

# February 7, 2023

## Minutes

The Florence City Council met on February 7, 2023, with Mayor Mary Condon presiding and Council members Lesa Ragsdale, Amy Hansson, and Debra Bartos Cahill were present. Denise Deichmann and Kory Woolverton was absent.

Staff members present Amy L. Crane, Mary Dixon, Josh Teitge, and Jeffrey Dixon.

Guests present: Jeff Daniell, Lindsey Daniell, Peggy Morse, Don Strawn, Justin Gibson, Lue Wilhite, Angel Callan.

Grant Administrators- Judy Langford and Angela Sifuentes

Mayor Mary Condon called the meeting to order at 6:15 pm.

Mayor Mary Condon asked that Guests addressing the Council speak at this time.

### **1.Consent Agenda-**

Debra Bartos Cahill made the motion to approve the minutes for January 3, 2023, as presented. Amy Hansson seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for

Denise Deichmann- absent

Kory Woolverton- absent

Amy Hansson- for

Debra Bartos Cahill- for

Motion carried.

### **Regular Agenda-**

#### **Committee, Council Members, and City Staff Reports:**

**2. Mayor/Council Report-** City will perform independent survey for Salado Lane.

**3. Municipal Court-** See Report.

**4. City Secretary, Amy L. Crane-** See Report.

**5. Police Department, Chief Adam Marsh-** See Report.

**6. Public Works Department-** See Report. Sewer Back-up at 108 South Patterson.

**7. Florence Chamber of Commerce-GALA Reunion Ranch 09/23/2023**

**8. Florence ISD Afterschool Centers on Education-ACE- Angel Callan-** Verbally reported ACE is now hosting a photography club, floral, club, robotics club, and sewing club.

**9. Florence Planning and Zoning Committee-** No Report.

**10. Building Services Director, Mary Dixon-** See Report.

**11.**Debra Bartos Cahill made the motion on awarding the TWDB grant application for Consulting/Administration to Langford Community Management Services. Lesa Ragsdale seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for

Denise Deichmann- absent

Kory Woolverton- absent

Amy Hansson- for

Debra Bartos Cahill- for

Motion carried.

**12.** Debra Bartos Cahill made the motion approving an order of election May 8, 2023. for the purpose of electing 3 council members and re-authorizing the ¼ percent sales tax for Street and Maintenance.

Lesa Ragsdale seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for

Denise Deichmann- absent

Kory Woolverton- absent

Amy Hansson- for

Debra Bartos Cahill- for

Motion carried.

**13.** No action was taken on a request from Jeff Daniell regarding water availability. The county is exploring all options for the A.R.P.A. funds of \$10 million allocated for the City of Florence.

**14.** Debra Bartos Cahill made the motion approving an Eagle Scout project request from Amish Ali to rehab the Butterfly Garden at the Community Park. Amy Hansson seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for

Denise Deichmann- absent

Kory Woolverton- absent

Amy Hansson- for

Debra Bartos Cahill- for

Motion carried.

**15.** Debra Bartos Cahill made the motion approving a Resolution No 02072023-01 adopting the 2023 Cafeteria Plan. Lesa Ragsdale seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for

Denise Deichmann- absent

Kory Woolverton- absent

Amy Hansson- for

Debra Bartos Cahill- for

Motion carried.

**16. Personnel Matters.** Mayor Mary Condon, City Council, and Jeff Dixon **adjourned into executive session** at 7:18 pm under Sec. 551.074 (a) (1) and/or (2) of the Texas Government Code, for discussion of Personnel Matters-, including, without limiting the generality of the foregoing, consideration of the employment, evaluation, reassignment, duties, discipline, or dismissal of Jeff Dixon, Public Works Director- Performance Review.

**17.** Mayor Mary Condon, City Council, and Jeff Dixon reconvened into **Open session** at 8:15 pm concerning the consideration of the employment, evaluation, reassignment, duties, discipline, or dismissal of Jeff Dixon, Public Works Director- Performance Review, pursuant to Section 551.074 (b) of the Texas Government Code, and take action, if any, concerning such matters, and any and all other matters related thereto. Debra Bartos Cahill made the motion to move all Public Works employees to 8-5 Monday through Friday, not staggered shifts when one person is working from 3:30 pm to 5:00 pm. Council directed staff to send out memo regarding adjusted hours effective February 18, 2023. Improvement plan will include accountability of timeclock management, utilize the whiteboard to outline projects, contact City Council by text on project progress, issues that may arise, and re-visit in 30 days. Lesa Ragsdale seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for

Denise Deichmann- absent  
Kory Woolverton- absent  
Amy Hansson- for  
Debra Bartos Cahill- for  
Motion carried.

**18. Personnel Matter.** Mayor Mary Condon, City Council, and Amy L. Crane adjourned into executive session at 8:27 pm under Sec. 551.074 (a) (1) and/or (2) of the Texas Government Code, for discussion of Personnel Matters-, including, without limiting the generality of the foregoing, consideration of the employment, evaluation, reassignment, duties, discipline, or dismissal of City Secretary Amy L Crane-Annual Performance Review.

**19.** Mayor Mary Condon, City Council, and Amy L Crane reconvened into **Open session** at 8:56 pm concerning the consideration of the employment, evaluation, reassignment, duties, discipline, or dismissal of Amy L. Crane, City Secretary- Performance Review, pursuant to Section 551.074 (b) of the Texas Government Code, and take action, if any, concerning such matters, and any and all other matters related thereto.  
Debra Bartos Cahill made the motion to develop a pilot program to create a position for Finance Director remotely and splitting duties with a reduction in pay.

Amy Hansson seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for  
Denise Deichmann- absent  
Kory Woolverton- absent  
Amy Hansson- for  
Debra Bartos Cahill- for  
Motion carried.

**20.** Debra Bartos Cahill made the motion approving a quote from Stratmont to purchase license plate readers in the amount of \$17,318.84 from the Florence Police Department forfeiture account.

Lesa Ragsdale seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for  
Denise Deichmann- absent  
Kory Woolverton- absent  
Amy Hansson- for  
Debra Bartos Cahill- for  
Motion carried.

**21.** Debra Bartos Cahill made the motion to adopt/reaffirm Civil Rights Policies and Procedures, to include the HUD Section 3 presentation, for the TxCDBG City of Florence Contract **CDV21-0341**.

The Civil Rights policies to be reaffirmed are:

- a) A1003 Excessive Force Policy
- b) A1015 Fair Housing Policy
- c) Code of Conduct Policy

Lesa Ragsdale seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for  
Denise Deichmann- absent  
Kory Woolverton- absent  
Amy Hansson- for  
Debra Bartos Cahill- for  
Motion carried.

**22.** Debra Bartos Cahill made the motion approving a Resolution authorizing the submission of an application for the 2023-2024 TxCDBG Community Development Fund competition. Lesa Ragsdale seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for  
Denise Deichmann- absent  
Kory Woolverton- absent  
Amy Hansson- for  
Debra Bartos Cahill- for  
Motion carried.

**23.** Debra Bartos Cahill made the motion approving a Resolution authorizing signatory for the 2023-24 application and future grants administered through Texas Department of Agriculture TDA Go grants online. Lesa Ragsdale seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for  
Denise Deichmann- absent  
Kory Woolverton- absent  
Amy Hansson- for  
Debra Bartos Cahill- for  
Motion carried.

**24.** Debra Bartos Cahill made the motion to approve the 1<sup>st</sup> reading amending Article 5.03, Fire Code, of the Code of Ordinances of THE City of Florence, Texas to adopt the 2018 International Fire Code as amended by Williamson County. Lesa Ragsdale seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for  
Denise Deichmann- absent  
Kory Woolverton- absent  
Amy Hansson- for  
Debra Bartos Cahill- for  
Motion carried.

**25.** Debra Bartos Cahill made the motion to approve the city expenditures, as presented. Amy Hansson seconded the motion. Mayor Mary Condon asked to poll the Council.

Lesa Ragsdale- for  
Denise Deichmann- absent  
Kory Woolverton- absent  
Amy Hansson- for  
Debra Bartos Cahill- for  
Motion carried.

**26.** The next Council meeting is scheduled for March 7, 2023, at 6:00 pm. Mayor Mary Condon polled the Council who would be present at the next meeting.

Lesa Ragsdale- confirmed  
Denise Deichmann- absent  
Kory Woolverton- absent  
Amy Hansson- confirmed  
Debra Bartos Cahill- confirmed  
Motion carried.

**27.** Mayor Mary Condon adjourned the meeting at 9:07 pm.

Amy L. Crane  
Amy L. Crane, City Secretary

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PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, TEXAS, this  
7 day of March, 2023.

Mary Condon  
Mary Condon, Mayor

ATTEST:

Amy L. Crane  
Amy L. Crane, City Secretary.

