.00	\$ 3,150.00	\$ 3,800.00	\$ 34,200.00	\$ 800.00	\$ 7,200.00	\$ 7,500.00	\$ 67,500.00	\$ 12,500.00	\$112,500.00
2	TENSAR TX5 GEOGRID, COMPLETE IN PLACE	2,610	S.Y.	2.50	6,525.00	3.00	7,830.00	5.00	13,050.00	28.00	73,080.00	6.50	16,965.00	20.00	52,200.00
3	FLEXIBLE BASE (10-INCH) THICK, COMPLETE IN PLACE	2,610	S.Y.	25.30	66,033.00	26.10	68,121.00	20.14	52,577.00	38.00	99,180.00	30.00	78,300.00	24.00	62,640.00
4	HMAC TYPE D (2-INCH) THICK, COMPLETE IN PLACE	2,060	S.Y.	16.50	33,990.00	18.10	37,286.00	18.00	37,080.00	28.00	57,680.00	35.00	72,100.00	19.00	39,140.00
5	18" WIDE CONCRETE RIBBON CURB, COMPLETE IN PLACE	1,900	L.F.	19.00	36,100.00	16.30	30,970.00	22.00	41,800.00	14.00	26,600.00	25.00	47,500.00	32.00	60,800.00
6	CONCRETE RIP RAP, COMPLETE IN PLACE	295	S.F.	15.00	4,425.00	20.50	6,047.50	12.00	3,540.00	12.00	3,540.00	20.00	5,900.00	42.00	12,390.00
7	CONCRETE DRIVEWAY, COMPLETE IN PLACE	2,024	S.F.	12.50	25,300.00	14.90	30,157.60	12.00	24,288.00	15.00	30,360.00	20.00	40,480.00	25.00	50,600.00
8	REGRADE EXISTING GRAVEL DRIVEWAY TO PROVIDE TRANSITION TO PROPOSED GRADE, IMPORT FLEXIBLE BASE AS NECESSARY, COMPLETE IN PLACE	1,385	S.F.	2.05	2,839.25	6.10	8,448.50	4.00	5,540.00	6.00	8,310.00	15.00	20,775.00	20.00	27,700.00
9	12" CLASS IV RCP STORM DRAIN, COMPLETE IN PLACE	23	L.F.	79.00	1,817.00	90.00	2,070.00	110.00	2,530.00	88.00	2,024.00	150.00	3,450.00	400.00	9,200.00
10	13.5"x22" CONC. ARCH PIPE, COMPLETE IN PLACE	35	L.F.	230.00	8,050.00	250.00	8,750.00	125.00	4,375.00	260.00	9,100.00	250.00	8,750.00	300.00	10,500.00
11	2-10" PVC SCH 80 CULVERT, COMPLETE IN PLACE	80	L.F.	75.00	6,000.00	90.00	7,200.00	35.00	2,800.00	68.00	5,440.00	100.00	8,000.00	90.00	7,200.00
12	CONCRETE SAFETY END TREATMENT	9	EA.	950.00	8,550.00	1,850.00	16,650.00	1,800.00	16,200.00	2,500.00	22,500.00	5,000.00	45,000.00	1,850.00	16,650.00
13	BAR DITCH GRADING, COMPLETE IN PLACE	400	L.F.	11.25	4,500.00	10.00	4,000.00	25.00	10,000.00	12.00	4,800.00	25.00	10,000.00	30.00	12,000.00
14	SOIL RETENTION BLANKET, COMPLETE IN PLACE	275	S.Y.	7.27	1,999.25	2.00	550.00	4.00	1,100.00	8.00	2,200.00	5.00	1,375.00	5.00	1,375.00
15	12" WIDE STOP BAR, TYPE 1 HOT APPLIED THERMOPLASTIC, COMPLETE IN PLACE	67	L.F.	60.00	4,020.00	80.00	5,360.00	60.00	4,020.00	62.00	4,154.00	100.00	6,700.00	24.00	1,608.00
16	ADJUST EXISTING WASTEWATER MANHOLE TO GRADE, COMPLETE IN PLACE	1	EA.	500.00	500.00	750.00	750.00	1,000.00	1,000.00	1,200.00	1,200.00	2,500.00	2,500.00	1,000.00	1,000.00
17	ADJUST EXISTING WATER VALVE TO GRADE, COMPLETE IN PLACE	7	EA.	275.00	1,925.00	500.00	3,500.00	800.00	5,600.00	800.00	5,600.00	1,500.00	10,500.00	1,000.00	7,000.00
18	TRAFFIC CONTROL AND BARRICADE, COMPLETE IN PLACE	1	L.S.	3,800.00	3,800.00	15,100.00	15,100.00	8,500.00	8,500.00	12,000.00	12,000.00	20,000.00	20,000.00	40,350.00	40,350.00
19	TREE PROTECTION, TEMPORARY EROSION CONTROL, INCLUDING SILT FENCE, ROCK BERM, COMPLETE IN PLACE	1	L.S.	3,800.00	3,800.00	7,050.00	7,050.00	7,500.00	7,500.00	8,000.00	8,000.00	7,500.00	7,500.00	9,500.00	9,500.00
20	CLEAN UP, RESTORATION AND REVEGETATION, INCLUDING TOP SOIL	1	L.S.	3,800.00	3,800.00	14,300.00	14,300.00	10,000.00	10,000.00	13,000.00	13,000.00	25,000.00	25,000.00	35,000.00	35,000.00
TOTAL BID AMOUNT				\$	238,823.50	\$	277,290.60	\$	285,700.00	\$	395,968.00	\$	498,295.00	\$	569,353.00

*Contractor's clerical error has been corrected as shown.
89629 - BID TABULATION.XLS

Agenda Summary Form

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ORDINANCE 2025-18

AN ORDINANCE OF THE CITY OF FLORENCE, TEXAS, ZONING FOR TRAFFIC AND RATE OF SPEED THEREIN, ON BS 195 IN THE CITY LIMITS OF THE CITY OF FLORENCE; DEFINING SPEEDING AND FIXING A PENALTY THEREFORE; DECLARING WHAT MAY BE A SUFFICIENT COMPLAINT IN PROSECUTIONS HEREUNDER; WITH A SAVING CLAUSE REPEALING CONFLICTING LAWS AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY OF FLORENCE:

SECTION 1

It is hereby determined upon the basis of an Engineering and Traffic investigation that the prima facie maximum speed limit on those portions of BS 195 routed in the city of Florence, is hereby stated, which prima facie maximum speed limit shall be effective at all times and signs will be erected giving notice of the prima facie maximum speed limit so declared to wit.

Speed Zone

BS 195 (Control Section 0440-01)

FOR NORTHBOUND & SOUTHBOUND TRAFFIC

From 26 ft north of Tomlinson Street at milepoint 20.473 up to 63 ft north of Atkinson Street at milepoint 20.591, a distance of 0.118 miles, there is a prima facie maximum speed limit of 40 miles per hour.

From 63 ft north of Atkinson Street at milepoint 20.591 up to 288 ft south of Main Street (at Chapman Street) at milepoint 20.994, a distance of 0.403 miles, there is a prima facie maximum speed limit of 35 miles per hour.

From 288 ft south of Main Street (at Chapman Street) at milepoint 20.994 up to 561 ft south of CR-970 at milepoint 21.504, a distance of 0.510 miles, there is a prima facie maximum speed limit of 45 miles per hour.

From 561 ft south of CR-970 at milepoint 21.504 up to 1491 ft south of CR-970 at milepoint 21.679, a distance of 0.175 miles, there is a prima facie maximum speed limit of 55 miles per hour.

School Speed Zone

From 26 ft north of Tomlinson Street at milepoint 20.473 up to 145 ft south of Tomlinson Street at milepoint 20.507, a distance of 0.034 miles, there is a prima facie maximum speed limit of 25 miles per hour when flashing.

From 280 ft south of Atkinson Street at milepoint 20.655 up to 243 ft north of Elmo Street (at Martha Street) at milepoint 20.807, a distance of 0.152 miles, there is a prima facie maximum speed limit of 20 miles per hour when flashing.

From 692 ft south of CR-970 at milepoint 21.527 up to 1491 ft south of CR-970 at milepoint 21.679, a distance of 0.152 miles, there is a prima facie maximum speed limit of 35 miles per hour when flashing.

SECTION II

That all of the streets of this city, and all portions of any such streets, are hereby declared to be public streets and that the driving or operating of any motor vehicle on or along any portion of any street of this city at a rate of speed that is greater than the maximum rate of speed for said portion of said street, as fixed by this ordinance shall be guilty of a misdemeanor, which is named "The Offense of Speeding" and that the said offense is punishable by a fine in any sum not to exceed Two Hundred dollars (\$200.00). That the use of the word "Speeding" shall be sufficient to designate the said offense, and shall mean that a motor vehicle has been driven upon a public street at a greater rate of speed than fixed by City Ordinance for the street and for the zone thereof, that such motor vehicle was so being driven upon, if zoned.

That in prosecutions under this ordinance, for the offense of speeding, the complaint, if in other respects sufficient in form, shall as to the portion thereof seeking to acknowledge the offense, be sufficient if it in substance alleges that the defendant did while driving a motor vehicle in said city commit the offense of "Speeding".

SECTION III

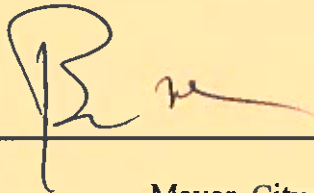
That should any section or any portion of any section hereof be decreed to be void, the invalidity of such section or such portion thereof shall not affect the validity of the remaining portions of this ordinance; and that each section and each portion thereof not decreed to be invalid shall remain valid and enforceable.

That all ordinances and parts of ordinances that are in conflict with this ordinance are hereby repealed.

That the fact that prompt action should be taken in the regulation of traffic, on the streets of this city, in the manner provided for in this ordinance creates an emergency requiring that the rules that provide that an ordinance shall be read at three separate meetings of the city council before final passage, be suspended; and that the said rules are hereby suspended, and this ordinance is here and now passed, and that it is ordered that it take effect from and after its passage and publication.

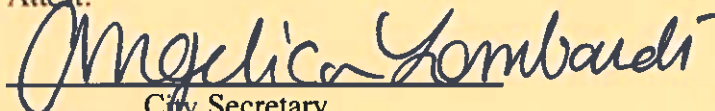
FIRST READING

Passed and approved this the 25th day of August,
2025



Mayor, City of Florence

Attest:



City Secretary

SECOND READING

Passed and approved this the _____ day of _____,

Mayor, City of Florence

Attest:

City Secretary

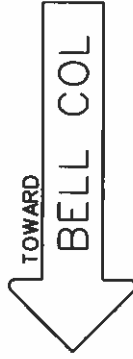


MAP OF

DEVELOPMENT	
RES. SIGHT DISTANCE	
BALL BANK or ADVISORY SPEED	
CURVES OVER 2°	
GRADES OVER 3%	
SURFACE WIDTH AND TYPE	
R.O.W. AND ROBD. WIDTH	
ACCIDENTS	
ZONE LENGTHS MILE	
ZONE SPEEDS MPH	

SEE BELOW

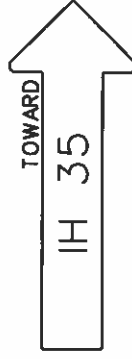
1.898 MILES
65 MPH



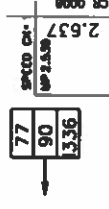
C.L.L. BEARINGS

SH 195

CONTROL/SECTION
0836-01



CITY ORDINANCE



ZONE SPEEDS MPH	
ZONE LENGTHS MILE	
ACCIDENTS	
R.O.W. AND ROBD WIDTH	
SURFACE WIDTH AND TYPE	
GRADES OVER 3%	
CURVES OVER 2°	
BALL BANK or ADVISORY SPEED	
RES. SIGHT DISTANCE	
DEVELOPMENT	

65 MPH
1.898 MILES

DIST. AUSTIN	COUNTY WILLIAMSON	MINUTE NO.	DATE
HIGHWAY SH 195	CITY FLORENCE	REPLACES	DATE
DATE OF SURVEY 11/20/24	SCALE 1" = 800'	REPLACED BY	DATE
LIMITS OF ZONE		CANCELED BY	DATE
SECTION ONE	LENGTH 0.271 MILES	SECTION TWO	LENGTH 0.268 MILES
STA. OR M.P.	CONT. & SECT.	STA. OR M.P.	CONT. & SECT.
20.134	0440-01	20.239	0440-01
ENDS	20.405	ENDS	20.507

42 85 PERCENTILE SPEED
TOP SPEED MEASURED
NUMBER OF CARS CHECKED

62
125

FATAL ACCIDENT
PERSONAL INJURY ACCIDENT
PROPERTY DAMAGE ACCIDENT
INDICATES SECTION ZONED
BY COMMISSION MINUTE

SPEED ZONE

.dgn

SCHOOL SPEED ZONE		
25 MPH WHEN FLASHING	20 MPH WHEN FLASHING	35 MPH WHEN FLASHING
0.268 MILES	0.152 MILES	0.243 MILES
3.549	20.000 1.695 - 0.000000 0836-010440-01	2.504 2.527
0.146 MILES 50 MPH 55 MPH EXISTING	0.134 MILES 50 MPH 55 MPH EXISTING	0.266 MILES 55 MPH
20.001	20.134	21.770
46 56 221	45 55 1109	53 70 139
SPEED CH-2 UP 3.000	SPEED CH-3 UP 30.000	SPEED CH-2 UP 3.000
3.420	20.154	21.394
73 90 543	45 55 1036	49 65 133
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5.19	20.154	21.504

0.959 MILES
65 MPH

75 MPH

22.729

22.31

5920 Cr. 8
 10 22.048
 60
 70
 660

CO. MD. 244

65	80	96
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↑

65 MPH
0.959 MILES

75 MPH

22.729

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 24	Title: Discussion, consideration, and possible action on water line replacement for the West Main Street project.
Summary:	
Option (s):	
<input type="checkbox"/>	
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 25	Title: Discussion, consideration, and possible action on creating a new bank account for combining court security and technology fees, called the "Consolidated Municipal Court Security and Technology Fund," due to H.B. 1950 that went into effect on May 29, 2025.
Summary:	
Option (s):	
<input type="checkbox"/>	I make a motion to approve creating a new bank account for combining court security and technology fees, called the "Consolidated Municipal Court Security and Technology Fund," due to H.B. 1950 that went into effect on May 29, 2025, and transfer the amount from the General Fund the fees collected from May 29, 2025 to the date the new account is created.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #:	Title:
26	Discussion, consideration, and possible action on changing our domain from .com to .gov to replace hosting from IONOS.
Summary: After meeting with our IT consultant on September 5, 2025, a domain change is not feasible in the near future.	
Option (s):	
<input type="checkbox"/>	No action required.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #: 27	Title: Discussion, consideration, and possible action on switching website designers.
Summary:	
Option (s):	
<input type="checkbox"/>	I move to make the motion to approve switching to Munibit to replace Team Updraft as our website builder.
<input type="checkbox"/>	I move to make the motion to table discussion regarding this agenda item, for the reason _____ to move the discussion to (insert date).
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

"Negative" motions are generally not permitted. To dispose of a business item the motion should be phrased as a positive action to take and then if the group desires not to take this action, the motion should be voted down. The exception to the rule is when a governing body is asked to take action on a request and wished to create a record as to why the denial is justified.



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ID	Status	Products	Recurring	
#2651364	Active	UpdraftMigrator Premium	\$49.00 / year	due View 12/2025
#2651340	Active	UpdraftPlus Premium	\$195.00 / year	due View 12/2025
#2200144	Active	UpdraftVault	\$35.00 / year	due View 8/2026



Website fees 2024-2025	
Ionos hosting 2024-2025	\$ 982.00
Team Updraft	\$ 279.00
total	\$ 1,261.00

website fees estimated 2025-2026	
ionos hosting	\$ 982.00
Munibit design (first 3 months free), \$129 monthly	\$ 1,161.00
	\$ 2,143.00

website fees estimated 2026-2027	
ionos hosting	\$ 982.00
Munibit design, \$129 monthly	\$ 1,548.00
	\$ 2,530.00

citysecretary@florencetex.com

From: Ree Schilling <ree@munibit.com>
Sent: Thursday, September 4, 2025 3:55 PM
To: citysecretary@florencetex.com
Subject: Re: Munibit Demo Follow Up

Hi Angelica,

That's totally fine! We could also incorporate the 3 months on us by delaying invoicing by 3 months if you'd prefer.

Let me know if you have any other questions!

Thanks,

Ree Schilling
(314) 301-8948 | [Munibit.com](https://munibit.com)

On Thu, Sep 4, 2025 at 3:37 PM <citysecretary@florencetex.com> wrote:

Good afternoon,

We are having our council meeting next Tuesday to see if they will accept switching website providers. The City Administrator told me that if approved, we would not start with Munibit and defer payment until the new fiscal year, which starts October 1. Would this be acceptable?

Respectfully,

Angelica Lombardi, CMCC

City Secretary/Court Administrator

City of Florence

254.793.2490 – Option 7

www.florencetex.com

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ATTENTION PUBLIC OFFICIALS!

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From: Ree Schilling <ree@munibit.com>
Sent: Friday, August 15, 2025 2:51 PM
To: citysecretary@florencetex.com
Subject: Re: Munibit Demo Follow Up

Hi Angelica,

I'd be happy to push the offer until September 12 to better fit your schedule! Let me know if that fits your timeframe better.

Thanks,

Ree Schilling

(314) 301-8948 | [Munibit.com](https://munibit.com)

On Fri, Aug 15, 2025 at 1:34 PM citysecretary@florencetex.com <citysecretary@florencetex.com> wrote:

Dear Ree,

We will not be able to accept your offer by the 30 day deadline (August 22). The City Council requested more time to consider this change. Our next meeting is not until August 25 or they may push it to Sept 9. Will this offer still be valid by then?

Sincerely,

Angelica Lombardi, CMCC

City Secretary/Court Administrator

City of Florence

254.793.2490 – Option 7

www.florencetex.com

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ATTENTION PUBLIC OFFICIALS!

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From: Ree Schilling <ree@munibit.com>
Sent: Wednesday, July 23, 2025 8:27 AM
To: citysecretary@florencetex.com <citysecretary@florencetex.com>
Subject: Re: Munibit Demo Follow Up

Hi Angelica,

There is no cost to turn on email alerts, but there are data charges associated with sending text messages, we monitor your usage and bill you \$0.03 per text you send. You can choose to turn on one, both, or neither!

Thanks,

Ree Schilling

(314) 301-8948 | [Munibit.com](https://munibit.com)

On Tue, Jul 22, 2025 at 3:50 PM <citysecretary@florencetex.com> wrote:

Yes, we will definitely keep the .com for another year, I think they needed a few days notice to cancel and we already missed that deadline!

Additionally, I noticed that customers can sign up for text and email notifications. Is there an extra charge for us for that? It would be helpful for emergency management functions like a tornado. We need a way to send out those, boil water notices, and notification of water shut offs for repairs and things.

Respectfully,

Angelica Lombardi, CMCC

City Secretary/Court Administrator

City of Florence

254.793.2490 – Option 7

www.florencetex.com

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ATTENTION PUBLIC OFFICIALS!

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From: Ree Schilling <ree@munibit.com>

Sent: Tuesday, July 22, 2025 3:48 PM

To: citysecretary@florencetex.com

Subject: Re: Munibit Demo Follow Up

Hi Angelica,

I'd recommend renewing for at least another year if it's only \$20 annually - that will allow forwarding to the .gov during that duration (some groups choose to keep it up indefinitely even).

Great to hear that you got the .gov application going - they are free and renewing annually is a quick process, you just log into their system to confirm your information is still correct once a year.

Let me know if you have any other questions!

Ree Schilling

(314) 301-8948 | Munibit.com

On Tue, Jul 22, 2025 at 3:35 PM <citysecretary@florencetex.com> wrote:

Good afternoon,

I just found out that we pay IONOS \$20 annually to renew our www.florencetex.com domain. It renews on July 25.

I just applied for the .gov. From what I understand, the .gov domains are free, but looks like I have to renew annually, is that correct?

Respectfully,

Angelica Lombardi, CMCC

City Secretary/Court Administrator

City of Florence

254.793.2490 – Option 7

www.florencetex.com

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ATTENTION PUBLIC OFFICIALS!

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From: Ree Schilling <ree@munibit.com>

Sent: Tuesday, July 22, 2025 11:36 AM

To: citysecretary@florencetex.com

Subject: Munibit Demo Follow Up

Hi Angelica,

It was a pleasure meeting you today, I appreciate the time you took to learn about Munibit and our website builder! We hope to provide you with the tools to effortlessly manage and maintain a new Florence website.

The all-inclusive pricing for our services is \$129/month, covering:

- Comprehensive access to our feature-rich website builder
- Unlimited support, troubleshooting, and personalized training
- No setup, design, or hosting fees

As a special offer, if you decide to sign up within 30 days you'll enjoy the first 90 days on us!

For future reference, you can explore the demo site we reviewed today, [Village of Northanger](#), as well as [Van Alstyne, TX](#), [Fairport Harbor, OH](#), and [Jordan, MN](#) to see how other municipalities are using us!

I also recommend applying for a free .gov domain through [get.gov](#), they have a great FAQ page [here](#).

If you have any further questions or if there's anything else you'd like to discuss, please don't hesitate to reach out.

Thank you for considering Munibit for your website needs. I look forward to the possibility of working together!

Ree Schilling

Account Manager

(314) 301-8948 | [Munibit.com](#)



Website	Standard
One-Time Standard Implementation	\$650
Annual Subscription Fees	\$2,958

Base Inclusions			Price
Agenda Center	Graphic Links	DNS Domain Management	Included
Calendar	Quick Links	SSL Management	
Alert Center	Info Advanced	Hosting and Security	
Document Center	News Flash		
Notify Me	Staff Directory		
FAQs	Form Center		
Website Optional Add-On			Price
Live Training Per Module			\$375 one-time
Meetings and Agenda Migration per 100 Meetings			\$850 one-time
Guardian Security (Cloudflare WAF/CDN) – Cloudflare Tier 1 WAF/CDN Security Protection – PCI Compliance and Visitor Surges			\$300 annual fee
Standard Department Header Page			\$2,933 one-time \$813 annual fee
Premium Department Header Page			\$4,515 one-time \$938 annual fee
Accessibility with AudioEye			\$2,500 annual fee
CommonLook – PDF Remediation – One License			\$1,443 annual fee
48 Month Redesign Annual Fee			Standard \$250 Premium \$425
Facilities and Reservations Module			\$350 annual fee
Resource - Business Directory Module			\$350 annual fee
Activities Module			\$350 annual fee
Bids Posting Module			\$350 annual fee
Jobs Module			\$350 annual fee
Opinion Polls Module			\$350 annual fee
Real Estate Locator Module			\$350 annual fee
CivicSend – E News Letter Builder Added to Notify Me			\$750 one-time \$2,374 annual fee
CivicPlus Pay with Forte			\$500 one-time \$250 annual fee
Additional Block of 500 Notify Me SMS Subscribers (Comes with a block of 500)			\$945 annual fee
Chatbot			\$2,750 annual fee
Other Popular Integrated Solutions			Price
Mass Notification			Ask Me – Scoping Necessary
Meetings and Agenda Management			Ask Me – Scoping Necessary
Social Media Archiving			Ask Me – Scoping Necessary
Next Request (Public Records Request)			Ask Me – Scoping Necessary
Municode Codification (Code of Ordinance)			Ask Me – Scoping Necessary
SeeClickFix 311 CRM			Ask Me – Scoping Necessary
Web Accessibility			Ask Me – Scoping Necessary
Community Development (Permitting, Licensing, Code Enforcement)			Ask Me – Scoping Necessary
Asset Management			Ask Me – Scoping Necessary
Process Automation (Advanced fillable forms with automated workflow)			Ask Me – Scoping Necessary
Recreation Management			Ask Me – Scoping Necessary

Standard Package Timeline | 8-10 Weeks

PHASE 1: INITIATE & ANALYZE	2 Weeks	<ul style="list-style-type: none"> • Project Kickoff Meeting • Planning & Scheduling • Customer Deliverable Submission
PHASE 2: CONTENT IMPLEMENTATION & DESIGN CREATION	5 Weeks	<ul style="list-style-type: none"> • Site Map Creation • Content Implementation • Design Creation • Google Analytics Account Creation • Quality Control.
PHASE 3: EDUCATE	1 Week	<ul style="list-style-type: none"> • Group Training
PHASE 4: LAUNCH	1 Week	<ul style="list-style-type: none"> • Project Scope Completion • Website Launch

Approaching Your Project Implementation

Communication between you and your CivicPlus team will be continuous throughout your project. Sharing input and feedback through email, virtual meetings, phone calls, and our project management software will keep all stakeholders involved and informed. Cloud Coach offers task management transparency with a multi-level work breakdown structure and Gantt Chart-based project plan.

- Centralized project communication and task management tools are located in a cloud-based project workspace
- Tasks, deliverables, and milestones are aligned to your specific scope of work

The tools available through Cloud Coach combined with regular communication with your project manager provide you ample opportunities to quickly and efficiently review your project, check deliverables, and communicate feedback.

Standard

PHASE 1: INITIATE & ANALYZE

Project Kickoff Email – Your project manager will kick off your project via email, introducing your CivicPlus team, detailing deliverables needed, providing a high-level overview of the development process, and introducing tools and resources used to manage your project.

Planning & Scheduling – Your project manager will create a comprehensive project timeline based on the project scope and your specific needs.

Customer Deliverable Submission – You will be responsible for submitting deliverables as outlined.

CITY OF FLORENCE

Agenda Summary Form

Agenda Item #:	Title:
28	Discussion, consideration, and possible action on date and time of next called meetings and regular meeting.
Summary: We will need to determine dates for the first and second reading of the approved budget ordinance to include time for posting a public hearing. The first reading can be done on September 24 or 25 and the second reading can be done on September 29 or 30. The next regular council meeting will be October 14, 2025.	
Option (s):	
<input type="checkbox"/>	I make the motion to approve _____ and _____ for called meetings to approve the 2025-2026 Budget and the next regular council meeting will be October 14, 2025.
<input type="checkbox"/>	If you are opposed to not second the motion. If a motion is not made, the item is dead.
Harrell: _____ Swope: _____ Bivens: _____	
Hyde: _____ Mayor Pro Tem Condon: _____ Mayor Daniel: _____	

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