

ADVERTISEMENT AND INVITATION FOR BIDS

Notice is hereby given that sealed bids will be received by the City of Florence, Texas for the various site locations within the City of Florence.

Scope of Work/Services

- Full mowing/trimming maintenance – mow, trim, edge.
- Price per cut per location- grass should be no more than 4 inches tall.

General Conditions

- Work outside of the contract must have prior written approval by owner.
- Effective date of contract is through September 30, 2024. Contractor responsible for all taxes and other related cost.
- Monthly billing due by the 25 of the month; all will be paid by the end of the following month. Owner/Contractor may terminate contract with a 30-day written notice.

Bid Submittal

Bids must be submitted on the complete project in the format attached. Bids must be received by the City of Florence, Attention: City Secretary, P.O. Box 430 (851 FM 970), Florence, Texas 76527 until 2:00 PM local time on April 24, 2024, at which time the bids received will be opened and read.

Bids received after the date and time of bid opening will be returned unopened. After receipt of bids, no bid may be withdrawn within ninety (90) days after the date of bid opening. The City of Florence reserves the right to reject any or all bids and to waive any informality in bids received.

Insurance Requirements

Contractor providing goods, materials and services for the City of Florence shall, during the term of the contract with the City of Florence or any renewal or extension thereof, provide and maintain the types and amounts of insurance set forth herein. All insurance and certificate(s) of insurance shall contain the following provisions:

1. Name the City of Florence as additional named insured as to all applicable coverage.
2. Provide for at least ten (10) days prior written notice to the City of Florence for cancellation, non-renewal, or material change of the insurance.
3. Provide for a waiver of subrogation against the City of Florence for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance,

Insurance Company Qualifications

All insurance companies providing the required insurance shall be authorized to transact business in Texas and rated at least AU by AM Best or other equivalent rating service.

Certificate of Insurance: Certificates of insurance evidencing all the required insurance coverages shall be submitted with the Contractor's submission. Copies of any modifications, amendments, renewals, or terminations of any coverage shall be promptly submitted to the City. If the contract is renewed or extended by the City of Florence, certificates of insurance evidencing all the required insurance coverages shall also be provided to the City of Florence prior to the date the contract is renewed or extended.

Contract Type and Amount of Insurance

- Statutory Workers Compensation insurance as required by state law.
- Commercial General Liability minimum limits of \$1,000,000 per occurrence for bodily injury, personal injury, and property damage.
- Automobile Liability with a minimum \$500,000 Dollars combined single limit.
- Professional Services Professional Liability Insurance with a minimum of \$1 Million Dollars per occurrence and \$1 Million Dollars aggregate, if applicable

Publication Date:

April 10, 2024

Closing Date/Time:

April 24, 2024 2:00 PM

Submittal Information:

City of Florence, Attention: City Secretary, P.O. Box 430 (851 FM 970), Florence, Texas 76527

Bid Opening Information:

April 24, 2024 @ 2:00 p.m. CST

2024 RFP- Mowing Services

City Facilities	
Florence City Park- 200 Block of Benedict	
Florence Community Park- 100 FM 970 (including Dog Park)	
Frisbee Golf Course- 100 FM 970	
FM 970 & Patterson (195) Middle School Crossings	
Ditch located in front of Pawn Shop on Brewster	
Total	\$ -
Possible additional mowing services; please quote:	
Shredding of Field on Patterson Avenue	
Municipal Complex - 851 FM 970	