



**Florence City Council
Regular Meeting Minutes
June 3, 2025**

Present:

Mayor	Ben Daniel
Mayor Pro Tem	Mary Condon
Council Members	Forrest Hyde
	Mary Jane Swope
	Debra Bivens
	Mike Harrell

Staff Members Present:

City Administrator	Tamela Louvier
City Secretary	Angelica Lombardi
Treasurer	David Tropea
Public Works Co-Director	Cameron Barnard
Building Services	Mary Dixon

Guest(s) Present:

Lesa Ragsdale, Denise Deichmann, Ed Riley, Patty Bendele, Alise Gower Carrithers, Jeff Caldwell, Nalani Nuylan

Opening Agenda

Mayor Ben Daniel called the meeting to order at 6:00 p.m.

Mike Harrell provided the Invocation.

Mayor Ben Daniel asked any Guests addressing the Council to speak at this time.

Consent Agenda

1. Mayor Pro Tem Condon, made the motion to approve the minutes from the May 6, 2025 meeting. Councilman Harrell seconded the motion. None opposed. Motion carried.

Committee, Council Members, and City Staff Reports:

2. **Florence Chamber of Commerce-** Cristy Daniell June 5, 2025 will be a city-wide clean up and June 6, 2025 will be First Friday downtown. She also said After Hours will be at the Sereno Estates on June 12, 2025. The monthly meeting will be on June 24, 2025. The annual Gala will be on September 20, 2025.
3. **Florence Planning and Zoning Committee-** Mary Dixon said the commercial plat on Haydon and FM 487 had its request for replatting approved in Planning and Zoning.

4. **Florence ISD Afterschool Centers on Education-ACE-** No Report.
5. **Florence Community Park Garden Project-** No Report.
6. **Eula Hunt Beck Florence Public Library-** See Report.
7. **Mayor/Council Report-** No Report.
8. **Building Services Director, Mary Dixon-** See Report.
9. **City Treasurer, David Tropea-** See Report.
10. **Police Department, Chief Wayne Thompson-** See Report.
11. **Public Works Department, Cameron Barnard and Stacey Adams-** See Report.
12. **Municipal Court, Angelica Lombardi-** See Report.
13. **City Secretary, Angelica Lombardi-** No Report.
14. **City Administrator, Tamela Louvier-** No Report.

Deliberation Agenda

15. Mary Condon made the motion to appoint Mike Harrell for the City Council vacancy for Alderperson. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
16. Mary Condon made the motion to appoint David Tropea as City Treasurer. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
17. Mary Condon made the motion to allow ACE to pay for pool passes via invoice at the reduced rate of \$1.00 each. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
18. Mary Condon made the motion to approve a minor plat, replating one (1) parcel into two (2) lots out of the Martin J. Wells Survey Number 2, Abstract 646, Williamson County, Texas, owned by Sara Alise Gower Carrithers; recorded in document number 2009030581, Official Public Records, Williamson County, Texas, WCAD # R010586; located on the corner of W. FM 487 and Haydon Lane, Florence, TX, 76527; titled Haydon and FM 487 Commercial Plat. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
19. Mary Condon made the motion to sign the lease agreement of City-owned property located at 100 Chapman Street to American Legion Florence Post 354. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
20. Mary Condon made the motion to sign the lease agreement of City-owned property located at 104 Chapman Street to American Legion Florence Post 354. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
21. Mary Condon made the motion to renew the library CD on June 20, 2025 and withdraw up to \$15,000 to cover payroll costs for the library through October 1, 2025. Forrest Hyde seconded the motion. None opposed. Motion carried unanimously.
22. Mary Condon made the motion to allow the Friends of the Library to proceed with the grant from LCRA for the replacement of the front windows and door. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
23. Mary Condon made the motion to allow the Eula Hunt Beck Public Library Summer Program to pay for pool passes via invoice at the reduced rate of \$1.00 each. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.
24. Mary Condon made the motion to approve the first reading of Ordinance 2025-12 AN ORDINANCE REAUTHORIZING AND ADOPTING AN AMENDED BUILDING PERMIT FEES SCHEDULE, REFERRED TO AS EXHIBIT "A" IN SECTION 3.02.001 OF THE CODE OF ORDINANCES OF THE CITY OF FLORENCE, TEXAS; PROVIDING FOR FINDINGS OF FACT, ENACTMENT, REPEALER, SEVERABILITY, CODIFICATION AND PUBLICATION, AN EFFECTIVE DATE,

AND PROPER NOTICE AND MEETING. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.

25. Debra Bivens made the motion to allow City staff to contact Paystar to collect fees from customers upfront, similar to how web payments are handled. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
26. Mary Condon made the motion to approve \$2000 to be awarded to the City of Florence as part of the expedited release of a portion of the City's certificated service area in Public Utility Commission Docket No. 57893 (Petition of Florence FM 980 Ventures, LLC to Amend the City of Florence's Sewer Certificate of Convenience and Necessity No. 21020 in Williamson County by Streamlined Expedited Release). Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
27. Mary Condon made the motion to add City Treasurer, David Tropea, as a signer to the VeraBank accounts. Forrest Hyde seconded the motion. None opposed. Motion carried unanimously.
28. Mary Condon made the motion to add City Treasurer, David Tropea, as liaison on all toll tag accounts. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
29. Mary Condon made the motion to approve Mary Dixon to work part-time, as needed, at an hourly rate of \$31.25 to include drive time, not to exceed 80 hours. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
30. Mary Condon made the motion to table action on Resolution 2025-13, A RESOLUTION RE-ADOPTING A CITY INVESTMENT POLICY UNDER THE PUBLIC FUNDS INVESTMENT ACT FOR 2025, for further research. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
31. Mary Condon made the motion to approve the first reading of Ordinance 2025-14, AN ORDINANCE OF THE CITY COUNCIL OF FLORENCE, TEXAS, HONORING AMY CRANE FOR HER YEARS OF PUBLIC SERVICE TO THE CITY, RENAMING THE CITY STREET FORMERLY KNOWN AS CHAPMAN TO AMY CRANE AVENUE, REPEALING CONFLICTING ORDINANCES, SEVERABILITY, AND FOR AN EFFECTIVE DATE. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
32. Mary Condon made the motion to approve a \$5,000 per month budget on contractor services to manage the wastewater treatment plant; in the absence of a wastewater operator. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
33. Mary Condon made the motion to approve the repair of one blower, not to exceed \$25,000.00, for the bent shaft. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
34. Mary Condon made the motion to table discussion regarding the current rental of \$4,000.00 a month for the Lone Star blower at the wastewater treatment plant, to allow the Mayor to contact the company. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
35. Mary Condon made the motion to table the replacement of the chloromatic valve and the regulator with no rate valve for the chlorinator at the wastewater plant, contingent on other budgetary needs. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
36. Mary Condon made the motion to continue the discussion with BVRT II Utility Company regarding the wastewater treatment plant. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
37. Mary Jane Swope made the motion to purchase Challenge Coins from Symbol Arts for \$ 2,071.50 from the Forfeiture Account. Forrest Hyde seconded the motion. None opposed. Motion carried unanimously.
38. Mary Condon made the motion to transfer the duties of Emergency Management Coordinator (EMC) from the City Administrator to the Chief of Police. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
39. Mary Condon made the motion to create a budget line item to support emergency management functions. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.

40. Mary Condon made the motion to approve an amended contract with SAFEBuilt. Forrest Hyde seconded the motion. None opposed. Motion carried unanimously.
41. Mary Jane Swope made the motion to remove the option for customers to pay their utility payments at the bank. Debra Bivens seconded the motion. None opposed. Motion carried unanimously.
42. Mary Condon made the motion to pursue grants with TDEM for the tornado siren. Mary Jane Swope seconded the motion. None opposed. Motion carried unanimously.
43. The next Budget Workshop will be on June 24, 2025 from 4:30pm-6:30pm.
44. Mary Condon made the motion to pay the expenditures, as presented. Mike Harrell seconded the motion. None opposed. Motion carried unanimously.
45. The next regular city council meeting will be July 1, 2025 at 6:00 p.m.

Adjournment:

46. Mayor Daniel called the meeting adjourned at 10:10 pm.

Angelica Lombardi

PASSED AND APPROVED BY THE CITY COUNCIL OF CITY OF FLORENCE, TEXAS, THIS 1ST DAY OF JULY, 2025.

Signed:

Ben

Ben Daniel, Mayor

Attest:

Angelica Lombardi

Angelica Lombardi, City Secretary

